

**WEST CHESTER AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING**

Monday, March 23, 2020

7:00 pm
AGENDA

Zoom Meeting

- I. Call to Order
Salute to the Flag Mr. McCune
- II. Roll Call Ms. Cherashore
- III. Approval of the March 23, 2020 School Board Meeting Agenda Mr. McCune
- IV. Public Comments on Agenda Items Ms. Cherashore
- V. Other Business Mr. McCune
 - 1. Approval of Resolution C-1, Waiver of Board Policy
 - 2. Approval of Resolution C-2, Emergency Declaration and Ratification
 - 3. Approval of Resolution C-3, Acknowledgement of Teachers Pay
 - 4. Approval of Resolution C-4, Service Support Professionals
 - 5. Approval of Memorandum of Understanding, Service Support Professionals
 - 6. Approval of Resolution C-5, Education Support Professionals
 - 7. Approval of Memorandum of Understanding, Education Support Professionals
 - * 8. Approval of School Board Treasurer’s Report and Statement of Disbursements
Summary Schedule for the Period of February 1, 2020 to February 29, 2020
 - * 9. Approval of the February 29, 2020 Financial Report
- VI. Minutes of the February 24, 2020 Monthly School Board Meeting Mr. McCune
- VII. Superintendent’s Report Dr. Scanlon
- VIII. Personnel Recommendations Dr. Ulmer
- IX. Approval of Consent Agenda Mr. McCune
- X. School Board Reports

Committee Reports

- A. *Education* Mrs. Tiernan
 - * 1. Approval of the following Study/Excursion trip(s):
 - East HS Chamber Choir – Lansdale, PA – Thur-Sat 2/27-2/29/20
 - Rustin HS 10-12 Choir – Lansdale, PA – Thur-Sat 2/27-2/29/20
 - East HS Wrestling – Souderton, PA – Fri-Sat 2/28-2/29/20
 - East HS Indoor Track – State College, PA – Sat-Sun 2/29-3/1/20
 - Rustin HS Indoor Track – State College, PA – Sat-Sun 2/29-3/1/20
 - East HS Wrestling – Hershey, PA – Wed-Sat 3/4-3/7/20
 - East HS Swimming – Lewisburg, PA – Tue-Fri 3/10-3/13/20
 - East HS Boys Lacrosse – Washington, DC – Fri-Sun 4/24-4/26/20

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\*Consent Agenda Items

- \* 2. Approval of Revised Policy 222 – Smoking, Tobacco, and Vaping Products- Students (*formerly known as Tobacco/Nicotine*), First Reading
- \* 3. Approval of Revised Policy 227 – Controlled Substances/Paraphernalia, First Reading

B. *Pupil Services* ..... Ms. Chester

- \* 1. Approval of one (1) Special Education Settlement Agreement

C. *Personnel*.....Dr. Herrmann

D. *Property and Finance*.....Mr. Bevilacqua

- \* 1. Approval of Change Orders - Renovations and Additions to East Goshen Elementary School and Exton Elementary School
- \* 2. Approval of Revised Policy 220 – Student Expression/Distribution and Posting of Materials, Second Reading
- \* 3. Approval of New Administrative Guideline 220AG1 – Guidelines - Student Expression/Distribution and Posting of Materials, Second Reading
- \* 4. Approval of Revised Policy 913 – Nonschool Organizations/Groups/Individuals, Second Reading
- \* 5. Approval of Revised Administrative Guideline 913AG1 – Guidelines - Nonschool Organizations/Groups/Individuals, Second Reading
- \* 6. Approval of Revised Policy 913.2 Distribution or Posting by Nonschool Organizations, Groups, or Individuals (*formerly known as Flyer Distribution*), Second Reading
- \* 7. Approval of Renewal Amendment to the Healthcare Benefit Consulting Agreement with Gallagher Benefits Services, Inc.
- \* 8. Approval of Contract Award for Replacement of Roof Top HVAC Units at East Goshen Elementary School
- \* 9. Approval of Change Order – Exton Elementary School Sinkhole Remediation

XI. Comments from Residents

XII. Adjournment



\*Consent Agenda Items

WEST CHESTER AREA SCHOOL DISTRICT

March 23, 2020

OTHER BUSINESS

ACTION ITEMS

**Approval of Resolution C-1, Waiver of Board Policy**

Approval is requested of Resolution C-1 waiving portions of Board Policy 006.1 which impedes virtual meetings.

*I so move.*

**Approval of Resolution C-2, Emergency Declaration and Ratification**

Approval is requested of Resolution C-2, Emergency Declaration and Ratification.

*I so move.*

**Approval of Resolution C-3, Acknowledgement of Teachers Pay**

Approval is requested of Resolution C-3, Acknowledgement of Teacher Pay.

*I so move.*

**Approval of Resolution C-4, Service Support Professionals**

Approval is requested of Resolution C-4, Service Support Professionals, authorizing the Emergency Team to enter into an additional MOU if necessary.

*I so move.*

**Approval of Memorandum of Understanding, Service Support Professionals**

Approval is requested of Memorandum of Understanding, Service Support Professionals.

*I so move.*

**Approval of Resolution C-5, Education Support Professionals**

Approval is requested of Resolution C-5, Education Support Professionals, authorizing the Emergency Team to enter into an additional MOU if necessary.

*I so move.*

**Approval of Memorandum of Understanding, Education Support Professionals**

Approval is requested of Memorandum of Understanding, Education Support Professionals.

*I so move.*

West Chester Area School District

Resolution C-1 of 2020

WHEREAS, on March 6, 2020, Governor Wolf issued a Proclamation of Disaster Emergency due to COVID-19; and

WHEREAS, the Proclamation included the following provision:

I hereby authorize the Secretary of the Pennsylvania Department of Education, in his sole discretion, to suspend or waive any provision of law or regulation which the Pennsylvania Department of Education is authorized by law to administer or enforce, for such length of time as may be necessary to respond to this emergency.

and;

WHEREAS, on March 13, 2020, the Governor issued an order closing schools through and including March 27, 2020, and

WHEREAS, on March 19, 2020, the Governor issued an order prohibiting the operation of businesses that are not life sustaining until further notice; and

WHEREAS, state and federal authorities are issuing updated information, daily in regard to COVID-19; and

WHEREAS, it is anticipated that the West Chester Area School District (“School District”) may have to take action that ordinarily can only be authorized by the Board of School Directors (“School Board”); and

WHEREAS, the law allows for flexibility in operations of government institutions and agencies in times of emergency; and

WHEREAS, Section 407 of the Public School Code permits the School Board to adopt reasonable rules and regulations; and

WHEREAS, Board Policy 003 permits the School Board, upon majority vote, to suspend at any time the operation of a School Board procedure and policy; and

WHEREAS, public school board meetings may be delayed or cancelled or otherwise interfered with due to the COVID-19 emergency.

NOW, THEREFORE, this 23<sup>rd</sup> day of March, 2020, be it resolved, by the Board of School Directors for the West Chester Area School District that:

1. During the period of time when the School District’s schools are closed as required by law, portions of Board Policy 006.1 which limit the ability of the School Board to conduct electronic meetings are suspended.

2. During the period of time when the School District’s schools are closed as required by law, all policies of the School Board and Administrative Guidelines are hereby suspended: (a) to the



extent they are inconsistent with what is required by law; (b) if reasonably necessary to protect the health and safety of students or employees, or (c) they would unnecessarily impede what is required by law.

3. For purposes of this Resolution, “required by law” shall mean a mandate or prohibition that compels the School District to act or refrain from acting and that has been stated by the Governor of the Commonwealth, including his senior staff, the Pennsylvania Secretary of Education, including his senior staff, or the federal government, as an order or requirement, whether or not that statement is enforceable in a court of law. This may include, but is not limited to, executive orders, proclamations, court orders, waivers, temporary regulations, guidance documents and other like documents and statements.

ATTEST:

WEST CHESTER AREA SCHOOL BOARD

\_\_\_\_\_  
Secretary

By:

\_\_\_\_\_  
President

West Chester Area School District

Resolution C-2 of 2020

WHEREAS, on March 6, 2020, Governor Wolf issued a Proclamation of Disaster Emergency due to COVID-19; and

WHEREAS, the Proclamation included the following provision:

I hereby authorize the Secretary of the Pennsylvania Department of Education, in his sole discretion, to suspend or waive any provision of law or regulation which the Pennsylvania Department of Education is authorized by law to administer or enforce, for such length of time as may be necessary to respond to this emergency.

and;

WHEREAS, on March 13, 2020, the Governor issued an order closing schools through and including March 27, 2020, and

WHEREAS, on March 19, 2020, the Governor issued an order prohibiting the operation of businesses that are not life sustaining until further notice; and

WHEREAS, state and federal authorities are issuing updated information, daily in regard to COVID-19; and

WHEREAS, it is anticipated that the West Chester Area School District (“School District”) may have to take action that ordinarily can only be authorized by the Board of School Directors (“School Board”); and

WHEREAS, the law allows for flexibility in operations of government institutions and agencies in times of emergency; and

WHEREAS, Section 407 of the Public School Code permits the School Board to adopt reasonable rules and regulations; and

WHEREAS, section 520.1 of the School Code provides the following in the case of a declared emergency by the School Board;

(a) Whenever an emergency shall arise which the board of school directors of any school district in the performance of its duties could not anticipate or foresee, and which emergency shall result in any such school district being unable to provide for the attendance of all pupils during the prescribed length of school days, number of days per week, or usual hours of classes, it shall be found as a fact by the school directors of any school district and so recorded on the minutes of a regular or special meeting of such board and certified to the Superintendent of Public Instruction, and such board of school directors, subject to the approval of the Superintendent of Public Instruction, shall have power to put into operation in such school district any one or more of the temporary provisions hereinafter provided for, but in no event

shall such temporary provisions remain in effect for a period of more than four years after they are first put into effect.

(b) Subject to the foregoing provisions, any board of school directors may:

(1) Keep the schools of the district in session such days and number of days per week as they shall deem necessary or desirable, but the provisions of this act requiring a minimum of one hundred eighty (180) session days as a school year shall not be affected thereby.

(2) Reduce the length of time of daily instruction for various courses and classes.

(c) Any school district, by invoking the powers herein granted, shall not thereby forfeit its right to reimbursement by the Commonwealth or other State-aid as otherwise provided for by this act.

24 P.S. § 5-520.1; and

WHEREAS, section 687 of the School Code provides the following with regard to budgets and spending in times of emergency:

The board of school directors may, during any fiscal year, make additional appropriations or increase existing appropriations to meet emergencies, such as epidemics, floods, fires, or other catastrophes, or to provide for the payment for rental under leases or contracts to lease from the State Public School Building Authority or any municipality authority entered into subsequent to the date of the adoption of the budget. The funds therefor shall be provided from unexpended balances in existing appropriations, from unappropriated revenue, if any, or from temporary loans. Such temporary loans, when made, shall be approved by a two-thirds vote of the board of school directors.

24 P.S. § 6-687; and

WHEREAS, Board Policy 610 states that : “...emergencies may occur when imminent danger exists to persons or property or continuance of existing school classes is threatened, and time for bidding cannot be provided because of the need for immediate action. Bidding decisions in the event of such emergencies shall be made in accordance with existing legal requirements.”

NOW, THEREFORE, this 23<sup>rd</sup> day of March, 2020, be it resolved, by the Board of School Directors for the West Chester Area School District that:

1. The School Board hereby declares an emergency retroactive to the opening of business on Monday, March 16, 2020, in consideration of the Governor’s Proclamation and his order on March 13, 2020, closing all schools in the Commonwealth.
2. This state of emergency shall continue for so long as the closing of schools is required by law.

3. During the state of emergency, the Superintendent, the Assistant Superintendent, the Director of Business Affairs, and the Director of Human Resources (“Emergency Team”) shall have all power and authority necessary to ensure that the School District acts or refrains from acting as may be required by law. The Emergency Team includes any designees of its members.

4. During the period of time the School District’s schools are closed as may be required by law:

- a. The Superintendent shall determine (1) which employees must report to work, (2) which employees must work remotely and (3) which employees will be excused from working; and
- b. The Superintendent shall determine whether any instructional services will be provided and the nature of such instructional services; provided, however, that no such instructional services shall be required before potential consequences are evaluated and under any applicable law, collective bargaining agreements and individual contracts;
- c. The Director of Business Affairs shall make such payments as may be required by law or that are, in the reasonable discretion of the Director of Business Affairs, to be in the best interest of the School District even if not previously approved by the School Board; provided, however, that the payments are otherwise legal, within the budget of the School District and reported to the School Board for ratification at the first available public meeting; and
- d. The Emergency Team shall keep the School Board advised of actions being taken in accordance with the powers granted in this Resolution and shall include such actions in the agenda of the next regular school board meeting for ratification by the Board of School Directors.

5. The School Board finds as facts: (a) that this emergency is an emergency that the School Board was unable to foresee as contemplated in section 520.1 of the School Code, 24 P.S. §5-520.1; and (b) that the School District may not be able to provide for the attendance of all pupils during the prescribed length of days or the usual hours of classes as generally required under applicable law;

6. Having found the facts as required by section 520.1 of the School Code and as stated in paragraph 5 of this Resolution, the Board Secretary is required to ensure that this Resolution is recorded in the minutes of this meeting and the Emergency Team is directed to certify these matters to the Commonwealth Secretary of Education, in accordance with section 520.1 of the School Code or other direction as may be provided by the Secretary of Education, and shall seek maximum authority for the operation of the School District under applicable law.

7. The School Board hereby ratifies, the actions taken by the Emergency Team and other School District Administrators as a result of the state of emergency from the commencement of the state of emergency to the date of this Resolution. This specifically includes emergency purchasing and payments by the Director of Business Affairs.

8. For purposes of this Resolution, “required by law” shall mean a mandate or prohibition that compels the School District to act or refrain from acting and that has been stated by the Governor of the Commonwealth, including his senior staff, the Pennsylvania Secretary of Education, including his senior staff, or the federal government, as an order or requirement, whether or not that statement is enforceable in a court of law. This may include, but is not limited to, executive orders, proclamations, court orders, waivers, temporary regulations, guidance documents and other like documents and statements.

ATTEST:

WEST CHESTER AREA SCHOOL BOARD

By:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

West Chester Area School District

Resolution C-3 of 2020

WHEREAS, on March 6, 2020, Governor Wolf issued a Proclamation of Disaster Emergency due to COVID-19; and

WHEREAS, the Proclamation included the following provision:

I hereby authorize the Secretary of the Pennsylvania Department of Education, in his sole discretion, to suspend or waive any provision of law or regulation which the Pennsylvania Department of Education is authorized by law to administer or enforce, for such length of time as may be necessary to respond to this emergency.

and;

WHEREAS, on March 13, 2020, the Governor issued an order closing schools through and including March 27, 2020, and

WHEREAS, on March 19, 2020, the Governor issued an order prohibiting the operation of businesses that are not life sustaining until further notice; and

WHEREAS, state and federal authorities are issuing updated information, daily in regard to COVID-19; and

WHEREAS, it is anticipated that the West Chester Area School District (“School District”) may have to take action that ordinarily can only be authorized by the Board of School Directors (“School Board”); and

WHEREAS, the law allows for flexibility in operations of government institutions and agencies in times of emergency; and

WHEREAS, the School District’s schools will be closed from March 16, 2020 through and including March 27, 2020.

WHEREAS, section 1153 of the School Code provides the following with regard to continuation of wages to teachers:

When a board of school directors is compelled to close any school or schools on account of contagious disease, the destruction or damage of the school building by fire or other causes, the school district shall be liable for the salaries of the teachers of said school or schools for the terms for which they were engaged. Whenever a teacher is prevented from following his or her occupation as a teacher, during any period of the school term, for any of the reasons in this section specified, the school district shall be liable for the salary of such teacher for such period, at the rate of compensation stipulated in the contract between the district and the teacher, in addition to the time actually occupied in teaching by such teacher.

NOW, THEREFORE, this 23<sup>rd</sup> day of March, 2020, be it resolved, by the Board of School Directors for the West Chester Area School District that:

1. The School Board acknowledges Section 1153 and shall comply with the same, unless otherwise required by law. However, no payment shall be withheld if required by law before potential consequences are evaluated under applicable law and the collective bargaining agreement.

2. For purposes of this Resolution, “required by law” shall mean a mandate or prohibition that compels the School District to act or refrain from acting and that has been stated by the Governor of the Commonwealth, including his senior staff, the Pennsylvania Secretary of Education, including his senior staff, or the federal government, as an order or requirement, whether or not that statement is enforceable in a court of law. This may include, but is not limited to, executive orders, proclamations, court orders, waivers, temporary regulations, guidance documents and other like documents and statements.

ATTEST:

WEST CHESTER AREA SCHOOL BOARD

By:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

West Chester Area School District

Resolution C-4 of 2020

WHEREAS, on March 6, 2020, Governor Wolf issued a Proclamation of Disaster Emergency due to COVID-19; and

WHEREAS, the Proclamation included the following provision:

I hereby authorize the Secretary of the Pennsylvania Department of Education, in his sole discretion, to suspend or waive any provision of law or regulation which the Pennsylvania Department of Education is authorized by law to administer or enforce, for such length of time as may be necessary to respond to this emergency.

and;

WHEREAS, on March 13, 2020, the Governor issued an order closing schools through and including March 27, 2020, and

WHEREAS, on March 19, 2020, the Governor issued an order prohibiting the operation of businesses that are not life sustaining until further notice; and

WHEREAS, state and federal authorities are issuing updated information daily in regard to COVID-19; and

WHEREAS, it is anticipated that the West Chester Area School District (“School District”) may have to take action that ordinarily can only be authorized by the Board of School Directors (“School Board”); and

WHEREAS, the law allows for flexibility in operations of government institutions and agencies in times of emergency; and

WHEREAS, by Resolution C-2 of 2020, the School Board declared a state of emergency beginning on March 16, 2020 until the School District’s schools are reopened in accordance with law.

WHEREAS, the School District’s schools will be closed from March 16, 2020 through and including March 27, 2020 (the “Period”).

WHEREAS, the School District and the West Chester Service Support Professionals (“ESPA-PSEA”) have entered into a collective bargaining agreement (“Agreement”) that addresses working conditions and other matters for the time period beginning July 1, 2019 and concluding on June 30, 2024; and

WHEREAS, due to mandatory school closures, the District has directed members of the ESPA-PSEA not to report to work for all or some of their regularly scheduled hours during the Period.

NOW, THEREFORE, this 23<sup>rd</sup> day of March, 2020, be it resolved, by the Board of School Directors for the West Chester Area School District that:



1. The School Board adopts the Memorandum of Understanding attached hereto and marked as Exhibit "A".

2. The School Board directs the Director of Business Affairs and the Director of Human Resources to ensure payments, consistent with the Memorandum of Understanding, are dispersed.

3. Should the Governor or other governmental authority direct the closure of the School District's schools beyond the Period, the School Board authorizes the Emergency Team as set forth in Resolution C-2 of 2020 to enter into further discussion and/or a memorandum of understanding with ESPA-PSEA should it be in the best interest of the School District to do so, and is permitted by law. The Emergency Team shall remain in communications with the School Board and the School Board shall ratify any actions that may be taken at its next public meeting.

ATTEST:

WEST CHESTER AREA SCHOOL BOARD

By:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

**Exhibit "A"**  
**Service Support Professionals**  
**MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding ("MOU") is entered into on this 23rd of March, 2020 by and between the West Chester Area School District ("School District") and the West Chester Service Support Professionals ("ESPA- PSEA").

**Recitals**

WHEREAS the School District and the ESPA-PSEA have entered into a collective bargaining agreement ("Agreement") that addresses working conditions and other matters for the time period beginning on July 1, 2019 and concluding on June 30, 2024; and

WHEREAS, the School District has been required to close its schools by the Governor of the Commonwealth for the period beginning March 16, 2020 through and including March 27, 2020 (the "Period").

WHEREAS, as a result of the closures, the District has directed members of the ESPA-PSEA ("Members") not to report to work for all or some of their regularly scheduled hours for the Period.

NOW, THEREFORE, the District and ESPA-PSEA agree as follows:

1. For the Period, the School District shall pay the regular rates of pay as set forth in Article VIII of the Agreement, as modified herein, to the Members for all of their regularly scheduled hours, even if the Members are not directed to report for work for all or some of their regularly scheduled hours during the Period.
2. Section 8.06 of the Agreement shall be amended to read as follows:

Any employee called into work in an emergency will be paid a minimum of three hours at the applicable rate. Notwithstanding the foregoing, during the Period this provision will not apply, provided the employee is called in during their regularly scheduled hours.
3. The MOU shall be retroactive to 12:00 AM on Monday, March 16, 2020 and shall automatically terminate at 11:59 p.m. on Friday March 27, 2020. Paragraph 4 shall survive the termination of this MOU.
4. At no time will this MOU be regarded as precedent-setting or a past practice.

WEST CHESTER AREA  
SCHOOL DISTRICT

WEST CHESTER SERVICE SUPPORT  
PROFESSIONALS (ESPA-PSEA)

BY:

BY:

\_\_\_\_\_  
School Board President

\_\_\_\_\_  
Association President

ATTEST:

ATTEST:

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

West Chester Area School District

Resolution C-5 of 2020

WHEREAS, on March 6, 2020, Governor Wolf issued a Proclamation of Disaster Emergency due to COVID-19; and

WHEREAS, the Proclamation included the following provision:

I hereby authorize the Secretary of the Pennsylvania Department of Education, in his sole discretion, to suspend or waive any provision of law or regulation which the Pennsylvania Department of Education is authorized by law to administer or enforce, for such length of time as may be necessary to respond to this emergency.

and;

WHEREAS, on March 13, 2020, the Governor issued an order closing schools through and including March 27, 2020, and

WHEREAS, on March 19, 2020, the Governor issued an order prohibiting the operation of businesses that are not life sustaining until further notice; and

WHEREAS, state and federal authorities are issuing updated information daily in regard to COVID-19; and

WHEREAS, it is anticipated that the West Chester Area School District (“School District”) may have to take action that ordinarily can only be authorized by the Board of School Directors (“School Board”); and

WHEREAS, the law allows for flexibility in operations of government institutions and agencies in times of emergency; and

WHEREAS, by Resolution C-2 of 2020, the School Board declared a state of emergency beginning on March 16, 2020 until the School District’s schools are reopened in accordance with law.

WHEREAS, the School District’s schools will be closed from March 16, 2020 through and including March 27, 2020 (the “Period”).

WHEREAS, the School District and the West Chester Area Education Support Professionals Association (“ESPA-PSEA-NEA”) have entered into a collective bargaining agreement (“Agreement”) that addresses working conditions and other matters for the time period beginning July 1, 2019 and concluding on June 30, 2024; and

WHEREAS, due to mandatory school closures, the District has directed members of the ESPA-PSEA-NEA not to report to work for all or some of their regularly scheduled hours during the Period.

NOW, THEREFORE, this 23<sup>rd</sup> day of March, 2020, be it resolved, by the Board of School Directors for the West Chester Area School District that:

1. The School Board adopts the Memorandum of Understanding attached hereto and marked as Exhibit "A".

2. The School Board directs the Director of Business Affairs and the Director of Human Resources to ensure payments, consistent with the Memorandum of Understanding, are dispersed.

3. Should the Governor or other governmental authority direct the closure of the School District's schools beyond the Period, the School Board authorizes the Emergency Team as set forth in Resolution C-2 of 2020 to enter into further discussion and/or a memorandum of understanding with ESPA-PSEA-NEA should it be in the best interest of the School District to do so, and is permitted by law. The Emergency Team shall remain in communications with the School Board and the School Board shall ratify any actions that may be taken at its next public meeting.

ATTEST:

WEST CHESTER AREA SCHOOL BOARD

By:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

**Exhibit "A"**  
**Education Support Professionals**  
**MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding ("MOU") is entered into on this 23rd of March, 2020 by and between the West Chester Area School District ("School District") and the West Chester Area Education Support Professionals Association ("ESPA-PSEA-NEA").

**Recitals**

WHEREAS the School District and the ESPA-PSEA-NEA have entered into a collective bargaining agreement ("Agreement") that addresses working conditions and other matters for the time period beginning on July 1, 2019 and concluding on June 30, 2024; and

WHEREAS, the School District has been required to close its schools by the Governor of the Commonwealth for the period beginning March 16, 2020 through and including March 27, 2020 (the "Period").

WHEREAS, as a result of the closures, the School District has directed members of the ESPA-PSEA-NEA ("Members") not to report to work for all or some of their regularly scheduled hours for the Period.

NOW, THEREFORE, the School District and ESPA-PSEA-NEA agree as follows:

1. For the Period, the School District shall pay the regular rates of pay, as set forth in Addendum A of the Agreement, to the Members for all of their regularly scheduled hours, even if the Members are not directed to report for work for all or some of their regularly scheduled hours during the Period.
2. Even though the Members are receiving payment for the Period, no portion of the Period shall constitute student days, professional days, full contracted work days, or otherwise be considered as part of the work year for purposes of Article XV.
3. When the School District is permitted to reopen schools and directs the Members to report to work, the hourly rates of pay identified in Addendum A for the Members who are 10 month employees ("10 Month Members") will be adjusted downward for the remainder of the 2019-2020 school year to credit the School District for all payments made to each 10 Month Member during the Period. Notwithstanding the foregoing, in no event will the adjustment cause a 10 Month Member to receive a rate of pay less than state or federal law minimum wage requirements for time worked.

Example: Pursuant to Addendum A, a 10 Month Member is scheduled to be paid \$10/hour for work to be performed under a 40 hour work week (i.e., 8 hours of scheduled work per day).. During the Period, the 10 Month Member received gross compensation in the sum of \$800. When school reopens and the School District directs the 10 Month Member to report to work, in this example it is anticipated that there will be 50 student days remaining. In this example, the 10 Month Member's regular rate of pay will be decreased from \$10/hour to \$8/hour for the remainder of the 2019-2020 school year, as shown in the below example calculation:

50 days x 8 hours x \$10 = \$4000

\$4000-\$800 = \$3200

$\$3200/50/8 = \$8/\text{hour}$  – the new hourly rate

4. The MOU shall be retroactive to 12:00 AM on Monday, March 16, 2020 and shall automatically terminate at 11:59 p.m. on Friday March 27, 2020. Paragraphs 2, 3 and 5 shall survive the termination of this MOU.
5. At no time will this MOU be regarded as precedent-setting or a past practice.

WEST CHESTER AREA  
SCHOOL DISTRICT

WEST CHESTER EDUCATION  
SUPPORT PROFESSIONALS  
ASSOCIATION (ESPA-PSEA-NEA)

BY:

BY:

\_\_\_\_\_  
School Board President

\_\_\_\_\_  
Association President

ATTEST:

ATTEST:

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**WEST CHESTER AREA SCHOOL DISTRICT**

**March 23, 2020 SCHOOL BOARD MEETING**

**CONSENT AGENDA RESOLUTION**

**Approval of School Board Treasurer's Report and Statement of Disbursements  
Summary Schedule for the Period of February 1, 2020 to February 29, 2020**

The Treasurer's Report includes the schedules of the School District's cash balances for the General Fund, Activity/Trust Funds, and Cafeteria Fund; the investments schedule for the General Fund, Capital Reserve and Capital Project Funds; the schedule of disbursements for all funds, and the debit memos and check register for all funds. The Statement of Disbursements Summary lists total expenditures by fund for the period.

Approval is requested for the Treasurer's Report and the disbursements listed on the Statement of Disbursements Summary for the period of February 1 to February 29, 2020 totaling \$16,551,693.19.

I so move.

*The Treasurer's Report is available in its entirety on the business office webpage and in the Board Meeting packet posted on School Board webpage at [www.wcasd.net](http://www.wcasd.net). Please contact the School Board Secretary for any hard copies of the report.*

John T. Scully  
School Board Treasurer



WEST CHESTER AREA SCHOOL DISTRICT  
CASH BALANCE STATEMENT  
February 29, 2020

CASH BALANCE JANUARY 31, 2020 \$ 25,323,689.30

RECEIPTS FEBRUARY 1, 2020 - FEBRUARY 29, 2020

|                                                      |    |               |  |                         |
|------------------------------------------------------|----|---------------|--|-------------------------|
| GENERAL FUND                                         | \$ | 14,684,718.99 |  |                         |
| CAPITAL RESERVE FUND                                 | \$ | 1,000.67      |  |                         |
| CAPITAL RESERVE FUND- FACILITIES                     | \$ | -             |  |                         |
| CAPITAL PROJECTS FUND                                | \$ | -             |  |                         |
| SPECIAL REVENUE FUND-ATHLETICS                       | \$ | 10,702.00     |  |                         |
| TRUST FUNDS                                          | \$ | 463.04        |  |                         |
|                                                      |    |               |  |                         |
| TOTAL RECEIPTS FEBRUARY 1, 2020 - FEBRUARY 29, 2020  |    |               |  | \$ <u>14,696,884.70</u> |
|                                                      |    |               |  |                         |
| AVAILABLE FUNDS FEBRUARY 1, 2020 - FEBRUARY 29, 2020 |    |               |  | \$ 40,020,574.00        |

DISBURSEMENTS FEBRUARY 1, 2020 - FEBRUARY 29, 2020

CHECKS & EFT'S APPROVED MARCH 23, 2020 ck #40073836-40074000,ck #40074001-40074179,ck #40074180-40074322,ck #40074323-40074452,eft #V1003694-V1003705,eft #V1003706-V1003720,eft #V1003721-V1003753,eft #V1003754-V1003772

|                                | <u>CHECKS</u> | <u>EFT'S</u> | <u>TOTAL</u> |
|--------------------------------|---------------|--------------|--------------|
| GENERAL FUND                   | 3,495,703.53  | 199,537.28   | 3,695,240.81 |
| CAPITAL RESERVE FUNDS          | 260,272.11    | 36.00        | 260,308.11   |
| CAPITAL PROJECTS FUND          | 755,438.17    | 316,050.00   | 1,071,488.17 |
| SPECIAL REVENUE FUND-ATHLETICS | 16,307.00     | -            | 16,307.00    |
| TRUST FUNDS                    | 9,175.54      | 2,642.46     | 11,818.00    |
| TOTAL                          | 4,536,896.35  | 518,265.74   | 5,055,162.09 |

VOIDS AND OTHER DISBURSEMENTS FEBRUARY 1, 2020 - FEBRUARY 29, 2020

|                                | <u>VOIDS</u> | <u>DEBIT MEMOS</u> | <u>INVESTMENTS</u> | <u>TOTAL</u>  |
|--------------------------------|--------------|--------------------|--------------------|---------------|
| GENERAL FUND                   | (10,959.17)  | 10,721,030.73      | -                  | 10,710,071.56 |
| CAPITAL RESERVE FUND           | (3,940.00)   | -                  | -                  | (3,940.00)    |
| CAPITAL PROJECTS FUND          | (150.00)     | -                  | -                  | (150.00)      |
| SPECIAL REVENUE FUND-ATHLETICS | -            | -                  | -                  | -             |
| TRUST FUNDS                    | (98.00)      | -                  | -                  | (98.00)       |
| TOTAL                          | (15,147.17)  | 10,721,030.73      | -                  | 10,705,883.56 |

TOTAL DISBURSEMENTS FEBRUARY 1, 2020 - FEBRUARY 29, 2020

|                                | <u>CHECKS/VOIDS</u> | <u>EFT'S/DEBIT MEMOS</u> | <u>INVESTMENTS</u> | <u>TOTAL</u>  |
|--------------------------------|---------------------|--------------------------|--------------------|---------------|
| GENERAL FUND                   | 3,484,744.36        | 10,920,568.01            | -                  | 14,405,312.37 |
| CAPITAL RESERVE FUND           | 256,332.11          | 36.00                    | -                  | 256,368.11    |
| CAPITAL PROJECTS FUND          | 755,288.17          | 316,050.00               | -                  | 1,071,338.17  |
| SPECIAL REVENUE FUND-ATHLETICS | 16,307.00           | -                        | -                  | 16,307.00     |
| TRUST FUNDS                    | 9,077.54            | 2,642.46                 | -                  | 11,720.00     |
| TOTAL                          | 4,521,749.18        | 11,239,296.47            | -                  | 15,761,045.65 |

CASH BALANCE FEBRUARY 29, 2020 \$ 24,259,528.35

WEST CHESTER AREA SCHOOL DISTRICT  
DISBURSEMENT APPROVAL REPORT  
FEBRUARY 29, 2020

|                                | <u>VOIDS</u>       | <u>DEBIT MEMOS</u>   | <u>INVESTMENTS</u> | <u>TOTAL</u>         |
|--------------------------------|--------------------|----------------------|--------------------|----------------------|
| GENERAL FUND                   | (10,959.17)        | 10,721,030.73        | -                  | 10,710,071.56        |
| CAPITAL RESERVE FUND           | (3,940.00)         | -                    | -                  | (3,940.00)           |
| CAPITAL PROJECTS FUND          | (150.00)           | -                    | -                  | (150.00)             |
| SPECIAL REVENUE FUND-ATHLETICS | -                  | -                    | -                  | -                    |
| TRUST FUNDS                    | (98.00)            | -                    | -                  | (98.00)              |
| <b>TOTAL</b>                   | <b>(15,147.17)</b> | <b>10,721,030.73</b> | <b>-</b>           | <b>10,705,883.56</b> |

CHECKS & EFT'S APPROVED MARCH 23, 2020 ck #40073836-40074000,ck #40074001-40074179,ck #40074180-40074322,ck #40074323-40074452,eft #V1003694-V1003705,eft #V1003706-V1003720,eft #V1003721-V1003753,eft #V1003754-V1003772

|                                | <u>CHECKS</u>       | <u>EFT'S</u>      | <u>TOTAL</u>        |
|--------------------------------|---------------------|-------------------|---------------------|
| GENERAL FUND                   | 3,495,703.53        | 199,537.28        | 3,695,240.81        |
| CAPITAL RESERVE FUND           | 260,272.11          | 36.00             | 260,308.11          |
| CAPITAL PROJECTS FUND          | 755,438.17          | 316,050.00        | 1,071,488.17        |
| SPECIAL REVENUE FUND-ATHLETICS | 16,307.00           | -                 | 16,307.00           |
| TRUST FUNDS                    | 9,175.54            | 2,642.46          | 11,818.00           |
| <b>TOTAL</b>                   | <b>4,536,896.35</b> | <b>518,265.74</b> | <b>5,055,162.09</b> |

TOTAL DISBURSEMENTS FOR APPROVAL MARCH 23, 2020

|                                | <u>CHECKS/<br/>VOIDS</u> | <u>DEBIT MEMOS/<br/>EFT'S</u> | <u>INVESTMENTS</u> | <u>TOTAL</u>         |
|--------------------------------|--------------------------|-------------------------------|--------------------|----------------------|
| GENERAL FUND                   | 3,484,744.36             | 10,920,568.01                 | -                  | 14,405,312.37        |
| CAPITAL RESERVE FUND           | 256,332.11               | 36.00                         | -                  | 256,368.11           |
| CAPITAL PROJECTS FUND          | 755,288.17               | 316,050.00                    | -                  | 1,071,338.17         |
| SPECIAL REVENUE FUND-ATHLETICS | 16,307.00                | -                             | -                  | 16,307.00            |
| TRUST FUNDS                    | 9,077.54                 | 2,642.46                      | -                  | 11,720.00            |
| <b>TOTAL</b>                   | <b>4,521,749.18</b>      | <b>11,239,296.47</b>          | <b>-</b>           | <b>15,761,045.65</b> |



## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                  | Transaction Amount |
|--------------|--------------|------------|---------------|------------------------------|--------------------|
| 01           | 40073836     | 02/04/2020 | 1003432       | AHOLD FINANCIAL SERVICES     | \$133.21           |
|              | 40073837     | 02/04/2020 | 091740        | TAX REFUNDS                  | \$915.26           |
|              | 40073838     | 02/04/2020 | 1004912       | ALTA LANGUAGE SERVICES, INC. | \$4,509.40         |
|              | 40073839     | 02/04/2020 | 1007831       | ALVAREZ, MARISOL             | \$51.89            |
|              | 40073845     | 02/04/2020 | 1001073       | AMAZON                       | \$14,593.23        |
|              | 40073846     | 02/04/2020 | 1008943       | AMAZON                       | \$222.94           |
|              | 40073849     | 02/04/2020 | 007075        | AQUA PA                      | \$20,044.84        |
|              | 40073850     | 02/04/2020 | 9102          | ARCHAMBAULT, RAYMOND         | \$64.00            |
|              | 40073851     | 02/04/2020 | 091740        | TAX REFUNDS                  | \$288.89           |
|              | 40073852     | 02/04/2020 | 091740        | TAX REFUNDS                  | \$3,260.93         |
|              | 40073854     | 02/04/2020 | 091740        | TAX REFUNDS                  | \$692.90           |
|              | 40073855     | 02/04/2020 | 1006591       | BAYADA HOME HEALTH CARE      | \$1,475.00         |
|              | 40073856     | 02/04/2020 | 091740        | TAX REFUNDS                  | \$2,941.08         |
|              | 40073857     | 02/04/2020 | 091740        | TAX REFUNDS                  | \$756.28           |
|              | 40073858     | 02/04/2020 | 091740        | TAX REFUNDS                  | \$10.61            |
|              | 40073860     | 02/04/2020 | 091740        | TAX REFUNDS                  | \$1,049.97         |
|              | 40073862     | 02/04/2020 | 015300        | BOROUGH OF WEST CHESTER      | \$962.11           |
|              | 40073863     | 02/04/2020 | 10111         | BORTZ, DAVID                 | \$64.00            |
|              | 40073864     | 02/04/2020 | 1007181       | BUSINESSSOLVER.COM, INC.     | \$1,833.50         |
|              | 40073866     | 02/04/2020 | 1004494       | CENTER ON CENTRAL, LLC, THE  | \$1,800.00         |
|              | 40073867     | 02/04/2020 | 9984          | CERMINARO JR., SAMUEL        | \$64.00            |
|              | 40073868     | 02/04/2020 | 023755        | CHESTER COUNTY INT UNIT # 24 | \$10,907.52        |
|              | 40073869     | 02/04/2020 | 091740        | TAX REFUNDS                  | \$1,697.57         |
|              | 40073871     | 02/04/2020 | 026710        | COLLEGIUM CHARTER SCHOOL     | \$393,294.65       |
|              | 40073872     | 02/04/2020 | 091740        | TAX REFUNDS                  | \$499.29           |
|              | 40073873     | 02/04/2020 | 027220        | COMCAST CABLE                | \$74.95            |
|              | 40073876     | 02/04/2020 | 091740        | TAX REFUNDS                  | \$499.86           |
|              | 40073878     | 02/04/2020 | 091740        | TAX REFUNDS                  | \$147.34           |
|              | 40073879     | 02/04/2020 | 1008927       | DAVIS, BROADUS               | \$9,487.50         |
|              | 40073880     | 02/04/2020 | 091740        | TAX REFUNDS                  | \$2,838.51         |
|              | 40073881     | 02/04/2020 | 091740        | TAX REFUNDS                  | \$5,486.72         |
|              | 40073882     | 02/04/2020 | 091740        | TAX REFUNDS                  | \$19.95            |
|              | 40073883     | 02/04/2020 | 032205        | DELAWARE MUSEUM OF           | \$1,050.00         |
|              | 40073885     | 02/04/2020 | 1001584       | DELTA-T GROUP, INC.          | \$31,661.91        |
|              | 40073886     | 02/04/2020 | 9095          | DI FELICE, RICHARD           | \$64.00            |
|              | 40073889     | 02/04/2020 | 091740        | TAX REFUNDS                  | \$1,486.03         |
|              | 40073890     | 02/04/2020 | 1007871       | EBS HEALTHCARE INC.          | \$1,704.57         |
|              | 40073891     | 02/04/2020 | 091740        | TAX REFUNDS                  | \$110.54           |
|              | 40073892     | 02/04/2020 | 091740        | TAX REFUNDS                  | \$887.55           |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                        | Transaction Amount |
|--------------|--------------|------------|---------------|------------------------------------|--------------------|
| 01           | 40073893     | 02/04/2020 | 091740        | TAX REFUNDS                        | \$3,505.75         |
|              | 40073894     | 02/04/2020 | 10460         | FOGEL, KARL                        | \$64.00            |
|              | 40073895     | 02/04/2020 | 1006249       | GENERAL HEALTHCARE RESOURCES, INC. | \$3,280.00         |
|              | 40073896     | 02/04/2020 | 1008457       | GIORGIOS PIZZA & SUBS              | \$1,187.21         |
|              | 40073897     | 02/04/2020 | 091740        | TAX REFUNDS                        | \$1,823.99         |
|              | 40073900     | 02/04/2020 | 050075        | GREAT AMERICA FINANCIAL SERVICES   | \$1,664.95         |
|              | 40073902     | 02/04/2020 | 091740        | TAX REFUNDS                        | \$9,216.86         |
|              | 40073904     | 02/04/2020 | 091740        | TAX REFUNDS                        | \$575.00           |
|              | 40073905     | 02/04/2020 | 091740        | TAX REFUNDS                        | \$680.56           |
|              | 40073906     | 02/04/2020 | 091740        | TAX REFUNDS                        | \$4,064.91         |
|              | 40073907     | 02/04/2020 | 091740        | TAX REFUNDS                        | \$67.08            |
|              | 40073908     | 02/04/2020 | 1000476       | HERSHEY LODGE & CONVENTION CENTER  | \$1,942.38         |
|              | 40073909     | 02/04/2020 | 10636         | HERTZ, PAUL                        | \$76.00            |
|              | 40073910     | 02/04/2020 | 091740        | TAX REFUNDS                        | \$825.39           |
|              | 40073911     | 02/04/2020 | 10157         | HOOVEN, RICHARD                    | \$64.00            |
|              | 40073912     | 02/04/2020 | 1008950       | HOWARD GROUP INC                   | \$15,000.00        |
|              | 40073914     | 02/04/2020 | 091740        | TAX REFUNDS                        | \$3,038.29         |
|              | 40073915     | 02/04/2020 | 1007925       | ILL DOOTS LLC                      | \$750.00           |
|              | 40073916     | 02/04/2020 | 1008195       | INK TONER STORE                    | \$79.90            |
|              | 40073917     | 02/04/2020 | 1007442       | INSIGHT WORKFORCE SOLUTIONS LLC    | \$9,635.18         |
|              | 40073919     | 02/04/2020 | 091740        | TAX REFUNDS                        | \$1,867.28         |
|              | 40073920     | 02/04/2020 | 091740        | TAX REFUNDS                        | \$2,842.88         |
|              | 40073921     | 02/04/2020 | 091740        | TAX REFUNDS                        | \$804.75           |
|              | 40073922     | 02/04/2020 | 091740        | TAX REFUNDS                        | \$2,973.75         |
|              | 40073923     | 02/04/2020 | 063024        | KEN-CREST SERVICES                 | \$70.50            |
|              | 40073924     | 02/04/2020 | 091740        | TAX REFUNDS                        | \$4,163.84         |
|              | 40073925     | 02/04/2020 | 091740        | TAX REFUNDS                        | \$1,266.08         |
|              | 40073926     | 02/04/2020 | 1008937       | KOURI, CARRIE A.                   | \$197.95           |
|              | 40073927     | 02/04/2020 | 065200        | KRAPF JR & SON INC GEORGE          | \$6,633.16         |
|              | 40073928     | 02/04/2020 | 065850        | LANCASTER-LEBANON INT UNIT #13     | \$610.00           |
|              | 40073929     | 02/04/2020 | 091740        | TAX REFUNDS                        | \$7,546.29         |
|              | 40073930     | 02/04/2020 | 091740        | TAX REFUNDS                        | \$1,758.97         |
|              | 40073931     | 02/04/2020 | 091740        | TAX REFUNDS                        | \$633.54           |
|              | 40073932     | 02/04/2020 | 1008406       | LITERACY RESOURCES INC             | \$171.98           |
|              | 40073933     | 02/04/2020 | 091740        | TAX REFUNDS                        | \$1,201.60         |
|              | 40073934     | 02/04/2020 | 008190        | MAILFINANCE                        | \$1,050.69         |
|              | 40073935     | 02/04/2020 | 091740        | TAX REFUNDS                        | \$1,173.11         |
|              | 40073936     | 02/04/2020 | 091740        | TAX REFUNDS                        | \$215.47           |
|              | 40073937     | 02/04/2020 | 091740        | TAX REFUNDS                        | \$4,009.14         |

**West Chester Area School District  
Check Register**

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                      | Transaction Amount |
|--------------|--------------|------------|---------------|----------------------------------|--------------------|
| 01           | 40073938     | 02/04/2020 | 1008748       | MARSHALL, EVA                    | \$121.07           |
|              | 40073939     | 02/04/2020 | 091740        | TAX REFUNDS                      | \$733.47           |
|              | 40073940     | 02/04/2020 | 9679          | MCCANN, PAT                      | \$55.00            |
|              | 40073941     | 02/04/2020 | 091740        | TAX REFUNDS                      | \$2,847.71         |
|              | 40073943     | 02/04/2020 | 1002849       | PMEA                             | \$1,920.00         |
|              | 40073944     | 02/04/2020 | 091740        | TAX REFUNDS                      | \$2,456.28         |
|              | 40073945     | 02/04/2020 | 1008616       | MOVING MINDS                     | \$2,128.95         |
|              | 40073946     | 02/04/2020 | 091740        | TAX REFUNDS                      | \$7,285.33         |
|              | 40073948     | 02/04/2020 | 091740        | TAX REFUNDS                      | \$884.04           |
|              | 40073949     | 02/04/2020 | 091740        | TAX REFUNDS                      | \$803.73           |
|              | 40073950     | 02/04/2020 | 091740        | TAX REFUNDS                      | \$803.73           |
|              | 40073951     | 02/04/2020 | 091740        | TAX REFUNDS                      | \$2,409.85         |
|              | 40073952     | 02/04/2020 | 091740        | TAX REFUNDS                      | \$6,469.74         |
|              | 40073953     | 02/04/2020 | 1007529       | PASTNER JAFFE, MORGAN ROSE       | \$345.90           |
|              | 40073954     | 02/04/2020 | 080622        | PATHWAY SCHOOL, THE              | \$11,426.37        |
|              | 40073956     | 02/04/2020 | 091740        | TAX REFUNDS                      | \$20.00            |
|              | 40073957     | 02/04/2020 | 052305        | PEARSON/HARCOURT ASSESSMENT      | \$1,662.01         |
|              | 40073958     | 02/04/2020 | 080887        | PEDIATRIC THERAPEUTICS SVC INC   | \$72,072.97        |
|              | 40073959     | 02/04/2020 | 091740        | TAX REFUNDS                      | \$345.51           |
|              | 40073960     | 02/04/2020 | 1003736       | PETROLEUM TRADERS CORP.          | \$30,013.91        |
|              | 40073962     | 02/04/2020 | 091740        | TAX REFUNDS                      | \$1,379.46         |
|              | 40073963     | 02/04/2020 | 1008556       | RIDLEY SCHOOL DISTRICT           | \$225.00           |
|              | 40073964     | 02/04/2020 | 091740        | TAX REFUNDS                      | \$3,233.28         |
|              | 40073966     | 02/04/2020 | 091740        | TAX REFUNDS                      | \$84.49            |
|              | 40073967     | 02/04/2020 | 091740        | TAX REFUNDS                      | \$17,638.29        |
|              | 40073968     | 02/04/2020 | 091740        | TAX REFUNDS                      | \$3,719.62         |
|              | 40073969     | 02/04/2020 | 091740        | TAX REFUNDS                      | \$184.27           |
|              | 40073970     | 02/04/2020 | 091740        | TAX REFUNDS                      | \$633.05           |
|              | 40073973     | 02/04/2020 | 091740        | TAX REFUNDS                      | \$2,105.27         |
|              | 40073974     | 02/04/2020 | 091740        | TAX REFUNDS                      | \$1,134.77         |
|              | 40073975     | 02/04/2020 | 091740        | TAX REFUNDS                      | \$1,049.10         |
|              | 40073976     | 02/04/2020 | 091740        | TAX REFUNDS                      | \$1,365.22         |
|              | 40073979     | 02/04/2020 | 089150        | SOCIAL STUDIES SCHOOL SERVICES   | \$114.22           |
|              | 40073980     | 02/04/2020 | 091740        | TAX REFUNDS                      | \$203.80           |
|              | 40073982     | 02/04/2020 | 091740        | TAX REFUNDS                      | \$4,610.48         |
|              | 40073983     | 02/04/2020 | 091740        | TAX REFUNDS                      | \$655.75           |
|              | 40073984     | 02/04/2020 | 091740        | TAX REFUNDS                      | \$61.15            |
|              | 40073985     | 02/04/2020 | 091360        | SWEET, STEVENS, KATZ, & WILLIAMS | \$6,667.00         |
|              | 40073986     | 02/04/2020 | 10070         | TABBUT, EDWARD                   | \$96.00            |

## West Chester Area School District Check Register

| Fund Charged      | Check Number      | Check Date | Vendor Number | Vendor Name                        | Transaction Amount |                     |
|-------------------|-------------------|------------|---------------|------------------------------------|--------------------|---------------------|
| 01                | 40073987          | 02/04/2020 | 091740        | TAX REFUNDS                        | \$607.62           |                     |
|                   | 40073988          | 02/04/2020 | 091740        | TAX REFUNDS                        | \$140.37           |                     |
|                   | 40073989          | 02/04/2020 | 1006892       | U. S. BANK EQUIPMENT FINANCE       | \$6,388.34         |                     |
|                   | 40073990          | 02/04/2020 | 091740        | TAX REFUNDS                        | \$1,633.19         |                     |
|                   | 40073991          | 02/04/2020 | 093600        | UNITED REFRIGERATION CO            | \$38.20            |                     |
|                   | 40073992          | 02/04/2020 | 1000908       | US FOODS INC. - ALLENTOWN DIVISION | \$992.54           |                     |
|                   | 40073993          | 02/04/2020 | 093395        | US GAMES                           | \$862.48           |                     |
|                   | 40073994          | 02/04/2020 | 049790        | W. W. GRAINGER, INC.               | \$52.68            |                     |
|                   | 40073996          | 02/04/2020 | 1008367       | WEGMANS                            | \$16.04            |                     |
|                   | 40073997          | 02/04/2020 | 091740        | TAX REFUNDS                        | \$5,190.28         |                     |
|                   | 40074000          | 02/04/2020 | 091740        | TAX REFUNDS                        | \$1,022.60         |                     |
|                   | <b>01 - Total</b> |            |               |                                    |                    | <b>\$821,295.06</b> |
|                   | 22                | 40073845   | 02/04/2020    | 1001073                            | AMAZON             | \$649.50            |
| 40073847          |                   | 02/04/2020 | 007265        | APPLIED VIDEO TECHNOLOGY INC       | \$22,119.00        |                     |
| 40073865          |                   | 02/04/2020 | 021581        | CDW GOVERNMENT, INC                | \$2,378.35         |                     |
| 40073884          |                   | 02/04/2020 | 032540        | DELL COMPUTER CORPORATION          | \$64,000.00        |                     |
| <b>22 - Total</b> |                   |            |               |                                    | <b>\$89,146.85</b> |                     |
| 27                | 40073998          | 02/04/2020 | 1008068       | WILLIAMS SCOTSMAN, INC             | \$14,734.86        |                     |
| <b>27 - Total</b> |                   |            |               |                                    | <b>\$14,734.86</b> |                     |
| 29                | 40073853          | 02/04/2020 | 10062         | ASDOURIAN, CHRISTOPHER             | \$73.00            |                     |
|                   | 40073861          | 02/04/2020 | 10583         | BOOTH, DAVID                       | \$73.00            |                     |
|                   | 40073874          | 02/04/2020 | 10729         | COSTELLO, PATRICK                  | \$59.00            |                     |
|                   | 40073875          | 02/04/2020 | 10837         | CRAIG, MARVIN                      | \$59.00            |                     |
|                   | 40073877          | 02/04/2020 | 10730         | CUTRONA, ANDREW                    | \$59.00            |                     |
|                   | 40073887          | 02/04/2020 | 10464         | DORLEY, ANDY                       | \$59.00            |                     |
|                   | 40073888          | 02/04/2020 | 10828         | DRIGGINS, SHAWN                    | \$73.00            |                     |
|                   | 40073898          | 02/04/2020 | 9966          | GRACI, PAUL                        | \$73.00            |                     |
|                   | 40073899          | 02/04/2020 | 10637         | GRAVES, EARL                       | \$59.00            |                     |
|                   | 40073901          | 02/04/2020 | 9121          | GREGORY, MAUREEN                   | \$73.00            |                     |
|                   | 40073913          | 02/04/2020 | 9945          | HUANG, NATHAN                      | \$51.00            |                     |
|                   | 40073942          | 02/04/2020 | 9833          | MCNICHOL, JOHN                     | \$73.00            |                     |
|                   | 40073947          | 02/04/2020 | 10384         | NEWTON, ZAIRE                      | \$73.00            |                     |
|                   | 40073955          | 02/04/2020 | 9164          | PAWLOWSKI, LORETTA                 | \$73.00            |                     |
|                   | 40073961          | 02/04/2020 | 10226         | PORRECA, ANTHONY                   | \$146.00           |                     |
|                   | 40073965          | 02/04/2020 | 10285         | ROKINS, LEMMEY                     | \$73.00            |                     |
|                   | 40073972          | 02/04/2020 | 9144          | SHANK, DAVID                       | \$59.00            |                     |
|                   | 40073977          | 02/04/2020 | 10099         | SMITH, DEREK                       | \$73.00            |                     |

## West Chester Area School District Check Register

| Fund Charged           | Check Number   | Check Date | Vendor Number | Vendor Name                       | Transaction Amount    |
|------------------------|----------------|------------|---------------|-----------------------------------|-----------------------|
| 29                     | 40073978       | 02/04/2020 | 9809          | SMITH, JAMES, JR.                 | \$73.00               |
|                        | 40073981       | 02/04/2020 | 10077         | STERLING, DARRELL                 | \$73.00               |
|                        | 40073999       | 02/04/2020 | 9971          | WISNIEWSKI, JOHN                  | \$124.00              |
| <b>29</b>              | <b>- Total</b> |            |               |                                   | <b>\$1,551.00</b>     |
| 30                     | 40073859       | 02/04/2020 | 1004477       | BLACKNEY HAYES ARCHITECTS         | \$1,825.71            |
|                        | 40073870       | 02/04/2020 | 025930        | CLINGER, CORP., WILLIAM H.        | \$24,156.22           |
|                        | 40073903       | 02/04/2020 | 1007152       | GUY M. COOPER, INC.               | \$2,007.00            |
|                        | 40073918       | 02/04/2020 | 1005435       | JAY R. REYNOLDS, INC.             | \$2,011.15            |
|                        | 40073971       | 02/04/2020 | 1007154       | SHA-NIC, INC.                     | \$254,018.70          |
|                        | 40073995       | 02/04/2020 | 1008854       | WATTS SERVICES LLC                | \$95,854.50           |
|                        | 40073998       | 02/04/2020 | 1008068       | WILLIAMS SCOTSMAN, INC            | \$3,746.00            |
| <b>30</b>              | <b>- Total</b> |            |               |                                   | <b>\$383,619.28</b>   |
| 40                     | 40073915       | 02/04/2020 | 1007925       | ILL DOOTS LLC                     | \$750.00              |
| <b>40</b>              | <b>- Total</b> |            |               |                                   | <b>\$750.00</b>       |
| 50                     | 80037681       | 02/04/2020 | 1001073       | AMAZON                            | \$1,666.82            |
|                        | 80037682       | 02/04/2020 | 1000476       | HERSHEY LODGE & CONVENTION CENTER | \$11,158.50           |
|                        | 80037683       | 02/04/2020 | 079853        | ON THE GO KIDS, INC               | \$237.60              |
| <b>50</b>              | <b>- Total</b> |            |               |                                   | <b>\$13,062.92</b>    |
| 51                     | 80037684       | 02/04/2020 | 1001073       | AMAZON                            | \$39.98               |
| <b>51</b>              | <b>- Total</b> |            |               |                                   | <b>\$39.98</b>        |
| 80                     | 50000708       | 02/04/2020 | 1005754       | ARAMARK SERVICES INC.             | \$433,070.18          |
| <b>80</b>              | <b>- Total</b> |            |               |                                   | <b>\$433,070.18</b>   |
| <b>Overall - Total</b> |                |            |               |                                   | <b>\$1,757,270.13</b> |



## West Chester Area School District Electronic Funds Transfer Register

| Fund Charged           | Check Number | Check Date | Vendor Number | Vendor Name                       | Transaction Amount  |
|------------------------|--------------|------------|---------------|-----------------------------------|---------------------|
| 01                     | V1003694     | 02/04/2020 | 1003700       | EPIC DEVELOPMENT SERVICES         | \$111,385.50        |
|                        | V1003695     | 02/04/2020 | 1003630       | FUN AND FUNCTION                  | \$84.74             |
|                        | V1003697     | 02/04/2020 | 1007721       | LIFE COUNSELING SERVICES          | \$3,695.00          |
|                        | V1003698     | 02/04/2020 | 1005975       | O'SHEA LUMBER                     | \$750.00            |
|                        | V1003699     | 02/04/2020 | 080980        | PENN OFFICE PRODUCTS              | \$2,767.98          |
|                        | V1003700     | 02/04/2020 | 084465        | REALLY GOOD STUFF                 | \$81.36             |
|                        | V1003701     | 02/04/2020 | 092000        | TAYLORS MUSIC STORE               | \$135.00            |
|                        | V1003703     | 02/04/2020 | 1006367       | WB MASON COMPANY                  | \$359.98            |
|                        | V1003704     | 02/04/2020 | 095760        | WEINSTEIN SUPPLY CORPORATION      | \$3.94              |
|                        | V1003705     | 02/04/2020 | 1004004       | WORKPLACE CENTRAL                 | \$55.57             |
| <b>01 - Total</b>      |              |            |               |                                   | <b>\$119,319.07</b> |
| 30                     | V1003696     | 02/04/2020 | 1002386       | JOHNSON CONTROLS, INC.            | \$109,511.00        |
| <b>30 - Total</b>      |              |            |               |                                   | <b>\$109,511.00</b> |
| 40                     | V1003702     | 02/04/2020 | 094620        | VERNIER SOFTWARE & TECHNOLOGY LLC | \$2,189.01          |
| <b>40 - Total</b>      |              |            |               |                                   | <b>\$2,189.01</b>   |
| <b>Overall - Total</b> |              |            |               |                                   | <b>\$231,019.08</b> |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                       | Transaction Amount |
|--------------|--------------|------------|---------------|-----------------------------------|--------------------|
| 01           | 40074001     | 02/11/2020 | 1008449       | 3B SERVICES INC                   | \$1,190.75         |
|              | 40074002     | 02/11/2020 | 1002557       | ABC-CLIO                          | \$1,410.00         |
|              | 40074003     | 02/11/2020 | 1008964       | ACCELERATE EDUCATION INC          | \$7,000.00         |
|              | 40074004     | 02/11/2020 | 1008801       | ACS CONSULTANTS INC               | \$1,407.00         |
|              | 40074005     | 02/11/2020 | 1008165       | ADVENTURE NETWORK INC             | \$1,421.54         |
|              | 40074006     | 02/11/2020 | 1005135       | AED SUPERSTORE                    | \$256.75           |
|              | 40074007     | 02/11/2020 | 1003432       | AHOLD FINANCIAL SERVICES          | \$644.65           |
|              | 40074008     | 02/11/2020 | 1007916       | ALLEGHENY EDUCATIONAL SYSTEMS INC | \$30,655.07        |
|              | 40074009     | 02/11/2020 | 1004912       | ALTA LANGUAGE SERVICES, INC.      | \$909.30           |
|              | 40074011     | 02/11/2020 | 1008943       | AMAZON                            | \$1,779.12         |
|              | 40074012     | 02/11/2020 | 1001292       | ANTHEM SPORTS                     | \$961.43           |
|              | 40074013     | 02/11/2020 | 007150        | APPLE COMPUTER, INC               | \$869.15           |
|              | 40074014     | 02/11/2020 | 007075        | AQUA PA                           | \$1,474.89         |
|              | 40074015     | 02/11/2020 | 007351        | ARAMARK UNIFORM SERVICES          | \$323.64           |
|              | 40074016     | 02/11/2020 | 9102          | ARCHAMBAULT, RAYMOND              | \$64.00            |
|              | 40074017     | 02/11/2020 | 1008239       | ARLOTTO, DANTON                   | \$350.00           |
|              | 40074018     | 02/11/2020 | 010830        | BARNES & NOBLE INC.               | \$66.24            |
|              | 40074020     | 02/11/2020 | 1000676       | BEACON ATHLETICS                  | \$229.68           |
|              | 40074021     | 02/11/2020 | 011440        | BECKER'S SCHOOL SUPPLIES          | \$13.17            |
|              | 40074022     | 02/11/2020 | 1007468       | BENEFIT RESOURCE, INC.            | \$297.00           |
|              | 40074023     | 02/11/2020 | 012700        | BERKHEIMER ASSOC H A              | \$3,591.40         |
|              | 40074026     | 02/11/2020 | 015790        | BOYLE'S FLOOR & WINDOW COVERNG    | \$476.00           |
|              | 40074027     | 02/11/2020 | 1004955       | BRADLEY, SANDRA                   | \$26.90            |
|              | 40074029     | 02/11/2020 | 017340        | BSN SPORTS LLC                    | \$19,577.52        |
|              | 40074030     | 02/11/2020 | 017290        | BUCKS COUNTY IU #22               | \$2,486.00         |
|              | 40074031     | 02/11/2020 | 1001439       | CARRIER CORPORATION               | \$5,127.99         |
|              | 40074032     | 02/11/2020 | 10379         | CASEY, TOM                        | \$64.00            |
|              | 40074034     | 02/11/2020 | 1008868       | CENTER FOR FAMILIES               | \$518.85           |
|              | 40074035     | 02/11/2020 | 9984          | CERMINARO JR., SAMUEL             | \$51.00            |
|              | 40074036     | 02/11/2020 | 023755        | CHESTER COUNTY INT UNIT # 24      | \$8,334.98         |
|              | 40074037     | 02/11/2020 | 1008865       | CM3 BUILDING SOLUTIONS INC        | \$517.50           |
|              | 40074041     | 02/11/2020 | 028880        | CONWAY POWER EQUIPMENT INC        | \$23.80            |
|              | 40074043     | 02/11/2020 | 029320        | CORESOURCE, INC.                  | \$1,650.00         |
|              | 40074046     | 02/11/2020 | 032180        | DELAWARE COUNTY I. U.             | \$16,137.00        |
|              | 40074047     | 02/11/2020 | 032540        | DELL COMPUTER CORPORATION         | \$719.90           |
|              | 40074048     | 02/11/2020 | 1001584       | DELTA-T GROUP, INC.               | \$11,892.51        |
|              | 40074049     | 02/11/2020 | 10462         | DEVER, ALICIA                     | \$128.00           |
|              | 40074052     | 02/11/2020 | 1006157       | DOWNINGTOWN EAST BOOSTER CLUB     | \$200.00           |
|              | 40074056     | 02/11/2020 | 090920        | FERRARO, LARRY & ANTHONY          | \$20.50            |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                         | Transaction Amount |
|--------------|--------------|------------|---------------|-------------------------------------|--------------------|
| 01           | 40074057     | 02/11/2020 | 1007608       | FICK EDUCATIONAL SERVICES, LLC      | \$2,736.25         |
|              | 40074058     | 02/11/2020 | 10332         | FISHER, ERIC                        | \$192.00           |
|              | 40074059     | 02/11/2020 | 1008368       | FLEXIP SOLUTIONS INC                | \$4,757.93         |
|              | 40074060     | 02/11/2020 | 10677         | GAL, LARRY                          | \$64.00            |
|              | 40074061     | 02/11/2020 | 091740        | TAX REFUNDS                         | \$470.54           |
|              | 40074062     | 02/11/2020 | 046570        | GEMPLER'S, INC                      | \$686.05           |
|              | 40074063     | 02/11/2020 | 1006249       | GENERAL HEALTHCARE RESOURCES, INC.  | \$54,032.29        |
|              | 40074064     | 02/11/2020 | 1008457       | GIORGIOS PIZZA & SUBS               | \$281.43           |
|              | 40074065     | 02/11/2020 | 10096         | GRACE, HARRY                        | \$64.00            |
|              | 40074067     | 02/11/2020 | 9966          | GRACI, PAUL                         | \$51.00            |
|              | 40074068     | 02/11/2020 | 10830         | GRAHAM, RYAN                        | \$59.00            |
|              | 40074069     | 02/11/2020 | 10637         | GRAVES, EARL                        | \$59.00            |
|              | 40074070     | 02/11/2020 | 050830        | GREEN VALLEY BOOK COMPANY           | \$131.68           |
|              | 40074072     | 02/11/2020 | 091740        | TAX REFUNDS                         | \$1,185.62         |
|              | 40074074     | 02/11/2020 | 1008960       | HAMPTON ROADS MUSIC GROUP LLC       | \$3,644.00         |
|              | 40074076     | 02/11/2020 | 1002042       | HEISER LOGISTICS                    | \$66.72            |
|              | 40074078     | 02/11/2020 | 055560        | HOME DEPOT CREDIT SERVICES          | \$3,974.23         |
|              | 40074080     | 02/11/2020 | 1007442       | INSIGHT WORKFORCE SOLUTIONS LLC     | \$120,548.57       |
|              | 40074081     | 02/11/2020 | 1008507       | INTEGRITY WORKFORCE SOLUTIONS INC   | \$27,244.35        |
|              | 40074085     | 02/11/2020 | 1000345       | KADES-MARGOLIS CAPITAL              | \$200.00           |
|              | 40074086     | 02/11/2020 | 062600        | KEEN COMPRESSED GAS CO              | \$78.85            |
|              | 40074088     | 02/11/2020 | 065200        | KRAPF JR & SON INC GEORGE           | \$960,610.63       |
|              | 40074089     | 02/11/2020 | 065200        | KRAPF JR & SON INC GEORGE           | \$1,038.11         |
|              | 40074090     | 02/11/2020 | 065230        | KRAPF'S COACHES, INC.               | \$1,590.00         |
|              | 40074091     | 02/11/2020 | 065710        | LAKESHORE LEARNING MATERIALS        | \$199.47           |
|              | 40074093     | 02/11/2020 | 067230        | LEHIGH VALLEY SAFETY SUPPLY CO      | \$277.90           |
|              | 40074094     | 02/11/2020 | 091740        | TAX REFUNDS                         | \$3,806.68         |
|              | 40074095     | 02/11/2020 | 1000346       | LINCOLN INVESTMENT PLANNING, INC.   | \$525.00           |
|              | 40074096     | 02/11/2020 | 9521          | MANCINI, ANGELO                     | \$51.00            |
|              | 40074101     | 02/11/2020 | 1000348       | METROPOLITAN LIFE INSURANCE CO.     | \$138.89           |
|              | 40074102     | 02/11/2020 | 10727         | MIDDLETON JR., ARNOLD               | \$51.00            |
|              | 40074103     | 02/11/2020 | 1003302       | MILAGRE KIDS SCHOOL, INC., THE      | \$14,400.00        |
|              | 40074105     | 02/11/2020 | 10309         | MOORE, BRYANT                       | \$51.00            |
|              | 40074106     | 02/11/2020 | 1000311       | MOUNTAIN MATH/LANGUAGE              | \$95.95            |
|              | 40074107     | 02/11/2020 | 1005175       | NATA (NAT. ATHLETIC TRAINERS ASSOC) | \$254.00           |
|              | 40074113     | 02/11/2020 | 079550        | OFFICE DEPOT                        | \$8,516.60         |
|              | 40074114     | 02/11/2020 | 079853        | ON THE GO KIDS, INC                 | \$430,622.18       |
|              | 40074115     | 02/11/2020 | 080430        | PAFPC                               | \$360.00           |
|              | 40074116     | 02/11/2020 | 1007192       | PA RECREATION & PARK SOCIETY INC    | \$345.00           |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                    | Transaction Amount |
|--------------|--------------|------------|---------------|--------------------------------|--------------------|
| 01           | 40074117     | 02/11/2020 | 080305        | PAR INC.                       | \$1,760.00         |
|              | 40074119     | 02/11/2020 | 091740        | TAX REFUNDS                    | \$20.00            |
|              | 40074120     | 02/11/2020 | 080750        | PAXTON/PATTERSON               | \$33.16            |
|              | 40074121     | 02/11/2020 | 1000062       | PHEAA                          | \$368.37           |
|              | 40074122     | 02/11/2020 | 082102        | PHI DELTA KAPPA                | \$134.00           |
|              | 40074123     | 02/11/2020 | 10226         | PORRECA, ANTHONY               | \$73.00            |
|              | 40074124     | 02/11/2020 | 083410        | PSADA                          | \$330.00           |
|              | 40074125     | 02/11/2020 | 083495        | PTFCA                          | \$175.00           |
|              | 40074126     | 02/11/2020 | 1004513       | PURE HEALTH SOLUTIONS INC      | \$93.00            |
|              | 40074127     | 02/11/2020 | 10310         | REED, SCOTT                    | \$73.00            |
|              | 40074128     | 02/11/2020 | 9103          | REILLY, JOHN                   | \$51.00            |
|              | 40074130     | 02/11/2020 | 084798        | RENAISSANCE ACADEMY            | \$3,948.33         |
|              | 40074132     | 02/11/2020 | 1007208       | RICOH USA INC. LEGAL DOCS SERV | \$4,501.44         |
|              | 40074133     | 02/11/2020 | 085173        | RIFTON EQUIPMENT               | \$315.00           |
|              | 40074134     | 02/11/2020 | 9952          | RISOLI, BOB                    | \$64.00            |
|              | 40074135     | 02/11/2020 | 085132        | RITE ENVELOPE & GRAPHICS INC   | \$305.20           |
|              | 40074136     | 02/11/2020 | 085740        | ROCHESTER 100 INC              | \$909.92           |
|              | 40074137     | 02/11/2020 | 086590        | SDIC - SCHOOL DISTRICTS        | \$13,135.25        |
|              | 40074138     | 02/11/2020 | 087360        | SEPHSSL                        | \$50.00            |
|              | 40074139     | 02/11/2020 | 087360        | SEPHSSL                        | \$50.00            |
|              | 40074141     | 02/11/2020 | 9174          | SHAW, JAMES                    | \$51.00            |
|              | 40074142     | 02/11/2020 | 1007220       | NYSTROM EDUCATION              | \$442.40           |
|              | 40074143     | 02/11/2020 | 10674         | STUKES, JEANNETTE              | \$51.00            |
|              | 40074144     | 02/11/2020 | 080053        | SUPERIOR DISTRIBUTION          | \$11.90            |
|              | 40074145     | 02/11/2020 | 091390        | SWANSON, INC., ROBERT S        | \$1,015.00         |
|              | 40074148     | 02/11/2020 | 091740        | TAX REFUNDS                    | \$292.67           |
|              | 40074150     | 02/11/2020 | 092750        | TOAD HOLLOW ATHLETICS          | \$3,650.18         |
|              | 40074152     | 02/11/2020 | 093292        | TROXELL COMMUNICATIONS, INC    | \$598.00           |
|              | 40074153     | 02/11/2020 | 1007728       | TRUMARK ATHLETICS              | \$583.67           |
|              | 40074155     | 02/11/2020 | 10688         | TUCKER, JOSEPH                 | \$128.00           |
|              | 40074158     | 02/11/2020 | 093715        | U. S. SCHOOL SUPPLY, INC       | \$78.30            |
|              | 40074159     | 02/11/2020 | 1007363       | UNIONVILLE SPORTS COUNCIL      | \$300.00           |
|              | 40074160     | 02/11/2020 | 093630        | UNITED PARCEL SERVICE          | \$67.26            |
|              | 40074161     | 02/11/2020 | 093600        | UNITED REFRIGERATION CO        | \$223.39           |
|              | 40074162     | 02/11/2020 | 094403        | US FOODSERVICE                 | \$82.86            |
|              | 40074163     | 02/11/2020 | 093395        | US GAMES                       | \$1,049.65         |
|              | 40074164     | 02/11/2020 | 1007699       | US MEDICAL STAFFING, INC.      | \$1,084.55         |
|              | 40074166     | 02/11/2020 | 049790        | W. W. GRAINGER, INC.           | \$1,555.57         |
|              | 40074167     | 02/11/2020 | 091740        | TAX REFUNDS                    | \$570.95           |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                        | Transaction Amount    |
|--------------|--------------|------------|---------------|------------------------------------|-----------------------|
| 01           | 40074168     | 02/11/2020 | 091740        | TAX REFUNDS                        | \$2,265.98            |
|              | 40074169     | 02/11/2020 | 1000059       | WEST CHESTER ED SUPPORT PERSONNEL  | \$2,948.40            |
|              | 40074170     | 02/11/2020 | 1000058       | TRUMARK FCU                        | \$1,242.60            |
|              | 40074172     | 02/11/2020 | 10186         | WHITE, JAMES                       | \$73.00               |
|              | 40074174     | 02/11/2020 | 1003574       | WILLIS TOWERS WATSON NORTHEAST INC | \$15,562.00           |
|              | 40074175     | 02/11/2020 | 098060        | WILSON LANGUAGE TRAINING CORP      | \$310.82              |
|              | 40074178     | 02/11/2020 | 1008962       | YOURMEMBERSHIP.COM                 | \$250.00              |
|              | 40074179     | 02/11/2020 | 9668          | ZANESKI, JOHN                      | \$64.00               |
| <b>01</b>    | <b>Total</b> |            |               |                                    | <b>\$1,827,270.97</b> |
| 22           | 40074013     | 02/11/2020 | 007150        | APPLE COMPUTER, INC                | \$3,940.00            |
| <b>22</b>    | <b>Total</b> |            |               |                                    | <b>\$3,940.00</b>     |
| 29           | 40074019     | 02/11/2020 | 9560          | BARTON, JOHN                       | \$59.00               |
|              | 40074024     | 02/11/2020 | 10842         | BOONE, SAM                         | \$73.00               |
|              | 40074025     | 02/11/2020 | 10583         | BOOTH, DAVID                       | \$73.00               |
|              | 40074029     | 02/11/2020 | 017340        | BSN SPORTS LLC                     | \$9,829.00            |
|              | 40074033     | 02/11/2020 | 10524         | CENSULLO, AMANDA                   | \$73.00               |
|              | 40074039     | 02/11/2020 | 10719         | COHLE, TRAVIS                      | \$73.00               |
|              | 40074040     | 02/11/2020 | 9617          | CONNORS, KEN                       | \$146.00              |
|              | 40074042     | 02/11/2020 | 9044          | CORCORAN, WILLIAM J                | \$73.00               |
|              | 40074044     | 02/11/2020 | 10837         | CRAIG, MARVIN                      | \$59.00               |
|              | 40074045     | 02/11/2020 | 9579          | CUTRONA, MARK                      | \$73.00               |
|              | 40074050     | 02/11/2020 | 9345          | DIFRANKS, NICK                     | \$51.00               |
|              | 40074051     | 02/11/2020 | 10464         | DORLEY, ANDY                       | \$59.00               |
|              | 40074053     | 02/11/2020 | 10828         | DRIGGINS, SHAWN                    | \$59.00               |
|              | 40074054     | 02/11/2020 | 9008          | DVORAK, DANIEL P.                  | \$73.00               |
|              | 40074055     | 02/11/2020 | 10298         | FALCONE, DAN                       | \$73.00               |
|              | 40074065     | 02/11/2020 | 10096         | GRACE, HARRY                       | \$59.00               |
|              | 40074066     | 02/11/2020 | 1007263       | GRACI, JOSEPH                      | \$124.00              |
|              | 40074067     | 02/11/2020 | 9966          | GRACI, PAUL                        | \$73.00               |
|              | 40074071     | 02/11/2020 | 10286         | GREEN, RON                         | \$73.00               |
|              | 40074073     | 02/11/2020 | 9320          | HACKE, MIKE                        | \$73.00               |
|              | 40074075     | 02/11/2020 | 9126          | HARR, HARVEY                       | \$54.00               |
|              | 40074077     | 02/11/2020 | 10718         | HERRON, WILLIAM                    | \$59.00               |
|              | 40074079     | 02/11/2020 | 10472         | HUMPHRIES, WALT                    | \$73.00               |
|              | 40074082     | 02/11/2020 | 10380         | JACKSON, TERESA                    | \$78.00               |
|              | 40074084     | 02/11/2020 | 10208         | JOSEPH, ANTHONY                    | \$146.00              |
|              | 40074087     | 02/11/2020 | 10306         | KENNETT, BRETT                     | \$76.00               |

## West Chester Area School District Check Register

| Fund Charged | Check Number   | Check Date | Vendor Number | Vendor Name                    | Transaction Amount |
|--------------|----------------|------------|---------------|--------------------------------|--------------------|
| 29           | 40074092       | 02/11/2020 | 10166         | LARKIN, MIKE                   | \$59.00            |
|              | 40074097       | 02/11/2020 | 9122          | MARTIN, DOROTHY                | \$54.00            |
|              | 40074098       | 02/11/2020 | 9595          | MCCLATCHY, TIM                 | \$73.00            |
|              | 40074099       | 02/11/2020 | 9800          | MCMONAGLE, JOE                 | \$59.00            |
|              | 40074100       | 02/11/2020 | 9833          | MCNICHOL, JOHN                 | \$59.00            |
|              | 40074108       | 02/11/2020 | 10384         | NEWTON, ZAIRE                  | \$73.00            |
|              | 40074118       | 02/11/2020 | 9164          | PAWLOWSKI, LORETTA             | \$73.00            |
|              | 40074123       | 02/11/2020 | 10226         | PORRECA, ANTHONY               | \$51.00            |
|              | 40074128       | 02/11/2020 | 9103          | REILLY, JOHN                   | \$118.00           |
|              | 40074129       | 02/11/2020 | 9221          | REILLY, WILLIAM                | \$73.00            |
|              | 40074131       | 02/11/2020 | 9550          | REPETTO, ANDY                  | \$59.00            |
|              | 40074140       | 02/11/2020 | 9068          | SHALLET, JOHN                  | \$73.00            |
|              | 40074146       | 02/11/2020 | 10633         | SWEETING, PERCY                | \$51.00            |
|              | 40074147       | 02/11/2020 | 9471          | TAYLOR, RIC                    | \$73.00            |
|              | 40074149       | 02/11/2020 | 9813          | TIGANI, JEROME                 | \$59.00            |
|              | 40074151       | 02/11/2020 | 9303          | TRIPP, DAVID                   | \$59.00            |
|              | 40074156       | 02/11/2020 | 9961          | TURCO, SUZANNE                 | \$78.00            |
|              | 40074157       | 02/11/2020 | 10587         | TURNER, JIM                    | \$55.00            |
|              | 40074165       | 02/11/2020 | 10390         | VOLOSHIN, JOHN                 | \$59.00            |
|              | 40074171       | 02/11/2020 | 9609          | WESTHAFER, DENNIS              | \$54.00            |
|              | 40074172       | 02/11/2020 | 10186         | WHITE, JAMES                   | \$73.00            |
|              | 40074173       | 02/11/2020 | 9947          | WILLIAMS, DAVE                 | \$90.00            |
|              | 40074176       | 02/11/2020 | 9210          | WORRELL, RALPH, II             | \$59.00            |
| <b>29</b>    | <b>- Total</b> |            |               |                                | <b>\$13,268.00</b> |
| 30           | 40074083       | 02/11/2020 | 1008528       | JMC CONTRACTORS INC            | \$19,825.00        |
|              | 40074104       | 02/11/2020 | 075186        | MOBILE MINI, INC               | \$114.50           |
|              | 40074177       | 02/11/2020 | 098915        | WORTHINGTON DIRECT             | \$597.40           |
| <b>30</b>    | <b>- Total</b> |            |               |                                | <b>\$20,536.90</b> |
| 40           | 40074011       | 02/11/2020 | 1008943       | AMAZON                         | \$3,037.87         |
|              | 40074038       | 02/11/2020 | 1008183       | COHEN LLC, LORETTA             | \$2,467.54         |
|              | 40074078       | 02/11/2020 | 055560        | HOME DEPOT CREDIT SERVICES     | \$123.99           |
|              | 40074154       | 02/11/2020 | 1007242       | TRUSTEES OF UNIVERSITY OF PENN | \$800.00           |
| <b>40</b>    | <b>- Total</b> |            |               |                                | <b>\$6,429.40</b>  |
| 50           | 80037685       | 02/11/2020 | 1008943       | AMAZON                         | \$5,040.74         |
|              | 80037686       | 02/11/2020 | 1002086       | BEST BUDDIES PENNSYLVANIA      | \$350.00           |
|              | 80037687       | 02/11/2020 | 090800        | STUDENT REFUNDS & REIMBURSMENT | \$64.00            |
|              | 80037688       | 02/11/2020 | 090800        | STUDENT REFUNDS & REIMBURSMENT | \$400.00           |

## West Chester Area School District Check Register

| Fund Charged           | Check Number   | Check Date | Vendor Number | Vendor Name                  | Transaction Amount    |
|------------------------|----------------|------------|---------------|------------------------------|-----------------------|
| 50                     | 80037689       | 02/11/2020 | 1007760       | MATTHEWS PAOLI FORD          | \$293.96              |
|                        | 80037690       | 02/11/2020 | 079550        | OFFICE DEPOT                 | \$143.03              |
|                        | 80037691       | 02/11/2020 | 1000934       | PA FBLA                      | \$9,210.00            |
|                        | 80037692       | 02/11/2020 | 1000934       | PA FBLA                      | \$135.00              |
|                        | 80037693       | 02/11/2020 | 1000221       | STARLITE PRODUCTIONS         | \$3,867.80            |
| <b>50</b>              | <b>- Total</b> |            |               |                              | <b>\$19,504.53</b>    |
| 51                     | 80037694       | 02/11/2020 | 1007485       | CMF VENDING                  | \$90.50               |
|                        | 80037695       | 02/11/2020 | 027002        | COLONIAL PENNA PLANTATION    | \$4,032.00            |
|                        | 80037696       | 02/11/2020 | 1002986       | EXECUTIVE COACH, INC.        | \$1,700.00            |
|                        | 80037697       | 02/11/2020 | 1000934       | PA FBLA                      | \$1,169.00            |
|                        | 80037698       | 02/11/2020 | 082230        | PHILADELPHIA ZOO             | \$1,248.00            |
|                        | 80037699       | 02/11/2020 | 1004513       | PURE HEALTH SOLUTIONS INC    | \$44.00               |
|                        | 80037700       | 02/11/2020 | 1008901       | SPIRIT MONKEY LLC            | \$350.00              |
|                        | 80037701       | 02/11/2020 | 094880        | VISUAL EXPANSION GALLERY     | \$1,329.47            |
|                        | 80037702       | 02/11/2020 | 028984        | WATERLOGIC EAST LLC          | \$276.88              |
| <b>51</b>              | <b>- Total</b> |            |               |                              | <b>\$10,238.88</b>    |
| 80                     | 50000709       | 02/11/2020 | 1001312       | CLARK FOOD SERVICE EQUIPMENT | \$2,750.75            |
| <b>80</b>              | <b>- Total</b> |            |               |                              | <b>\$2,750.75</b>     |
| <b>Overall - Total</b> |                |            |               |                              | <b>\$1,903,940.40</b> |

## West Chester Area School District Electronic Funds Transfer Register

| Fund Charged           | Check Number | Check Date | Vendor Number | Vendor Name                         | Transaction Amount |
|------------------------|--------------|------------|---------------|-------------------------------------|--------------------|
| 01                     | V1003706     | 02/11/2020 | 1007696       | AARDVARK PEST CONTROL SERVICES INC. | \$1,135.00         |
|                        | V1003707     | 02/11/2020 | 003720        | ALUMINUM ATHLETIC EQUIPMENT CO      | \$1,787.50         |
|                        | V1003708     | 02/11/2020 | 014300        | BLICK ART MATERIALS                 | \$139.92           |
|                        | V1003709     | 02/11/2020 | 032900        | DEMCO , INC.                        | \$103.85           |
|                        | V1003710     | 02/11/2020 | 039650        | EDVOTEK INC                         | \$587.40           |
|                        | V1003711     | 02/11/2020 | 043210        | FISHER & SON COMPANY INC            | \$828.00           |
|                        | V1003712     | 02/11/2020 | 043500        | FLINN SCIENTIFIC                    | \$1,424.40         |
|                        | V1003713     | 02/11/2020 | 060970        | JOHNSTONE SUPPLY INC                | \$711.13           |
|                        | V1003714     | 02/11/2020 | 077475        | PARTS SERVICE - FRAZER              | \$95.51            |
|                        | V1003715     | 02/11/2020 | 080980        | PENN OFFICE PRODUCTS                | \$315.99           |
|                        | V1003716     | 02/11/2020 | 002820        | RIDDELL/ALL AMERICAN                | \$3,075.00         |
|                        | V1003717     | 02/11/2020 | 1000679       | SHERWIN WILLIAMS                    | \$4.88             |
|                        | V1003718     | 02/11/2020 | 1004032       | SINGER EQUIPMENT CO.                | \$3,424.05         |
|                        | V1003719     | 02/11/2020 | 1006367       | WB MASON COMPANY                    | \$1,129.20         |
|                        | V1003720     | 02/11/2020 | 1004004       | WORKPLACE CENTRAL                   | \$59.06            |
| <b>01 - Total</b>      |              |            |               |                                     | <b>\$14,820.89</b> |
| 40                     | V1003708     | 02/11/2020 | 014300        | BLICK ART MATERIALS                 | \$189.80           |
| <b>40 - Total</b>      |              |            |               |                                     | <b>\$189.80</b>    |
| 50                     | V5000339     | 02/11/2020 | 093337        | TUTTLE MARKETING SVCS INC           | \$3,046.55         |
|                        | V5000340     | 02/11/2020 | 095915        | WERNER COACH                        | \$3,943.00         |
| <b>50 - Total</b>      |              |            |               |                                     | <b>\$6,989.55</b>  |
| <b>Overall - Total</b> |              |            |               |                                     | <b>\$22,000.24</b> |



## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                         | Transaction Amount |
|--------------|--------------|------------|---------------|-------------------------------------|--------------------|
| 01           | 40074180     | 02/19/2020 | 1006947       | A. G. MAURO COMPANY                 | \$1,500.00         |
|              | 40074181     | 02/19/2020 | 1003432       | AHOLD FINANCIAL SERVICES            | \$443.09           |
|              | 40074182     | 02/19/2020 | 1008943       | AMAZON                              | \$2,085.58         |
|              | 40074183     | 02/19/2020 | 1007666       | AMER. ASSOC. OF TEACHERS OF SPANISH | \$65.00            |
|              | 40074184     | 02/19/2020 | 007150        | APPLE COMPUTER, INC                 | \$152.15           |
|              | 40074185     | 02/19/2020 | 007075        | AQUA PA                             | \$184.00           |
|              | 40074186     | 02/19/2020 | 007351        | ARAMARK UNIFORM SERVICES            | \$12.74            |
|              | 40074187     | 02/19/2020 | 1006471       | ASAP HYDRAULICS EXTON LLC           | \$247.10           |
|              | 40074188     | 02/19/2020 | 008510        | ASCD                                | \$543.00           |
|              | 40074189     | 02/19/2020 | 9378          | ASDOURIAN, DEKE                     | \$73.00            |
|              | 40074190     | 02/19/2020 | 009710        | B & H PHOTO                         | \$1,114.89         |
|              | 40074191     | 02/19/2020 | 010830        | BARNES & NOBLE INC.                 | \$28.85            |
|              | 40074192     | 02/19/2020 | 1006591       | BAYADA HOME HEALTH CARE             | \$637.50           |
|              | 40074193     | 02/19/2020 | 011473        | BEARINGS, BELTS & CHAIN, INC        | \$26.77            |
|              | 40074194     | 02/19/2020 | 1008511       | BERKS DEAF AND HARD OF HEARING      | \$21,328.20        |
|              | 40074195     | 02/19/2020 | 015350        | BOROUGH OF WEST CHESTER             | \$438.00           |
|              | 40074196     | 02/19/2020 | 10733         | BROWN, KIARA                        | \$59.00            |
|              | 40074197     | 02/19/2020 | 017340        | BSN SPORTS LLC                      | \$263.08           |
|              | 40074198     | 02/19/2020 | 1008958       | BULK BOOKSTORE                      | \$1,623.74         |
|              | 40074199     | 02/19/2020 | 1007181       | BUSINESSOLVER.COM, INC.             | \$3,089.30         |
|              | 40074200     | 02/19/2020 | 018675        | BUTLER, ROBERTA                     | \$70.00            |
|              | 40074201     | 02/19/2020 | 020465        | CAMPHILL SPECIAL SCHOOLS, INC.      | \$28,812.00        |
|              | 40074203     | 02/19/2020 | 1008895       | CASEY & KIRSCH PUBLISHERS           | \$1,235.00         |
|              | 40074204     | 02/19/2020 | 9594          | CEDERSTROM, JEFF                    | \$64.00            |
|              | 40074205     | 02/19/2020 | 022453        | CENTRAL SUSQUEHANNA INTER UNIT      | \$427.50           |
|              | 40074206     | 02/19/2020 | 022670        | CHAMBER OF COMMERCE OF              | \$100.00           |
|              | 40074207     | 02/19/2020 | 023755        | CHESTER COUNTY INT UNIT # 24        | \$220.33           |
|              | 40074208     | 02/19/2020 | 10844         | CLIFFORD, DANIEL                    | \$150.00           |
|              | 40074209     | 02/19/2020 | 10392         | COBB, TERRENCE                      | \$73.00            |
|              | 40074210     | 02/19/2020 | 1007287       | CALECO                              | \$262.98           |
|              | 40074211     | 02/19/2020 | 028880        | CONWAY POWER EQUIPMENT INC          | \$177.58           |
|              | 40074212     | 02/19/2020 | 10729         | COSTELLO, PATRICK                   | \$64.00            |
|              | 40074213     | 02/19/2020 | 1008731       | CROWN CASTLE                        | \$24,210.56        |
|              | 40074214     | 02/19/2020 | 1008424       | CRYSTAL SPRINGS                     | \$75.86            |
|              | 40074215     | 02/19/2020 | 1002947       | COMPUTER SPORTS MEDICINE INC.       | \$250.00           |
|              | 40074216     | 02/19/2020 | 1006843       | D. ARMSTRONG INSTALLATIONS          | \$800.00           |
|              | 40074217     | 02/19/2020 | 1001785       | DAKTRONICS                          | \$55.00            |
|              | 40074218     | 02/19/2020 | 031600        | DAVIS TROPHIES & SPORTSWEAR         | \$124.80           |
|              | 40074219     | 02/19/2020 | 032205        | DELAWARE MUSEUM OF                  | \$2,100.00         |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                        | Transaction Amount |
|--------------|--------------|------------|---------------|------------------------------------|--------------------|
| 01           | 40074220     | 02/19/2020 | 032540        | DELL COMPUTER CORPORATION          | \$1,619.85         |
|              | 40074221     | 02/19/2020 | 1005894       | DOWNTOWN WEST HIGH SCHOOL          | \$325.00           |
|              | 40074222     | 02/19/2020 | 1007871       | EBS HEALTHCARE INC.                | \$2,508.92         |
|              | 40074223     | 02/19/2020 | 1008659       | EDPUZZLE INC                       | \$1,260.00         |
|              | 40074224     | 02/19/2020 | 040065        | ELMWOOD PARK ZOO                   | \$268.30           |
|              | 40074226     | 02/19/2020 | 1008470       | ESGI LLC                           | \$920.00           |
|              | 40074227     | 02/19/2020 | 1003612       | FASTENAL COMPANY                   | \$26.57            |
|              | 40074229     | 02/19/2020 | 042490        | FEDERAL EXPRESS CORP               | \$26.78            |
|              | 40074230     | 02/19/2020 | 042520        | FERGUSON ENT., INC. #501           | \$69.20            |
|              | 40074231     | 02/19/2020 | 10332         | FISHER, ERIC                       | \$64.00            |
|              | 40074232     | 02/19/2020 | 10460         | FOGEL, KARL                        | \$64.00            |
|              | 40074233     | 02/19/2020 | 044170        | FRECOM                             | \$140.97           |
|              | 40074234     | 02/19/2020 | 045280        | GALE GROUP, THE                    | \$616.00           |
|              | 40074235     | 02/19/2020 | 1006249       | GENERAL HEALTHCARE RESOURCES, INC. | \$15,316.98        |
|              | 40074236     | 02/19/2020 | 1008965       | GOINS, KASHMIR                     | \$300.00           |
|              | 40074237     | 02/19/2020 | 10830         | GRAHAM, RYAN                       | \$73.00            |
|              | 40074238     | 02/19/2020 | 10637         | GRAVES, EARL                       | \$59.00            |
|              | 40074240     | 02/19/2020 | 050075        | GREAT AMERICA FINANCIAL SERVICES   | \$4,421.18         |
|              | 40074241     | 02/19/2020 | 1008127       | GREENWOOD-HEINEMANN PROFESSIONAL   | \$209.00           |
|              | 40074243     | 02/19/2020 | 1007133       | HEMPFIELD SCHOOL DISTRICT          | \$2,222.10         |
|              | 40074244     | 02/19/2020 | 9207          | HEWITT, W E                        | \$78.00            |
|              | 40074245     | 02/19/2020 | 055560        | HOME DEPOT CREDIT SERVICES         | \$1,007.13         |
|              | 40074246     | 02/19/2020 | 1000219       | INDUSTRIAL ARTS SUPPLY             | \$76.95            |
|              | 40074247     | 02/19/2020 | 1008195       | INK TONER STORE                    | \$139.95           |
|              | 40074248     | 02/19/2020 | 1007442       | INSIGHT WORKFORCE SOLUTIONS LLC    | \$4,412.92         |
|              | 40074249     | 02/19/2020 | 1006655       | IRWIN SEATING COMPANY              | \$482.85           |
|              | 40074250     | 02/19/2020 | 1007905       | ISOLVED HCM LLC                    | \$1,462.50         |
|              | 40074252     | 02/19/2020 | 10586         | KANDRAVI, MICHAEL                  | \$73.00            |
|              | 40074253     | 02/19/2020 | 065200        | KRAPF JR & SON INC GEORGE          | \$1,968.58         |
|              | 40074254     | 02/19/2020 | 068680        | LOWER MERION HIGH SCHOOL           | \$200.00           |
|              | 40074255     | 02/19/2020 | 1004209       | LOWES COMMERCIAL SERVICES          | \$163.37           |
|              | 40074256     | 02/19/2020 | 069270        | MACGILL & CO, WILLIAM V.           | \$753.28           |
|              | 40074257     | 02/19/2020 | 1007843       | MANHEIM CENTRAL SCHOOL DISTRICT    | \$180.00           |
|              | 40074258     | 02/19/2020 | 9612          | MCKNETT, CHUCK                     | \$95.00            |
|              | 40074259     | 02/19/2020 | 073020        | MCMASTER-CARR SUPPLY CO            | \$96.78            |
|              | 40074260     | 02/19/2020 | 9833          | MCNICHOL, JOHN                     | \$73.00            |
|              | 40074261     | 02/19/2020 | 1002849       | PMEA                               | \$1,190.00         |
|              | 40074262     | 02/19/2020 | 10309         | MOORE, BRYANT                      | \$59.00            |
|              | 40074263     | 02/19/2020 | 1000311       | MOUNTAIN MATH/LANGUAGE             | \$95.95            |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                         | Transaction Amount |
|--------------|--------------|------------|---------------|-------------------------------------|--------------------|
| 01           | 40074264     | 02/19/2020 | 077211        | MUSICIANS FRIEND                    | \$41.99            |
|              | 40074265     | 02/19/2020 | 077500        | NASCO                               | \$381.86           |
|              | 40074266     | 02/19/2020 | 078038        | NBEA                                | \$100.00           |
|              | 40074268     | 02/19/2020 | 079541        | NSAN, INC                           | \$1,049.00         |
|              | 40074269     | 02/19/2020 | 079660        | OCCUPATIONAL HEALTH CENTER          | \$146.60           |
|              | 40074272     | 02/19/2020 | 079550        | OFFICE DEPOT                        | \$3,926.19         |
|              | 40074273     | 02/19/2020 | 079701        | OLIVER FIRE PROTECTION AND SECURITY | \$1,324.48         |
|              | 40074274     | 02/19/2020 | 1002145       | PA ASSOC. FOR GIFTED EDUCATION      | \$162.69           |
|              | 40074275     | 02/19/2020 | 080065        | PA PRINCIPALS ASSOCIATION           | \$1,190.00         |
|              | 40074276     | 02/19/2020 | 063745        | PAGE I PUBLISHERS                   | \$700.00           |
|              | 40074277     | 02/19/2020 | 081090        | PASA                                | \$320.00           |
|              | 40074278     | 02/19/2020 | 080850        | PEARSON EDUCATION                   | \$477.00           |
|              | 40074279     | 02/19/2020 | 052305        | PEARSON/HARCOURT ASSESSMENT         | \$84.00            |
|              | 40074280     | 02/19/2020 | 082150        | PECO ENERGY COMPANY                 | \$185,096.10       |
|              | 40074281     | 02/19/2020 | 082150        | PECO ENERGY COMPANY                 | \$617.61           |
|              | 40074282     | 02/19/2020 | 1008062       | PERSON DIRECTED CLINICAL SERVICES   | \$2,425.00         |
|              | 40074283     | 02/19/2020 | 1003736       | PETROLEUM TRADERS CORP.             | \$1,919.34         |
|              | 40074285     | 02/19/2020 | 1007600       | POWERSCHOOL GROUP LLC               | \$70,085.68        |
|              | 40074286     | 02/19/2020 | 083495        | PTFCA                               | \$90.00            |
|              | 40074287     | 02/19/2020 | 084030        | QUESTIONS UNLIMITED                 | \$150.00           |
|              | 40074288     | 02/19/2020 | 1003552       | REINARD, SARA JANE                  | \$48.00            |
|              | 40074289     | 02/19/2020 | 1005844       | RELIANCE STANDARD LIFE              | \$24,286.93        |
|              | 40074290     | 02/19/2020 | 1005267       | RICOH USA, INC.                     | \$300.67           |
|              | 40074291     | 02/19/2020 | 085720        | ROSENAU CO INC, PHILIP              | \$1,047.75         |
|              | 40074292     | 02/19/2020 | 085750        | ROTHWELL DOCUMENT SOLUTIONS         | \$775.37           |
|              | 40074297     | 02/19/2020 | 9068          | SHALLET, JOHN                       | \$73.00            |
|              | 40074299     | 02/19/2020 | 1008459       | SHELLER OIL COMPANY                 | \$48.00            |
|              | 40074301     | 02/19/2020 | 087815        | SHOP RITE OF W.C.                   | \$1,193.96         |
|              | 40074302     | 02/19/2020 | 088570        | SKILLPATH SEMINARS                  | \$398.00           |
|              | 40074303     | 02/19/2020 | 080053        | SUPERIOR DISTRIBUTION               | \$29.04            |
|              | 40074304     | 02/19/2020 | 091970        | TEACHER CREATED RESOURCES           | \$50.45            |
|              | 40074305     | 02/19/2020 | 1008380       | TELCO HOLDINGS INC                  | \$125.00           |
|              | 40074306     | 02/19/2020 | 1008422       | TELESYSTEM                          | \$6,865.53         |
|              | 40074307     | 02/19/2020 | 093630        | UNITED PARCEL SERVICE               | \$40.48            |
|              | 40074308     | 02/19/2020 | 1007797       | URSINUS COLLEGE                     | \$600.00           |
|              | 40074309     | 02/19/2020 | 093395        | US GAMES                            | \$871.82           |
|              | 40074310     | 02/19/2020 | 1007699       | US MEDICAL STAFFING, INC.           | \$2,487.51         |
|              | 40074311     | 02/19/2020 | 049790        | W. W. GRAINGER, INC.                | \$362.63           |
|              | 40074312     | 02/19/2020 | 095412        | WAREHOUSE BATTERY OUTLET            | \$775.28           |

## West Chester Area School District Check Register

| Fund Charged | Check Number   | Check Date     | Vendor Number | Vendor Name                        | Transaction Amount  |
|--------------|----------------|----------------|---------------|------------------------------------|---------------------|
| 01           | 40074313       | 02/19/2020     | 9582          | WEBB, JIM                          | \$90.00             |
|              | 40074314       | 02/19/2020     | 096741        | WEST CHESTER UNIVERSITY            | \$200.00            |
|              | 40074315       | 02/19/2020     | 9609          | WESTHAFFER, DENNIS                 | \$90.00             |
|              | 40074316       | 02/19/2020     | 1008120       | WHITELAND BUSINESS PARK MANAGEMENT | \$1,160.39          |
|              | 40074317       | 02/19/2020     | 097960        | WIGGINS SHREDDING                  | \$37.00             |
|              | 40074319       | 02/19/2020     | 098060        | WILSON LANGUAGE TRAINING CORP      | \$386.32            |
|              | 40074320       | 02/19/2020     | 9210          | WORRELL, RALPH, II                 | \$59.00             |
|              | 40074321       | 02/19/2020     | 1007421       | XTEL COMMUNICATIONS, INC.          | \$2,005.00          |
|              | 40074322       | 02/19/2020     | 9780          | YODIS, JOSEPH                      | \$78.00             |
| <b>01</b>    | <b>- Total</b> |                |               |                                    | <b>\$451,079.38</b> |
| 22           | 40074225       | 02/19/2020     | 040396        | EPLUS TECHNOLOGY OF PA             | \$5,596.00          |
| <b>22</b>    | <b>- Total</b> |                |               |                                    | <b>\$5,596.00</b>   |
| 29           | 40074202       | 02/19/2020     | 9296          | CANNON, WALTER, III                | \$76.00             |
|              | 40074228       | 02/19/2020     | 9289          | FAUST, GLEN                        | \$73.00             |
|              | 40074239       | 02/19/2020     | 10826         | GRAY, GEROME                       | \$59.00             |
|              | 40074258       | 02/19/2020     | 9612          | MCKNETT, CHUCK                     | \$106.00            |
|              | 40074267       | 02/19/2020     | 10717         | NELSON, CASEY                      | \$73.00             |
|              | 40074284       | 02/19/2020     | 9041          | POSTUS, MIKE                       | \$59.00             |
|              | 40074295       | 02/19/2020     | 10843         | SCANDONE, CHARLES                  | \$55.00             |
|              | <b>29</b>      | <b>- Total</b> |               |                                    |                     |
| 30           | 40074242       | 02/19/2020     | 1008737       | HARTFORD FIRE INSURANCE COMPANY    | \$91,453.85         |
|              | 40074251       | 02/19/2020     | 1006736       | JBM MECHANICAL, INC.               | \$38,277.77         |
|              | 40074293       | 02/19/2020     | 1006481       | SARGENT ENTERPRISES, INC.          | \$44,841.60         |
|              | 40074294       | 02/19/2020     | 1006778       | SC STEVENSON CONSULTING INC        | \$11,669.00         |
|              | 40074298       | 02/19/2020     | 1007154       | SHA-NIC, INC.                      | \$164,775.27        |
| <b>30</b>    | <b>- Total</b> |                |               |                                    | <b>\$351,017.49</b> |
| 40           | 40074182       | 02/19/2020     | 1008943       | AMAZON                             | \$15.98             |
|              | 40074296       | 02/19/2020     | 1008673       | SENSORY PATH INC                   | \$1,500.00          |
|              | 40074318       | 02/19/2020     | 090800        | STUDENT REFUNDS & REIMBURSMENT     | \$98.00             |
| <b>40</b>    | <b>- Total</b> |                |               |                                    | <b>\$1,613.98</b>   |
| 50           | 80037703       | 02/19/2020     | 1007280       | BRIGITTE'S TASTE OF HOME           | \$680.00            |
|              | 80037704       | 02/19/2020     | 1007031       | FOY INVENTERPRISES, INC.           | \$2,495.00          |
|              | 80037705       | 02/19/2020     | 055560        | HOME DEPOT CREDIT SERVICES         | \$943.22            |
|              | 80037706       | 02/19/2020     | 1008135       | HURLEY, MELISSA                    | \$1,400.00          |
|              | 80037707       | 02/19/2020     | 065230        | KRAPF'S COACHES, INC.              | \$42.16             |

## West Chester Area School District Check Register

| Fund Charged           | Check Number   | Check Date | Vendor Number | Vendor Name                  | Transaction Amount    |
|------------------------|----------------|------------|---------------|------------------------------|-----------------------|
| 50                     | 80037708       | 02/19/2020 | 1006731       | MADONNA, RYAN ANTHONY        | \$8,676.24            |
|                        | 80037709       | 02/19/2020 | 079853        | ON THE GO KIDS, INC          | \$247.07              |
| <b>50</b>              | <b>- Total</b> |            |               |                              | <b>\$14,483.69</b>    |
| 51                     | 80037710       | 02/19/2020 | 1008943       | AMAZON                       | \$820.98              |
|                        | 80037711       | 02/19/2020 | 1008684       | ARROWHEAD DAY CAMP           | \$1,800.00            |
|                        | 80037712       | 02/19/2020 | 010830        | BARNES & NOBLE INC.          | \$84.59               |
|                        | 80037713       | 02/19/2020 | 1007485       | CMF VENDING                  | \$71.50               |
|                        | 80037714       | 02/19/2020 | 064330        | KLEIN'S TRANSPORTATION       | \$817.00              |
|                        | 80037715       | 02/19/2020 | 1007497       | MELARD COACH LLC             | \$140.00              |
|                        | 80037716       | 02/19/2020 | 1006707       | PENN MUSEUM OF ARCHAEOLOGY & | \$2,376.00            |
|                        | 80037717       | 02/19/2020 | 1000511       | PHILADELPHIA PHILLIES        | \$1,547.00            |
| <b>51</b>              | <b>- Total</b> |            |               |                              | <b>\$7,657.07</b>     |
| 80                     | 50000710       | 02/19/2020 | 1005754       | ARAMARK SERVICES INC.        | \$261,315.57          |
| <b>80</b>              | <b>- Total</b> |            |               |                              | <b>\$261,315.57</b>   |
| <b>Overall - Total</b> |                |            |               |                              | <b>\$1,093,264.18</b> |

## West Chester Area School District Electronic Funds Transfer Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                    | Transaction Amount |
|--------------|--------------|------------|---------------|--------------------------------|--------------------|
| 01           | V1003721     | 02/19/2020 | 009490        | AUORENT OF WEST CHESTER, INC   | \$175.96           |
|              | V1003722     | 02/19/2020 | 014300        | BLICK ART MATERIALS            | \$611.64           |
|              | V1003723     | 02/19/2020 | 021100        | CAROLINA BIOLOGICAL            | \$1,096.36         |
|              | V1003724     | 02/19/2020 | 030828        | D & S MARKETING SYSTEMS INC    | \$10.51            |
|              | V1003725     | 02/19/2020 | 032900        | DEMCO , INC.                   | \$203.54           |
|              | V1003726     | 02/19/2020 | 032952        | DENNEY ELECTRIC SUPPLY         | \$172.06           |
|              | V1003727     | 02/19/2020 | 042300        | FAULKNER PONTIAC BUICK         | \$158.64           |
|              | V1003728     | 02/19/2020 | 1007609       | FITNESS MACHINE TECHNICIANS    | \$991.32           |
|              | V1003729     | 02/19/2020 | 1007101       | FOLLETT SCHOOL SOLUTIONS, INC. | \$4,400.21         |
|              | V1003730     | 02/19/2020 | 043605        | FOX ROTHSCHILD LLP             | \$2,541.00         |
|              | V1003731     | 02/19/2020 | 049450        | GOPHER SPORT                   | \$1,166.30         |
|              | V1003732     | 02/19/2020 | 1007705       | HOFFMAN ACADEMY                | \$4,248.00         |
|              | V1003734     | 02/19/2020 | 060970        | JOHNSTONE SUPPLY INC           | \$109.44           |
|              | V1003735     | 02/19/2020 | 065400        | KURTZ BROS                     | \$98.00            |
|              | V1003736     | 02/19/2020 | 067222        | LEGO EDUCATION                 | \$83.85            |
|              | V1003737     | 02/19/2020 | 075220        | MUSIC & ARTS CENTERS           | \$390.50           |
|              | V1003738     | 02/19/2020 | 1005975       | O'SHEA LUMBER                  | \$1,228.00         |
|              | V1003739     | 02/19/2020 | 077475        | PARTS SERVICE - FRAZER         | \$726.96           |
|              | V1003740     | 02/19/2020 | 1007217       | PARTSTOWN, LLC                 | \$131.42           |
|              | V1003741     | 02/19/2020 | 082425        | PITSCO, INC.                   | \$29.70            |
|              | V1003742     | 02/19/2020 | 084465        | REALLY GOOD STUFF              | \$49.19            |
|              | V1003743     | 02/19/2020 | 1007124       | REPUBLIC SERVICES, INC.        | \$7,025.10         |
|              | V1003744     | 02/19/2020 | 086700        | SCHOOL HEALTH CORPORATION      | \$209.41           |
|              | V1003745     | 02/19/2020 | 1000679       | SHERWIN WILLIAMS               | \$63.37            |
|              | V1003746     | 02/19/2020 | 090190        | STAR PRINTING INC.             | \$2,987.32         |
|              | V1003747     | 02/19/2020 | 092000        | TAYLORS MUSIC STORE            | \$242.25           |
|              | V1003748     | 02/19/2020 | 1001416       | ULINE                          | \$189.06           |
|              | V1003749     | 02/19/2020 | 094345        | UNRUH, TURNER, BURKE & FREES   | \$14,028.10        |
|              | V1003750     | 02/19/2020 | 1006367       | WB MASON COMPANY               | \$8,186.70         |
|              | V1003751     | 02/19/2020 | 095760        | WEINSTEIN SUPPLY CORPORATION   | \$327.38           |
|              | V1003752     | 02/19/2020 | 097010        | WEST MUSIC CO.                 | \$685.28           |
|              | V1003753     | 02/19/2020 | 1004004       | WORKPLACE CENTRAL              | \$239.98           |
| 01           | - Total      |            |               |                                | \$62,809.56        |
| 22           | V1003749     | 02/19/2020 | 094345        | UNRUH, TURNER, BURKE & FREES   | \$36.00            |
| 22           | - Total      |            |               |                                | \$36.00            |
| 30           | V1003733     | 02/19/2020 | 1002386       | JOHNSON CONTROLS, INC.         | \$201,089.50       |
|              | V1003749     | 02/19/2020 | 094345        | UNRUH, TURNER, BURKE & FREES   | \$5,449.50         |

**West Chester Area School District  
Electronic Funds Transfer Register**

| Fund Charged           | Check Number | Check Date | Vendor Number | Vendor Name               | Transaction Amount  |
|------------------------|--------------|------------|---------------|---------------------------|---------------------|
| 30                     | - Total      |            |               |                           | \$206,539.00        |
| 50                     | V5000341     | 02/19/2020 | 093337        | TUTTLE MARKETING SVCS INC | \$120.00            |
|                        | V5000342     | 02/19/2020 | 095915        | WERNER COACH              | \$1,185.00          |
| 50                     | - Total      |            |               |                           | \$1,305.00          |
| 51                     | V5000343     | 02/19/2020 | 097010        | WEST MUSIC CO.            | \$333.60            |
| 51                     | - Total      |            |               |                           | \$333.60            |
| <b>Overall - Total</b> |              |            |               |                           | <b>\$261,020.15</b> |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                        | Transaction Amount |
|--------------|--------------|------------|---------------|------------------------------------|--------------------|
| 01           | 40074367     | 02/25/2020 | 10332         | FISHER, ERIC                       | \$128.00           |
|              | 40074368     | 02/25/2020 | 044170        | FRECOM                             | \$279.00           |
|              | 40074369     | 02/25/2020 | 085830        | R.S.V.P. - TAX CREDIT              | \$560.00           |
|              | 40074370     | 02/25/2020 | 1006249       | GENERAL HEALTHCARE RESOURCES, INC. | \$3,280.00         |
|              | 40074371     | 02/25/2020 | 1001396       | GENWORTH FINANCIAL                 | \$817.47           |
|              | 40074372     | 02/25/2020 | 085830        | R.S.V.P. - TAX CREDIT              | \$560.00           |
|              | 40074373     | 02/25/2020 | 1008457       | GIORGIOS PIZZA & SUBS              | \$194.69           |
|              | 40074374     | 02/25/2020 | 050830        | GREEN VALLEY BOOK COMPANY          | \$149.75           |
|              | 40074375     | 02/25/2020 | 085830        | R.S.V.P. - TAX CREDIT              | \$560.00           |
|              | 40074376     | 02/25/2020 | 052245        | HANSON AGGREGATES PENNSYLVANIA     | \$1,097.39         |
|              | 40074379     | 02/25/2020 | 10157         | HOOVEN, RICHARD                    | \$128.00           |
|              | 40074382     | 02/25/2020 | 1007442       | INSIGHT WORKFORCE SOLUTIONS LLC    | \$125,975.11       |
|              | 40074383     | 02/25/2020 | 1000345       | KADES-MARGOLIS CAPITAL             | \$200.00           |
|              | 40074384     | 02/25/2020 | 1007401       | KAPPA DELTA PI                     | \$85.00            |
|              | 40074385     | 02/25/2020 | 062600        | KEEN COMPRESSED GAS CO             | \$98.49            |
|              | 40074386     | 02/25/2020 | 065200        | KRAPF JR & SON INC GEORGE          | \$12,621.38        |
|              | 40074387     | 02/25/2020 | 085830        | R.S.V.P. - TAX CREDIT              | \$560.00           |
|              | 40074388     | 02/25/2020 | 065710        | LAKESHORE LEARNING MATERIALS       | \$1,334.61         |
|              | 40074389     | 02/25/2020 | 065915        | LANGUAGE SERVICES ASSOCIATES       | \$547.80           |
|              | 40074390     | 02/25/2020 | 1000346       | LINCOLN INVESTMENT PLANNING, INC.  | \$525.00           |
|              | 40074391     | 02/25/2020 | 1000250       | LINDAMOOD-BELL LEARNING PROCESSES  | \$7,298.50         |
|              | 40074392     | 02/25/2020 | 085830        | R.S.V.P. - TAX CREDIT              | \$504.00           |
|              | 40074394     | 02/25/2020 | 10072         | MATTIONI, RICHARD                  | \$64.00            |
|              | 40074395     | 02/25/2020 | 085830        | R.S.V.P. - TAX CREDIT              | \$24.00            |
|              | 40074396     | 02/25/2020 | 1000348       | METROPOLITAN LIFE INSURANCE CO.    | \$138.89           |
|              | 40074397     | 02/25/2020 | 074760        | MINDWARE                           | \$209.85           |
|              | 40074399     | 02/25/2020 | 085830        | R.S.V.P. - TAX CREDIT              | \$560.00           |
|              | 40074400     | 02/25/2020 | 085830        | R.S.V.P. - TAX CREDIT              | \$152.00           |
|              | 40074401     | 02/25/2020 | 079580        | OFFICE BASICS INC                  | \$4,926.60         |
|              | 40074402     | 02/25/2020 | 079961        | ORIENTAL TRADING CO., INC          | \$553.24           |
|              | 40074403     | 02/25/2020 | 080190        | PA DEPT OF LABOR & INDUSTRY-B      | \$2,655.10         |
|              | 40074404     | 02/25/2020 | 080172        | PALOS SPORTS                       | \$153.43           |
|              | 40074405     | 02/25/2020 | 080436        | PASLAX                             | \$65.00            |
|              | 40074406     | 02/25/2020 | 081550        | PEPPER & SON INC J W               | \$582.09           |
|              | 40074407     | 02/25/2020 | 1003736       | PETROLEUM TRADERS CORP.            | \$1,066.86         |
|              | 40074408     | 02/25/2020 | 1000062       | PHEAA                              | \$266.37           |
|              | 40074409     | 02/25/2020 | 082200        | PHILADELPHIA NEWSPAPERS INC        | \$100.52           |
|              | 40074411     | 02/25/2020 | 085830        | R.S.V.P. - TAX CREDIT              | \$560.00           |
|              | 40074412     | 02/25/2020 | 1008857       | RACECLOCK BY ELECTRO-NUMERICS      | \$1,827.89         |



## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                       | Transaction Amount |
|--------------|--------------|------------|---------------|-----------------------------------|--------------------|
| 01           | 40074323     | 02/25/2020 | 1003432       | AHOLD FINANCIAL SERVICES          | \$581.23           |
|              | 40074324     | 02/25/2020 | 1004912       | ALTA LANGUAGE SERVICES, INC.      | \$4,704.75         |
|              | 40074325     | 02/25/2020 | 1001073       | AMAZON - DO NOT USE               | \$32.33            |
|              | 40074326     | 02/25/2020 | 1008943       | AMAZON                            | \$1,451.77         |
|              | 40074327     | 02/25/2020 | 004110        | AMERICAN ASSOC OF SCHOOL          | \$325.00           |
|              | 40074328     | 02/25/2020 | 007150        | APPLE COMPUTER, INC               | \$349.00           |
|              | 40074329     | 02/25/2020 | 007351        | ARAMARK UNIFORM SERVICES          | \$108.10           |
|              | 40074330     | 02/25/2020 | 1000953       | AVON GROVE CHARTER SCHOOL         | \$4,823.24         |
|              | 40074331     | 02/25/2020 | 009710        | B & H PHOTO                       | \$439.99           |
|              | 40074332     | 02/25/2020 | 010830        | BARNES & NOBLE INC.               | \$1,289.36         |
|              | 40074333     | 02/25/2020 | 1006591       | BAYADA HOME HEALTH CARE           | \$1,462.50         |
|              | 40074334     | 02/25/2020 | 085830        | R.S.V.P. - TAX CREDIT             | \$480.00           |
|              | 40074336     | 02/25/2020 | 1004955       | BRADLEY, SANDRA                   | \$1,110.34         |
|              | 40074338     | 02/25/2020 | 017340        | BSN SPORTS LLC                    | \$3,012.50         |
|              | 40074339     | 02/25/2020 | 017290        | BUCKS COUNTY IU #22               | \$16,595.52        |
|              | 40074340     | 02/25/2020 | 1002541       | C & M SPORTING GOODS              | \$622.00           |
|              | 40074342     | 02/25/2020 | 1003362       | CARLSON, MARTHA                   | \$127.98           |
|              | 40074345     | 02/25/2020 | 023755        | CHESTER COUNTY INT UNIT # 24      | \$20,954.76        |
|              | 40074346     | 02/25/2020 | 1005242       | CITY OF PHILADELPHIA              | \$1,398.54         |
|              | 40074347     | 02/25/2020 | 1007203       | CONSTELLATION NEW ENERGY GAS DIV. | \$22,819.45        |
|              | 40074348     | 02/25/2020 | 028880        | CONWAY POWER EQUIPMENT INC        | \$17.99            |
|              | 40074349     | 02/25/2020 | 085830        | R.S.V.P. - TAX CREDIT             | \$320.00           |
|              | 40074350     | 02/25/2020 | 1008424       | CRYSTAL SPRINGS                   | \$55.77            |
|              | 40074351     | 02/25/2020 | 085830        | R.S.V.P. - TAX CREDIT             | \$64.00            |
|              | 40074352     | 02/25/2020 | 1007107       | DECKER EQUIPMENT / SCHOOL FIX     | \$246.24           |
|              | 40074353     | 02/25/2020 | 033800        | DEVEREUX FOUNDATION               | \$15,467.00        |
|              | 40074354     | 02/25/2020 | 9095          | DI FELICE, RICHARD                | \$64.00            |
|              | 40074355     | 02/25/2020 | 1005210       | DIRECT ENERGY BUSINESS            | \$31,823.28        |
|              | 40074356     | 02/25/2020 | 035280        | DISTRICT ONE ATHLETIC DIR ASSN    | \$100.00           |
|              | 40074357     | 02/25/2020 | 085830        | R.S.V.P. - TAX CREDIT             | \$560.00           |
|              | 40074358     | 02/25/2020 | 1006157       | DOWNINGTOWN EAST BOOSTER CLUB     | \$300.00           |
|              | 40074359     | 02/25/2020 | 10525         | DUFFY, VINCE                      | \$73.00            |
|              | 40074360     | 02/25/2020 | 085830        | R.S.V.P. - TAX CREDIT             | \$560.00           |
|              | 40074361     | 02/25/2020 | 1003248       | EASY WAY SAFETY SERVICES, INC.    | \$390.00           |
|              | 40074362     | 02/25/2020 | 1002378       | EBIX, INC.                        | \$219.90           |
|              | 40074363     | 02/25/2020 | 091740        | TAX REFUNDS                       | \$737.89           |
|              | 40074364     | 02/25/2020 | 041730        | FACTS ON FILE NEWS SERVICE        | \$969.38           |
|              | 40074365     | 02/25/2020 | 085830        | R.S.V.P. - TAX CREDIT             | \$560.00           |
|              | 40074366     | 02/25/2020 | 042520        | FERGUSON ENT., INC. #501          | \$1,232.36         |

## West Chester Area School District Check Register

| Fund Charged | Check Number   | Check Date | Vendor Number | Vendor Name                       | Transaction Amount  |
|--------------|----------------|------------|---------------|-----------------------------------|---------------------|
| 01           | 40074413       | 02/25/2020 | 9592          | REESE, SCOTT                      | \$73.00             |
|              | 40074414       | 02/25/2020 | 9952          | RISOLI, BOB                       | \$64.00             |
|              | 40074415       | 02/25/2020 | 085720        | ROSENAU CO INC, PHILIP            | \$293.00            |
|              | 40074416       | 02/25/2020 | 085830        | R.S.V.P. - TAX CREDIT             | \$280.00            |
|              | 40074417       | 02/25/2020 | 086200        | SARGENT WELCH SCIENTIFIC          | \$452.96            |
|              | 40074419       | 02/25/2020 | 9581          | SHAIKO, TOM                       | \$64.00             |
|              | 40074420       | 02/25/2020 | 085830        | R.S.V.P. - TAX CREDIT             | \$496.00            |
|              | 40074421       | 02/25/2020 | 1007700       | SKIES UNLIMITED LLC               | \$125.00            |
|              | 40074422       | 02/25/2020 | 085830        | R.S.V.P. - TAX CREDIT             | \$560.00            |
|              | 40074423       | 02/25/2020 | 085830        | R.S.V.P. - TAX CREDIT             | \$560.00            |
|              | 40074424       | 02/25/2020 | 10099         | SMITH, DEREK                      | \$73.00             |
|              | 40074426       | 02/25/2020 | 091360        | SWEET, STEVENS, KATZ, & WILLIAMS  | \$29,446.08         |
|              | 40074427       | 02/25/2020 | 10070         | TABBUT, EDWARD                    | \$64.00             |
|              | 40074428       | 02/25/2020 | 091582        | TALK, INC                         | \$39,393.00         |
|              | 40074429       | 02/25/2020 | 1008048       | TANG MATH LLC                     | \$538.00            |
|              | 40074430       | 02/25/2020 | 1008940       | THAT'S GREAT NEWS LLC             | \$180.90            |
|              | 40074431       | 02/25/2020 | 090310        | THOM STECHER AND ASSOCIATES       | \$3,600.00          |
|              | 40074432       | 02/25/2020 | 1007460       | THOMSON REUTERS-WEST PUBLISHING   | \$270.87            |
|              | 40074434       | 02/25/2020 | 1006160       | TP TRAILERS, INC.                 | \$147.30            |
|              | 40074435       | 02/25/2020 | 10688         | TUCKER, JOSEPH                    | \$128.00            |
|              | 40074437       | 02/25/2020 | 082220        | TURF EQUIPMENT AND SUPPLY COMPANY | \$557.08            |
|              | 40074439       | 02/25/2020 | 093600        | UNITED REFRIGERATION CO           | \$184.28            |
|              | 40074440       | 02/25/2020 | 094403        | US FOODSERVICE                    | \$1,157.65          |
|              | 40074441       | 02/25/2020 | 093395        | US GAMES                          | \$1,817.42          |
|              | 40074442       | 02/25/2020 | 10292         | WASSON, MICHAEL                   | \$64.00             |
|              | 40074443       | 02/25/2020 | 9582          | WEBB, JIM                         | \$90.00             |
|              | 40074444       | 02/25/2020 | 1008367       | WEGMANS                           | \$59.29             |
|              | 40074445       | 02/25/2020 | 1000059       | WEST CHESTER ED SUPPORT PERSONNEL | \$2,914.90          |
|              | 40074446       | 02/25/2020 | 1000058       | TRUMARK FCU                       | \$1,275.30          |
|              | 40074447       | 02/25/2020 | 1008068       | WILLIAMS SCOTSMAN, INC            | \$1,468.00          |
|              | 40074449       | 02/25/2020 | 1007278       | WILMINGTON TRUST                  | \$520.00            |
|              | 40074450       | 02/25/2020 | 098060        | WILSON LANGUAGE TRAINING CORP     | \$161.89            |
|              | 40074451       | 02/25/2020 | 085830        | R.S.V.P. - TAX CREDIT             | \$560.00            |
|              | 40074452       | 02/25/2020 | 085830        | R.S.V.P. - TAX CREDIT             | \$560.00            |
| <b>01</b>    | <b>- Total</b> |            |               |                                   | <b>\$396,058.12</b> |
| 22           | 40074343       | 02/25/2020 | 021581        | CDW GOVERNMENT, INC               | \$146,854.40        |
| <b>22</b>    | <b>- Total</b> |            |               |                                   | <b>\$146,854.40</b> |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                       | Transaction Amount |
|--------------|--------------|------------|---------------|-----------------------------------|--------------------|
| 29           | 40074335     | 02/25/2020 | 10834         | BOYLE, KATHLEEN                   | \$78.00            |
|              | 40074337     | 02/25/2020 | 10553         | BROWN, BRIAN                      | \$55.00            |
|              | 40074341     | 02/25/2020 | 9631          | CANADAY, JIM                      | \$76.00            |
|              | 40074377     | 02/25/2020 | 9126          | HARR, HARVEY                      | \$54.00            |
|              | 40074378     | 02/25/2020 | 10149         | HOLZER, RALPH                     | \$73.00            |
|              | 40074380     | 02/25/2020 | 10532         | IGUODALA, FRANK                   | \$73.00            |
|              | 40074393     | 02/25/2020 | 9122          | MARTIN, DOROTHY                   | \$54.00            |
|              | 40074418     | 02/25/2020 | 9953          | SCHWEITZER, BOB                   | \$54.00            |
|              | 40074424     | 02/25/2020 | 10099         | SMITH, DEREK                      | \$73.00            |
|              | 40074425     | 02/25/2020 | 10845         | STIEF, JANICE                     | \$156.00           |
|              | 40074433     | 02/25/2020 | 9970          | THORPE, BILL                      | \$73.00            |
|              | 40074436     | 02/25/2020 | 9961          | TURCO, SUZANNE                    | \$78.00            |
|              | 40074448     | 02/25/2020 | 9947          | WILLIAMS, DAVE                    | \$90.00            |
| 29           | - Total      |            |               |                                   | \$987.00           |
| 30           | 40074398     | 02/25/2020 | 075186        | MOBILE MINI, INC                  | \$114.50           |
|              | 40074438     | 02/25/2020 | 1006684       | UNITED INSPECTION AGENCY INC      | \$150.00           |
| 30           | - Total      |            |               |                                   | \$264.50           |
| 40           | 40074326     | 02/25/2020 | 1008943       | AMAZON                            | \$29.98            |
|              | 40074336     | 02/25/2020 | 1004955       | BRADLEY, SANDRA                   | \$255.90           |
|              | 40074344     | 02/25/2020 | 023620        | CHESTER COUNTY HISTORICAL SOCIETY | \$77.00            |
|              | 40074410     | 02/25/2020 | 1008956       | PRO CHEMICAL AND DYE              | \$19.28            |
| 40           | - Total      |            |               |                                   | \$382.16           |
| 50           | 80037718     | 02/25/2020 | 1008943       | AMAZON                            | \$61.00            |
|              | 80037719     | 02/25/2020 | 1008877       | OLD CITY PHOTO BOOTH LLC          | \$63.60            |
| 50           | - Total      |            |               |                                   | \$124.60           |
| 51           | 80037720     | 02/25/2020 | 1000626       | ADVENTURE AQUARIUM                | \$1,203.00         |
|              | 80037721     | 02/25/2020 | 1008943       | AMAZON                            | \$155.23           |
|              | 80037722     | 02/25/2020 | 1008684       | ARROWHEAD DAY CAMP                | \$1,100.00         |
|              | 80037723     | 02/25/2020 | 1008424       | CRYSTAL SPRINGS                   | \$98.85            |
|              | 80037724     | 02/25/2020 | 1006402       | GREENER PARTNERS                  | \$750.00           |
|              | 80037725     | 02/25/2020 | 081580        | PEPSI-COLA OF PHILA/DELAWARE      | \$275.54           |
|              | 80037726     | 02/25/2020 | 082158        | PHILADELPHIA MUSEUM OF ART        | \$352.00           |
|              | 80037727     | 02/25/2020 | 090238        | STATE MUSEUM OF PENNSYLVANIA      | \$320.00           |
|              | 80037728     | 02/25/2020 | 1008966       | WILDLIFE WARRIORS USA INC         | \$1,927.00         |
| 51           | - Total      |            |               |                                   | \$6,181.62         |

**West Chester Area School District  
Check Register**

| Fund Charged    | Check Number | Check Date | Vendor Number | Vendor Name | Transaction Amount |
|-----------------|--------------|------------|---------------|-------------|--------------------|
| Overall - Total |              |            |               |             | \$550,852.40       |

## West Chester Area School District Electronic Funds Transfer Register

| Fund Charged           | Check Number   | Check Date | Vendor Number | Vendor Name                    | Transaction Amount |
|------------------------|----------------|------------|---------------|--------------------------------|--------------------|
| 01                     | V1003754       | 02/25/2020 | 009490        | AUORENT OF WEST CHESTER, INC   | \$175.96           |
|                        | V1003755       | 02/25/2020 | 014300        | BLICK ART MATERIALS            | \$1,042.43         |
|                        | V1003756       | 02/25/2020 | 026352        | COLLINS SPORTS MEDICINE        | \$237.75           |
|                        | V1003757       | 02/25/2020 | 032900        | DEMCO , INC.                   | \$252.37           |
|                        | V1003758       | 02/25/2020 | 032952        | DENNEY ELECTRIC SUPPLY         | \$1,047.39         |
|                        | V1003759       | 02/25/2020 | 1007101       | FOLLETT SCHOOL SOLUTIONS, INC. | \$317.76           |
|                        | V1003760       | 02/25/2020 | 1000578       | LEARNING A-Z                   | \$1,899.05         |
|                        | V1003761       | 02/25/2020 | 075220        | MUSIC & ARTS CENTERS           | \$34.23            |
|                        | V1003762       | 02/25/2020 | 077475        | PARTS SERVICE - FRAZER         | \$24.82            |
|                        | V1003763       | 02/25/2020 | 084465        | REALLY GOOD STUFF              | \$64.73            |
|                        | V1003764       | 02/25/2020 | 086700        | SCHOOL HEALTH CORPORATION      | \$149.58           |
|                        | V1003765       | 02/25/2020 | 092000        | TAYLORS MUSIC STORE            | \$2,416.84         |
|                        | V1003766       | 02/25/2020 | 093163        | TREVDAN BUILDING SUPPLY        | \$1,461.76         |
|                        | V1003767       | 02/25/2020 | 093609        | U.S. MUNICIPAL SUPPLY, INC.    | \$575.71           |
|                        | V1003768       | 02/25/2020 | 094820        | VIRCO INC.                     | \$101.57           |
|                        | V1003769       | 02/25/2020 | 095400        | WARD'S NATURAL SCIENCE         | \$166.73           |
|                        | V1003770       | 02/25/2020 | 1006367       | WB MASON COMPANY               | \$2,540.70         |
|                        | V1003771       | 02/25/2020 | 095760        | WEINSTEIN SUPPLY CORPORATION   | \$5.50             |
|                        | V1003772       | 02/25/2020 | 093345        | YALE ELECTRIC SUPPLY CO        | \$75.89            |
| <b>01</b>              | <b>- Total</b> |            |               |                                | <b>\$12,590.77</b> |
| 40                     | V1003755       | 02/25/2020 | 014300        | BLICK ART MATERIALS            | \$263.65           |
| <b>40</b>              | <b>- Total</b> |            |               |                                | <b>\$263.65</b>    |
| 50                     | V5000344       | 02/25/2020 | 1002819       | BLUE DOG PRINTING AND DESIGN   | \$260.72           |
| <b>50</b>              | <b>- Total</b> |            |               |                                | <b>\$260.72</b>    |
| 51                     | V5000345       | 02/25/2020 | 1007101       | FOLLETT SCHOOL SOLUTIONS, INC. | \$13,127.91        |
|                        | V5000346       | 02/25/2020 | 077165        | MUSIC IN THE PARKS             | \$200.00           |
| <b>51</b>              | <b>- Total</b> |            |               |                                | <b>\$13,327.91</b> |
| <b>Overall - Total</b> |                |            |               |                                | <b>\$26,443.05</b> |

## Student Activity Accounts

| Budget Unit | Project | Project Title                | February 29,<br>2020 |
|-------------|---------|------------------------------|----------------------|
| 50000221    | 005221  | BEST BUDDIES                 | 1,718.63             |
| 50000222    | 005222  | BEST BUDDIES                 | 361.43               |
| 50000223    | 005223  | BEST BUDDIES                 | 2,851.39             |
| 50000326    | 005326  | BEST BUDDIES                 | 2,152.77             |
| 50000327    | 005327  | BEST BUDDIES                 | 446.29               |
| 50000328    | 005328  | BEST BUDDIES                 | 713.84               |
| 50000221    | 006221  | BLACK STUDENT UNION          | 3,169.56             |
| 50000222    | 006222  | BLACK STUDENT UNION          | 1,222.43             |
| 50000223    | 006223  | BLACK STUDENT UNION          | 1,431.92             |
| 50000223    | 007223  | BRINGING HOPE HOME CLUB      | 1,500.00             |
| 50000327    | 008327  | 8 <sup>th</sup> GRADE DANCE  | 698.00               |
| 50000221    | 010221  | CLASS OF 2021                | 4,298.54             |
| 50000222    | 010222  | CLASS OF 2021                | 6,330.90             |
| 50000223    | 010223  | CLASS OF 2021                | 3,728.86             |
| 50000221    | 011221  | CLASS OF 2022                | 3,450.07             |
| 50000222    | 011222  | CLASS OF 2022                | 2,611.48             |
| 50000223    | 011223  | CLASS OF 2022                | 7,168.23             |
| 50000221    | 012221  | CLASS OF 2017                | 725.95               |
| 50000222    | 012222  | CLASS OF 2017                | 222.26               |
| 50000223    | 012223  | CLASS OF 2017                | 3,156.00             |
| 50000221    | 015221  | CLASS OF 2020                | 6,969.60             |
| 50000222    | 015222  | CLASS OF 2020                | 27,171.13            |
| 50000223    | 015223  | CLASS OF 2020                | 17,092.75            |
| 50000221    | 016221  | MOCK TRIAL TEAM              | 11.90                |
| 50000221    | 017221  | MODEL U.N.                   | 2,400.60             |
| 50000223    | 017223  | MODEL U.N.                   | 5,874.92             |
| 50000221    | 018221  | DECA                         | 6,266.04             |
| 50000222    | 018222  | DECA                         | 18,641.57            |
| 50000223    | 018223  | DECA                         | 22,564.82            |
| 50000223    | 019223  | IDRYO (LITERARY MAGAZINE)    | 49.12                |
| 50000221    | 020221  | ROTARY//INTERACT             | 830.43               |
| 50000222    | 020222  | INTERACT                     | 2,586.45             |
| 50000221    | 021221  | MULTICULTURAL CLUB           | 326.48               |
| 50000221    | 022221  | F.B.L.A. HENDERSON           | 166.97               |
| 50000221    | 023221  | VIDEO PRODUCTION CLUB        | 202.41               |
| 50000222    | 023222  | WVIK CLUB                    | 365.93               |
| 50000223    | 023223  | PHOTOGRAPHY CLUB             | 3,450.68             |
| 50000221    | 025221  | ARTNERSHIPS                  | 335.10               |
| 50000221    | 028221  | WARRIORS HELPING WARRIORS    | 69.71                |
| 50000222    | 025222  | RELAY FOR LIFE               | 694.64               |
| 50000221    | 027221  | GIRL UP                      | 1,363.05             |
| 50000221    | 032221  | WORLD LANGUAGE HONOR SOCIETY | 869.46               |
| 50000221    | 034221  | NATIONAL HONOR SOCIETY       | 3,446.75             |
| 50000222    | 034222  | NATIONAL HONOR SOCIETY       | 469.62               |
| 50000223    | 034223  | NATIONAL HONOR SOCIETY       | 1,009.88             |
| 50000221    | 036221  | NEWSPAPER                    | 654.78               |
| 50000221    | 037221  | SPEECH & DEBATE              | 212.55               |

## Student Activity Accounts

| Budget Unit | Project | Project Title                | February 29,<br>2020 |
|-------------|---------|------------------------------|----------------------|
| 50000222    | 038222  | FASHION CLUB                 | 521.05               |
| 50000223    | 038223  | FASHION CLUB                 | 406.57               |
| 50000221    | 039221  | HELPING HANDS CLUB           | 77.92                |
| 50000222    | 039222  | HANDS TO HEARTS              | 22.34                |
| 50000221    | 040221  | S.A.D.D.                     | 1,888.79             |
| 50000222    | 040222  | S.A.D.D.                     | 957.48               |
| 50000223    | 040223  | S.A.D.D.                     | 1,603.64             |
| 50000221    | 041221  | SCIENCE OLYMPIAD             | 2,360.05             |
| 50000222    | 041222  | SCIENCE OLYMPIAD             | 1,771.13             |
| 50000223    | 041223  | SCIENCE OLYMPIAD             | 5,477.98             |
| 50000221    | 042221  | SKI CLUB                     | 0.21                 |
| 50000223    | 042223  | SKI CLUB                     | 1,630.86             |
| 50000326    | 042326  | SKI CLUB                     | 12,343.53            |
| 50000221    | 043221  | PHYSICS OLYMPIAD             | 300.38               |
| 50000326    | 045326  | CROSS COUNTRY                | 70.00                |
| 50000326    | 044326  | SCIENCE OLYMPIAD             | 1,198.00             |
| 50000327    | 045327  | ART CLUB                     | 21.70                |
| 50000221    | 046221  | NATIONAL ART HONOR SOCIETY   | 1,087.86             |
| 50000222    | 046222  | NATIONAL ART HONOR SOCIETY   | 995.58               |
| 50000222    | 049222  | HOUSE OF HOPE                | 74.63                |
| 50000221    | 050221  | STUDENT COUNCIL              | 1,166.32             |
| 50000222    | 050222  | STUDENT COUNCIL              | 16,991.43            |
| 50000223    | 050223  | STUDENT COUNCIL              | 10,931.70            |
| 50000326    | 050326  | STUDENT COUNCIL              | 10,854.74            |
| 50000327    | 050327  | STUDENT COUNCIL              | 7,617.10             |
| 50000328    | 050328  | STUDENT COUNCIL              | 16,579.27            |
| 50000221    | 051221  | GSA                          | 276.17               |
| 50000223    | 051223  | RUSTIN GSA                   | 1,060.27             |
| 50000326    | 051326  | GSA                          | 313.60               |
| 50000222    | 052222  | OPERATION SMILE              | 125.02               |
| 50000221    | 054221  | HIGH SCHOOL YEARBOOK         | 11,482.39            |
| 50000222    | 054222  | HIGH SCHOOL YEARBOOK         | 18,621.58            |
| 50000223    | 054223  | HIGH SCHOOL YEARBOOK         | 3,783.03             |
| 50000327    | 054327  | MIDDLE SCHOOL YEARBOOK       | 206.54               |
| 50000328    | 054328  | MIDDLE SCHOOL YEARBOOK       | 3,544.96             |
| 50000221    | 058221  | ANIME CLUB                   | 23.49                |
| 50000223    | 060223  | GERMAN CLUB                  | 1,113.27             |
| 50000221    | 061221  | MU ALPHA THETA HONOR SOCIETY | 650.51               |
| 50000222    | 061222  | MATH CLUB                    | 65.32                |
| 50000221    | 062221  | ACADEMIC TEAM - HENDERSON    | 4,113.53             |
| 50000223    | 062223  | ACADEMIC TEAM - RUSTIN       | 144.19               |
| 50000223    | 064223  | AMERICAN LATINO PROGRAM      | 209.50               |
| 50000221    | 070221  | SCHOOL MUSICAL               | 7,805.88             |
| 50000222    | 070222  | BROADWAY SHOW                | 21,897.53            |
| 50000223    | 070223  | THEATER FUND                 | 8,990.02             |
| 50000221    | 072221  | CALLIOPE                     | 923.83               |
| 50000326    | 073326  | FOOTBALL ACTIVITY FUND       | 4,158.74             |

## Student Activity Accounts

| Budget Unit                   | Project | Project Title             | February 29,<br>2020 |
|-------------------------------|---------|---------------------------|----------------------|
| 50000326                      | 074326  | CHEER CLUB                | 2,767.46             |
| 50000326                      | 075326  | WRESTLING ACTIVITY        | 240.58               |
| 50000326                      | 076326  | TRACK & FIELD ACTIVITY    | 773.91               |
| 50000221                      | 077221  | TRI-M MUSIC HONOR SOCIETY | 773.00               |
| 50000221                      | 078221  | MUSIC DEPARTMENT FUND     | 3,274.31             |
| 50000222                      | 078222  | CHORAL FUND               | 967.09               |
| 50000223                      | 078223  | CHORAL FUND               | 5,566.13             |
| 50000222                      | 086222  | COMPUTER ACCOUNT          | 1,115.53             |
| 50000221                      | 087221  | ROBOTICS CLUB             | 2,211.20             |
| 50000221                      | 090221  | DRAMA CLUB                | 5,901.97             |
| 50000326                      | 090326  | DRAMA                     | 19,748.92            |
| 50000327                      | 090327  | DRAMA                     | 8,408.99             |
| 50000328                      | 090328  | DRAMA                     | 22,330.26            |
| 50000221                      | 093221  | STUDENTS HELPING STUDENTS | 1,236.08             |
| 50000222                      | 093222  | KARE - EAST               | 928.12               |
| 50000326                      | 093326  | PEIRCE PROUD KIDS         | 1,137.76             |
| 50000328                      | 093328  | FUGETT CARES              | 128.00               |
| 50000223                      | 094223  | MEGA CLUB                 | 728.03               |
| 50000221                      | 095221  | FEMPOWERMENT CLUB         | 164.00               |
| 50000221                      | 097221  | KIDS 4 KIDS               | 127.34               |
| 50000222                      | 098222  | FORGN LANG HONOR SOCIETY  | 3,240.09             |
| <b>Total Fund 50 Projects</b> |         |                           | <b>440,284.29</b>    |
| 51000327                      | 142327  | SKI CLUB                  | 1,293.26             |
| 51000330                      | 164330  | ACTIVITY FUND             | 6,075.67             |
| 51000432                      | 164432  | ACTIVITY FUND             | 949.40               |
| 51000437                      | 164437  | ACTIVITY FUND             | 17,096.68            |
| 51000438                      | 164438  | ACTIVITY FUND             | 3,973.55             |
| 51000440                      | 164440  | ACTIVITY FUND             | 3,626.59             |
| 51000444                      | 164444  | ACTIVITY FUND             | 16,679.28            |
| 51000445                      | 164445  | ACTIVITY FUND             | 4,716.03             |
| 51000447                      | 164447  | ACTIVITY FUND             | 7,693.11             |
| 51000448                      | 164448  | ACTIVITY FUND             | 10,939.37            |
| 51000451                      | 164451  | ACTIVITY FUND             | 11,984.91            |
| 51000452                      | 164452  | ACTIVITY FUND             | 9,736.63             |
| 51000453                      | 164453  | ACTIVITY FUND             | 8,768.81             |
| 51000931                      | 164931  | ACTIVITY FUND             | 0.68                 |
| 51000955                      | 164955  | ACTIVITY FUND             | 616.14               |
| 51000451                      | 179451  | PHYSICAL EDUCATION        | 798.88               |
| 51000221                      | 180221  | CLEARING ACCOUNT          | 9,896.33             |
| 51000222                      | 180222  | CLEARING ACCOUNT          | 4,084.69             |
| 51000223                      | 180223  | CLEARING ACCOUNT          | 8,466.84             |
| 51000326                      | 180326  | CLEARING ACCOUNT          | 5,466.41             |
| 51000327                      | 180327  | CLEARING ACCOUNT          | 446.04               |
| 51000328                      | 180328  | CLEARING ACCOUNT          | 18,866.77            |
| 51000955                      | 182955  | COLLEGE SCHOLRSHP FD ADM  | 4,070.96             |
| 51000222                      | 191222  | SCHOOL SIGN EHS           | 3,844.98             |
| 51000452                      | 193452  | LIFE SKILLS SUPPORT       | 21.88                |



## Student Activity Accounts

| Budget Unit | Project | Project Title                     | February 29,<br>2020 |
|-------------|---------|-----------------------------------|----------------------|
| 51000440    | 194440  | FIELD TRIP ACCT                   | 17,760.80            |
| 51000327    | 195327  | FIELD TRIP STET 6                 | 6,206.19             |
| 51000327    | 196327  | FIELD TRIP STET 7                 | 1,594.90             |
| 51000327    | 197327  | FIELD TRIP STET 8                 | 492.68               |
| 51000221    | 202221  | IMPROVEMENT FUND                  | 15,895.14            |
| 51000222    | 202222  | IMPROVEMENT FUND                  | 26,071.65            |
| 51000223    | 202223  | IMPROVEMENT FUND                  | 12,252.93            |
| 51000326    | 202326  | IMPROVEMENT FUND                  | 8,497.97             |
| 51000327    | 202327  | IMPROVEMENT FUND                  | 2,102.89             |
| 51000328    | 202328  | IMPROVEMENT FUND                  | 1,868.20             |
| 51000222    | 203222  | HEART MONITOR/PE ACCT             | 4,465.83             |
| 51000223    | 203223  | PE HEART MONITORS                 | 3,947.37             |
| 51000222    | 209222  | ENGLISH DEPT                      | 4,821.00             |
| 51000222    | 210222  | LIBRARY FUND                      | 1,012.02             |
| 51000223    | 210223  | LIBRARY FUND                      | 309.25               |
| 51000326    | 210326  | LIBRARY FUND                      | 993.23               |
| 51000327    | 210327  | LIBRARY FUND                      | 1,191.86             |
| 51000328    | 210328  | LIBRARY FUND                      | 3,594.67             |
| 51000438    | 210438  | LIBRARY FUND                      | 4,812.50             |
| 51000440    | 210440  | LIBRARY FUND                      | 433.79               |
| 51000444    | 210444  | LIBRARY FUND                      | 5,784.63             |
| 51000445    | 210445  | LIBRARY FUND                      | 849.51               |
| 51000447    | 210447  | LIBRARY FUND                      | 592.76               |
| 51000448    | 210448  | LIBRARY FUND                      | 6,956.81             |
| 51000451    | 210451  | LIBRARY FUND                      | 89.53                |
| 51000452    | 210452  | LIBRARY FUND                      | 7,970.19             |
| 51000453    | 210453  | LIBRARY FUND                      | 4,214.53             |
| 51000221    | 211221  | HEALTH FITNESS/HRM                | 2,273.70             |
| 51000326    | 214326  | MUSIC FUND                        | 10,986.10            |
| 51000327    | 214327  | MUSIC FUND                        | 5,145.87             |
| 51000328    | 214328  | MUSIC FUND                        | 1,311.49             |
| 51000448    | 214448  | MUSIC FUND                        | 90.67                |
| 51000222    | 216222  | PAVE THE WAY                      | 1,639.76             |
| 51000221    | 234221  | STUDENT ASSISTANCE FUND           | 9,354.85             |
| 51000222    | 234222  | STUDENT ASSISTANCE FUND           | 16,124.81            |
| 51000223    | 234223  | STUDENT ASSISTANCE FUND           | 2,868.40             |
| 51000328    | 234328  | STUDENT ASSISTANCE FUND           | 9,158.88             |
| 51000221    | 250221  | BRUNO SCHOLARSHIP                 | 10,506.58            |
| 51000953    | 250953  | ACTIVITY FEE WAIVER FUND STUDENT  | 1,139.98             |
| 51000221    | 251221  | RICK MAERKER MEMORIAL SCHOLARSHIP | 14,793.38            |
| 51000223    | 251223  | ARSCOTT SOCCER SCHOLARSHIP        | 117.19               |
| 51000221    | 252221  | B REED HNDERSON SCHOLARSHIP       | 902.74               |
| 51000221    | 253221  | VICKY AHLUM MEMORIAL SCHOLARSHIP  | 5,093.90             |
| 51000221    | 254221  | PEER BEST BUDDIES SCHOLARSHIP     | 280.53               |
| 51000222    | 254222  | CLASS OF 2005 SCHOLARSHIP         | 2,244.73             |
| 51000221    | 255221  | BOYS LACROSSE BOOSTERS AWARD      | 5,765.02             |
| 51000222    | 255222  | RECYCLING SCHOLARSHIP             | 490.19               |

## Student Activity Accounts

| Budget Unit                                                         | Project | Project Title                          | February 29,<br>2020       |
|---------------------------------------------------------------------|---------|----------------------------------------|----------------------------|
| 51000221                                                            | 257221  | JEANNE D. SCIUBBA MEMORIAL SCHOLARSHIP | 4.92                       |
| 51000223                                                            | 258223  | BIANCA ROBERSON SCHOLARSHIP            | 10,555.87                  |
| 51000955                                                            | 259955  | MATLACK MEMORIAL TRUST FUND            | 5,043.76                   |
| 51000221                                                            | 261221  | TRAPNELL SCHOLARSHIP                   | 118,581.51                 |
| 51000221                                                            | 265221  | TUKLOFF MEMORIAL TRUST                 | 1,467.49                   |
| 51000222                                                            | 268222  | WENKE SCHOLSP FUND                     | 8,630.06                   |
| 51000221                                                            | 269221  | THOMAS WEEKS SCHOLARSHIP               | 564.06                     |
| 51000955                                                            | 290955  | UNDISTRIBUTED INCOME                   | 12,482.61                  |
| <b>Total Fund 51 Projects</b>                                       |         |                                        | <b>562,515.77</b>          |
| <b>Fund 50 / 51 - Combined Project Totals</b>                       |         |                                        | <b>1,002,800.06</b>        |
| <b>Fund 50 / 51 - Combined Accounts Payable</b>                     |         |                                        | <b>4,626.21</b>            |
| <b>Fund 50 / 51 - Due to / from other funds</b>                     |         |                                        | <b>10,115.36</b>           |
| <b>Total Student Activity and Agency Funds</b>                      |         |                                        | <b><u>1,017,541.63</u></b> |
| <b>Fund 50 / 51 - Cash Account Balances as of February 29, 2020</b> |         | <b>Total Cash</b>                      | <b><u>1,017,541.63</u></b> |
| <b>Total Student and Agency Activity Funds</b>                      |         |                                        | <b><u>1,017,541.63</u></b> |

**WEST CHESTER AREA SCHOOL DISTRICT  
FOOD SERVICES CASH BALANCE STATEMENT AND DISBURSEMENT APPROVAL REPORT  
FEBRUARY 29, 2020**

**OPERATING CASH**

CASH BALANCE JANUARY 31, 2020 \$ 542,978.88

RECEIPTS FEBRUARY 1, 2020- FEBRUARY 29, 2020

|                                   |            |            |
|-----------------------------------|------------|------------|
| DEPOSITS                          | 61,616.63  |            |
| DEPOSITS ON ACCOUNT               | 238,104.11 |            |
| INTEREST                          | 480.02     |            |
| SALE OF EQUIPMENT                 |            |            |
| POS FEES RECEIVED                 | 539.84     |            |
| ARAMARK REIMBURSEMENT             | 780.03     |            |
| TRANSFER FROM INVESTMENTS ACCOUNT | 75,000.00  |            |
| TOTAL RECEIPTS                    |            | 376,520.63 |

DISBURSEMENTS FEBRUARY 1, 2020 - FEBRUARY 29, 2020

|                              |            |            |
|------------------------------|------------|------------|
| BANK FEES                    | 206.63     |            |
| POS SERVICE CHARGES          |            |            |
| EQUIPMENT PURCHASES          | 2,750.75   |            |
| ARAMARK PAYMENTS             | 694,385.75 |            |
| STUDENT REFUNDS              |            |            |
| ARAMARK MAINTENANCE SUPPLIES |            |            |
| OTHER                        |            |            |
| TOTAL DISBURSEMENTS          |            | 697,343.13 |

CASH BALANCE FEBRUARY 29, 2020 \$ 222,156.38

**INVESTMENTS**

INVESTMENT BALANCE JANUARY 31, 2020 \$ 1,334,588.62

RECEIPTS FEBRUARY 1, 2020- FEBRUARY 29, 2020

|                                 |            |            |
|---------------------------------|------------|------------|
| TRANSFERS FROM CHECKING ACCOUNT |            |            |
| STATE SUBSIDY                   | 164,120.39 |            |
| INTEREST                        | 1,637.43   |            |
| TOTAL ADDITIONS                 |            | 165,757.82 |

DISBURSEMENTS FEBRUARY 1, 2020 - FEBRUARY 29, 2020

|                              |           |           |
|------------------------------|-----------|-----------|
| TRANSFER TO CHECKING ACCOUNT | 75,000.00 |           |
| TOTAL DISBURSEMENTS          |           | 75,000.00 |

INVESTMENT BALANCE FEBRUARY 29, 2020 \$ 1,425,346.44

**PREPAID STUDENT ACCOUNTS**

PREPAID STUDENT ACCOUNTS BALANCE JANUARY 31, 2020 \$ 276,883.27

|                          |  |            |
|--------------------------|--|------------|
| ADD: RECEIVED ON ACCOUNT |  |            |
| TOTAL ADDITIONS          |  | 268,612.87 |

|                       |  |            |
|-----------------------|--|------------|
| DEDUCT: PREPAIDS USED |  |            |
| TOTAL DEDUCTIONS      |  | 277,318.20 |

PREPAID STUDENT ACCOUNTS BALANCE FEBRUARY 29, 2020 \$ 268,177.94

WEST CHESTER AREA SCHOOL DISTRICT  
MARCH 23, 2020  
STATEMENT OF DISBURSEMENTS SUMMARY  
FOR THE PERIOD FEBRUARY 1, 2020 - FEBRUARY 29, 2020

|                                                                      |                      |
|----------------------------------------------------------------------|----------------------|
| GENERAL FUND DISBURSEMENTS                                           | 14,405,312.37        |
| includes Technology,<br>Federal Programs and any Special State Funds |                      |
| BILLS PAID                                                           | 14,405,312.37        |
| INVESTMENTS                                                          | 0.00                 |
| <br>                                                                 |                      |
| CAPITAL RESERVE FUND                                                 | 256,368.11           |
| <br>                                                                 |                      |
| CAPITAL PROJECTS FUND                                                | 1,071,338.17         |
| <br>                                                                 |                      |
| SPECIAL REVENUE - Athletics                                          | 16,307.00            |
| <br>                                                                 |                      |
| TRUST FUNDS                                                          | 11,720.00            |
| <br>                                                                 |                      |
| CAFETERIA                                                            | 697,136.50           |
| <br>                                                                 |                      |
| STUDENT ACTIVITY FUND DISBURSEMENTS                                  | 55,731.01            |
| <br>                                                                 |                      |
| TRUST AND AGENCY FUND DISBURSEMENTS                                  | <u>37,780.03</u>     |
| <br>                                                                 |                      |
| TOTAL DISBURSEMENTS                                                  | <u>16,551,693.19</u> |

NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary.

WEST CHESTER AREA SCHOOL DISTRICT

March 23, 2020 SCHOOL BOARD MEETING

CONSENT AGENDA RESOLUTION

**Approval of the February 29, 2020 Financial Report**

Approval is requested for the West Chester School District Financial Report for the month ending February 29, 2020.

I so move.

**2019-20 General Fund Financial Analysis**

The expenses and revenues as of February 2020 represent 8 months of financial activity for the District. As of January month end, we have collected \$1,336,000 more than our \$173.1 million current real estate tax budget. Any outstanding taxes not collected by December 31st were submitted to the County on January 15 for collection in accordance with PA tax collection law. Year-to-date we have collected \$752,000 in interim taxes which is in line with last year. We will continue to receive interim tax revenues throughout the remainder of the school year and are optimistic that we will reach our budget of \$1.2 million.

The second largest local revenue category is Earned Income Tax which is 2.3% ahead of last year's collections. We have received \$3,429,697 in transfer taxes year to date, this amount is ahead of last year and is the result of the size and timing of property transfers within the District.

Our local revenues YTD total \$195.2 million or 95.49% of budget. State revenues are on target with budget, year to date we have received \$7.9 million in combined Basic Education and Special Education subsidies which is on target with budget. Federal revenues are also on target with budget.

We have made some revisions to our expenses for the 2019-20 school year. The revisions include a \$913,799 reduction of salaries and benefits related to average teacher salary, extra duty pay, custodial and maintenance salaries and other headcount revisions; an increase in Professional & Technical services in the amount of \$213,515 related to IDEA funding; an increase in debt service of \$123,548 related to our new \$40.0 million borrowing, offset by a decrease in variable rate debt in the amount of \$90,000; a decrease in contracted services and tuitions related to special education in the amount of \$550,000; and a reduction of Charter school tuition expense in the amount of \$1,750,000 due to lower than expected enrollments. We increased educational supplies in the amount of \$7,021 in the PPA budgets as a result of higher than anticipated District enrollment. We will continue to monitor our expenses throughout the year and any savings recognized will be set aside to help offset the millage increase for 2020-21.

And as you can see on the statement, we have budgeted \$261.8 million in expenses and \$252.6 million in revenues this year and we budgeted to use \$9.2 million of our fund balance to close the gap between the expenses and revenues.

Our fund balance is projected to be \$36.45 million at June 30th but we have a \$1.4 million budget gap to close for the 2020-21 budget so we may need to use a portion of the fund balance to close the gap.

This concludes the financial report.

John T. Scully, School Board Treasurer

West Chester Area School District  
2019-20 General Fund Including Technology and Federal Programs  
Revenue for the Month Ending February 29, 2020

|                            | CURRENT YR<br>BUDGET  | YEAR TO DATE<br>REVENUE | AVAILABLE<br>BALANCE | YTD RECEIPTS<br>CURR VS. PRIOR YR | % OF BUDGET<br>RECEIVED<br>CURRENT YR | % OF BUDGET<br>RECEIVED VS.<br>PRIOR YR |
|----------------------------|-----------------------|-------------------------|----------------------|-----------------------------------|---------------------------------------|-----------------------------------------|
| CURRENT REAL ESTATE        | 171,871,693.00        | 173,641,070.39          | (1,769,377.39)       | 4,056,215.32                      | 101.03%                               | 100.87%                                 |
| INTERIM R. E. TAXES        | 1,186,171.00          | 752,947.52              | 433,223.48           | (251,078.67)                      | 63.48%                                | 84.29%                                  |
| PUBLIC UTILITY R. T.       | 200,000.00            | 177,571.36              | 22,428.64            | (15,249.65)                       | 88.79%                                | 96.41%                                  |
| EARNED INCOME TAXES        | 21,766,946.00         | 13,454,723.24           | 8,312,222.76         | 550,872.33                        | 61.81%                                | 59.48%                                  |
| REAL ESTATE TRANSFER       | 4,394,531.00          | 3,429,697.47            | 964,833.53           | 851,587.46                        | 78.04%                                | 59.84%                                  |
| DELIQU TAX LEVIED          | 2,858,800.00          | 1,216,397.31            | 1,642,402.69         | 173,963.09                        | 42.55%                                | 34.65%                                  |
| EARNINGS-INVESTMENTS       | 1,000,000.00          | 1,718,298.34            | (718,298.34)         | (247,577.04)                      | 171.83%                               | 393.18%                                 |
| PARKING FEES               | 60,000.00             | 60,445.00               | (445.00)             | (933.00)                          | 100.74%                               | 102.30%                                 |
| RENTALS                    | 360,000.00            | 187,692.70              | 172,307.30           | (14,190.05)                       | 52.14%                                | 56.08%                                  |
| CONTRIBUTIONS              | 11,000.00             | 7,425.00                | 3,575.00             | (11,866.41)                       | 67.50%                                | 96.46%                                  |
| SUMMER SCHL TUITION        | 45,000.00             | 30,906.85               | 14,093.15            | (10,244.26)                       | 68.68%                                | 91.45%                                  |
| RCPTS OTHER LEA'S PA       | 78,000.00             | 66,677.06               | 11,322.94            | 12,384.40                         | 85.48%                                | 69.61%                                  |
| OUTDOOR EDU. TUITION       | 70,140.00             | 13,942.17               | 56,197.83            | (4,850.89)                        | 19.88%                                | 26.27%                                  |
| MISCELLANEOUS REVENU       | 76,000.00             | 81,395.40               | (5,395.40)           | 27,263.64                         | 107.10%                               | 71.23%                                  |
| REF PRIOR YR EXPEN.        | 25,000.00             | 6,207.00                | 18,793.00            | 5,207.89                          | 24.83%                                | 4.00%                                   |
| ACTIVITY FEE REVENUE       | 380,485.00            | 315,840.00              | 64,645.00            | (16,665.00)                       | 83.01%                                | 87.39%                                  |
| ADVERTISING REVENUE        | -                     | 36.79                   | (36.79)              | (155.30)                          | 0.00%                                 | 0.00%                                   |
| <b>LOCAL REVENUES</b>      | <b>204,383,766.00</b> | <b>195,161,273.60</b>   | <b>9,222,492.40</b>  | <b>5,104,683.86</b>               | <b>95.49%</b>                         | <b>94.96%</b>                           |
| BASIC INSTR. SUBSIDY       | 8,421,880.00          | 4,851,620.00            | 3,570,260.00         | 142,465.50                        | 57.61%                                | 57.37%                                  |
| TUITION ORPHANS            | 290,000.00            | -                       | 290,000.00           | -                                 | 0.00%                                 | 0.00%                                   |
| SPECIAL ED FUNDING         | 6,202,850.00          | 3,137,899.89            | 3,064,950.11         | 29,852.89                         | 50.59%                                | 50.11%                                  |
| PRRI/APS DIRECT PAYMENTS   | -                     | -                       | -                    | (2,780.68)                        | 0.00%                                 | 0.00%                                   |
| TRANSPORTATION SUB.        | 3,674,145.00          | 1,696,553.00            | 1,977,592.00         | (179,147.00)                      | 46.18%                                | 51.05%                                  |
| RENT SUBSIDY               | 1,110,285.00          | 345,878.39              | 764,406.61           | (17,706.30)                       | 31.15%                                | 32.67%                                  |
| MEDICAL-DENTAL SVCS.       | 250,300.00            | -                       | 250,300.00           | -                                 | 0.00%                                 | 0.00%                                   |
| BASIC ED REIM SUPP         | 3,598,253.00          | 3,598,252.82            | 0.18                 | 130,111.92                        | 100.00%                               | 100.00%                                 |
| SCHOOL SAFETY AND SECURITY | 400,050.00            | 400,050.00              | -                    | 375,050.00                        | 100.00%                               | 0.00%                                   |
| READY TO LEARN BLOCK GRANT | 399,095.00            | 399,095.00              | -                    | -                                 | 100.00%                               | 100.00%                                 |
| SOC SEC/MED SUBSIDY        | 3,790,382.00          | 1,612,906.64            | 2,177,475.36         | 29,687.99                         | 42.55%                                | 43.17%                                  |
| RETIREMENT SUBSIDY         | 16,975,431.00         | 2,576,990.93            | 14,398,440.07        | 68,743.29                         | 15.18%                                | 15.67%                                  |
| <b>STATE REVENUES</b>      | <b>45,112,671.00</b>  | <b>18,619,246.67</b>    | <b>26,493,424.33</b> | <b>576,277.61</b>                 | <b>41.27%</b>                         | <b>41.69%</b>                           |
| IDEA 619 FUNDS             | 4,500.00              | -                       | 4,500.00             | -                                 | 0.00%                                 | 0.00%                                   |
| IDEA PASS THROUGH          | 1,328,870.00          | -                       | 1,328,870.00         | -                                 | 0.00%                                 | 0.00%                                   |
| TITLE I                    | 704,467.00            | 319,357.84              | 385,109.16           | (56,357.92)                       | 45.33%                                | 44.98%                                  |
| TITLE II                   | 260,260.00            | 200,613.27              | 59,646.73            | 65,137.36                         | 77.08%                                | 51.64%                                  |
| TITLE III LEP/IMMIGRAN     | 108,968.00            | 75,608.22               | 33,359.78            | (19,755.94)                       | 69.39%                                | 87.52%                                  |
| TITLE IV                   | 59,965.00             | 21,572.66               | 38,392.34            | (26,338.40)                       | 35.98%                                | 0.00%                                   |
| MA DIRECT SERVICES         | 470,000.00            | 980,297.28              | (510,297.28)         | (50,809.52)                       | 208.57%                               | 156.23%                                 |
| MA ADMIN TIME STUDY        | 30,000.00             | 30,027.21               | (27.21)              | (3,662.33)                        | 100.09%                               | 112.30%                                 |
| <b>FEDERAL PROGRAMS</b>    | <b>2,967,030.00</b>   | <b>1,627,476.48</b>     | <b>1,339,553.52</b>  | <b>(91,786.75)</b>                | <b>54.85%</b>                         | <b>53.52%</b>                           |
| <b>TOTAL REVENUES</b>      | <b>252,463,467.00</b> | <b>215,407,996.75</b>   | <b>37,055,470.25</b> | <b>5,589,174.72</b>               | <b>85.32%</b>                         | <b>85.07%</b>                           |

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WEST CHESTER AREA SCHOOL DISTRICT  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTA11

SELECTION CRITERIA: orgn.fund='01'  
 ACCOUNTING PERIOD: 8/20

SORTED BY: ACCOUNT  
 TOTALED ON:  
 PAGE BREAKS ON:

| ACCOUNT | TITLE                    | BUDGET        | PERIOD<br>EXPENDITURES | ENCUMBRANCES<br>OUTSTANDING | YEAR TO DATE<br>EXP | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|---------|--------------------------|---------------|------------------------|-----------------------------|---------------------|----------------------|-------------|
| 111     | REG SALARIES ADMIN       | 8,700,364.00  | 666,686.42             | .00                         | 5,858,563.16        | 2,841,800.84         | 67.34       |
| 121     | REG SALARIES PROF        | 70,435,151.00 | 6,360,014.31           | .00                         | 44,665,668.71       | 25,769,482.29        | 63.41       |
| 123     | EXTRA ASSIGN PROF        | 988,039.16    | 26,752.42              | .00                         | 645,886.58          | 342,152.58           | 65.37       |
| 124     | SABBATICL LV PROF        | 200,000.00    | 27,980.92              | .00                         | 161,903.13          | 38,096.87            | 80.95       |
| 125     | SUBJ CHRPRSN PROF        | 421,496.00    | 32,674.84              | .00                         | 259,970.46          | 161,525.54           | 61.68       |
| 127     | RETIREMT SEV PROF        | 392,000.00    | .00                    | .00                         | .00                 | 392,000.00           | .00         |
| 128     | HOMEED INSTR PROF        | .00           | 936.25                 | .00                         | 3,178.00            | -3,178.00            | .00         |
| 135     | SUPPLEMTL CONTR PROF     | 2,167,000.00  | 154,576.24             | .00                         | 1,351,673.03        | 815,326.97           | 62.38       |
| 141     | REG SALARIES TECHNCL     | 3,803,212.00  | 301,755.97             | .00                         | 2,498,388.09        | 1,304,823.91         | 65.69       |
| 143     | EXTRA ASSIGN TECHNCL     | 1,000.00      | .00                    | .00                         | 2,058.25            | -1,058.25            | 205.83      |
| 151     | REG SALARIES OFFICE      | 2,944,642.00  | 212,094.69             | .00                         | 1,771,503.68        | 1,173,138.32         | 60.16       |
| 153     | O/T SALARIES OFFICE      | 65,142.46     | 3,881.57               | .00                         | 45,043.93           | 20,098.53            | 69.15       |
| 154     | SALARIES AIDES           | 491,684.00    | 39,969.04              | .00                         | 249,152.80          | 242,531.20           | 50.67       |
| 158     | TECH AIDES               | 422,300.00    | 38,947.34              | .00                         | 260,445.98          | 161,854.02           | 61.67       |
| 161     | REG SALARIES O & M       | 5,193,306.00  | 384,839.60             | .00                         | 2,893,494.45        | 2,299,811.55         | 55.72       |
| 162     | TEMP SALARIES O & M      | 75,000.00     | 10,959.00              | .00                         | 70,885.50           | 4,114.50             | 94.51       |
| 163     | O/T SALARIES O & M       | 185,500.00    | -131,629.52            | .00                         | 13,832.17           | 171,667.83           | 7.46        |
| 167     | CUSTODIAL SEVERANCE      | 40,000.00     | .00                    | .00                         | .00                 | 40,000.00            | .00         |
| 168     | TECH TRADE/CRAFTS        | 663,589.00    | 42,003.18              | .00                         | 388,489.86          | 275,099.14           | 58.54       |
| 171     | NEW HIRES                | .00           | -522.93                | .00                         | .00                 | .00                  | .00         |
| 173     | EXPENSE REPORTS          | .00           | 3,076.03               | .00                         | 10,196.45           | -10,196.45           | .00         |
| 191     | REG SALARIES INSTRL AIDE | 2,274,981.00  | 227,422.82             | .00                         | 1,300,570.18        | 974,410.82           | 57.17       |
| 193     | O/T INSTRUCTIONAL AIDES  | 56,620.00     | 1,158.84               | .00                         | 50,941.10           | 5,678.90             | 89.97       |
| 211     | MEDICAL INSURANCE        | 15,350,541.00 | 1,491,622.41           | .00                         | 10,702,679.66       | 4,647,861.34         | 69.72       |
| 212     | DENTAL INSURANCE         | 1,339,096.00  | 105,162.38             | .00                         | 752,916.99          | 586,179.01           | 56.23       |
| 213     | LIFE INSURANCE           | 186,987.00    | 18,910.15              | .00                         | 139,275.16          | 47,711.84            | 74.48       |
| 214     | INC. PROT. INS.          | 236,144.00    | 12,356.51              | .00                         | 90,885.37           | 145,258.63           | 38.49       |
| 215     | EYE CARE INS             | 198,559.00    | 17,056.42              | .00                         | 122,352.45          | 76,206.55            | 61.62       |
| 216     | PRESCRIPTION INS         | 4,839,799.00  | 330,350.96             | .00                         | 2,349,310.16        | 2,490,488.84         | 48.54       |
| 220     | SOCIAL SECURITY CONT     | 7,585,611.74  | 617,917.86             | .00                         | 4,477,512.18        | 3,108,099.56         | 59.03       |
| 230     | RETIREMENT CONTRIBS      | 33,972,740.70 | 2,906,952.74           | .00                         | 21,164,960.09       | 12,807,780.61        | 62.30       |
| 231     | RETIREMENT CONTR - DC    | .00           | 4,382.26               | .00                         | 23,311.13           | -23,311.13           | .00         |
| 240     | TUITION REIMBURSE        | 600,000.00    | 23,148.10              | .00                         | 277,291.79          | 322,708.21           | 46.22       |
| 250     | UNEMPLOYMENT COMP        | 380,000.00    | .00                    | .00                         | 23,765.89           | 356,234.11           | 6.25        |
| 260     | WORKMEN'S COMPENS        | 890,717.00    | 13,135.25              | .00                         | 669,860.52          | 220,856.48           | 75.20       |
| 290     | OTHER EMPLOYEE BEN       | .00           | 13,860.00              | .00                         | 182,577.95          | -182,577.95          | .00         |
| 300     | PRCHSD PRO&TECH SVS      | 996.71        | .00                    | .00                         | 70.00               | 926.71               | 7.02        |
| 302     | PURCH PROF AIDES         | 3,353,357.99  | 189,231.09             | 1,941,717.70                | 1,146,639.97        | 265,000.32           | 92.10       |
| 303     | PURCH PROF TSS CCIU      | 620,368.00    | .00                    | .00                         | 113,669.10          | 506,698.90           | 18.32       |
| 304     | PURCH PROF TSS CONTRACTE | 1,434,351.00  | 113,904.50             | .00                         | 416,769.90          | 1,017,581.10         | 29.06       |
| 310     | OFFICIAL/ADMIN SVCS      | 669,207.00    | 57,673.02              | 747.00                      | 395,234.68          | 273,225.32           | 59.17       |
| 315     | PURCH PROF TEACHER SUBS  | 2,323,433.66  | 214,039.39             | .00                         | 1,102,908.72        | 1,220,524.94         | 47.47       |
| 316     | PURCH PROF AIDES SUBS    | 250,000.00    | 28,514.45              | .00                         | 173,977.61          | 76,022.39            | 69.59       |
| 317     | PURCH PROF ADM SUPPRT SU | 100,000.00    | 18,065.67              | .00                         | 51,689.69           | 48,310.31            | 51.69       |
| 322     | PROF ED SVCS IU'S        | 5,964,056.38  | 33,904.72              | .00                         | 1,859,849.10        | 4,104,207.28         | 31.18       |
| 323     | PROF ED SVCS OTHER       | 2,981,968.60  | 1,800.00               | .00                         | 1,198,237.84        | 1,783,730.76         | 40.18       |

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WEST CHESTER AREA SCHOOL DISTRICT  
 EXPENDITURE STATUS REPORT

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| ACCOUNT | TITLE                    | BUDGET        | PERIOD EXPENDITURES | ENCUMBRANCES OUTSTANDING | YEAR TO DATE EXP | AVAILABLE BALANCE | YTD/ BUD |
|---------|--------------------------|---------------|---------------------|--------------------------|------------------|-------------------|----------|
| 324     | PROF ED SRVS EMPL TRAIN. | 162,073.62    | 7,851.69            | 7,018.00                 | 83,205.20        | 71,850.42         | 55.67    |
| 329     | PROF. EDUC. SVCS- OTHER  | 410,545.75    | 23,585.98           | .00                      | 104,860.85       | 305,684.90        | 25.54    |
| 330     | OTHER PROF SERVICES      | 2,772,010.47  | 129,401.88          | 27,548.69                | 1,186,497.29     | 1,557,964.49      | 43.80    |
| 340     | TECHNICAL SERVICES       | 18,000.00     | .00                 | .00                      | 7,998.00         | 10,002.00         | 44.43    |
| 348     | PROF SVCS - TECHN LGY    | 57,898.00     | 1,143.84            | .00                      | 54,978.24        | 2,919.76          | 94.96    |
| 350     | SECURITY/SAFETY SVCS     | 612,076.00    | 8,455.62            | 1,750.00                 | 71,353.87        | 538,972.13        | 11.94    |
| 360     | EMPLOYEE TRAINING AND DE | 2,000.00      | .00                 | .00                      | .00              | 2,000.00          | .00      |
| 390     | OTHER PURCH. SVCS        | 165,544.67    | 15,479.41           | 44.00                    | 162,838.42       | 2,662.25          | 98.39    |
| 422     | ELECTRICITY              | 1,728,000.00  | 155,390.85          | .00                      | 1,049,408.63     | 678,591.37        | 60.73    |
| 424     | WATER/SEWAGE             | 573,100.00    | 11,740.15           | 2,599.34                 | 320,215.03       | 250,285.63        | 56.33    |
| 430     | REPAIRS & MAINT SVCS     | 1,055,476.82  | 13,610.17           | 225,323.79               | 590,950.92       | 239,202.11        | 77.34    |
| 432     | REPAIRS & MAINT- SVC EQU | 6,229.00      | 125.00              | 3,041.35                 | 3,083.65         | 104.00            | 98.33    |
| 438     | REPAIRS & MAINT- TECH    | 277,811.80    | 25,555.13           | 18,332.50                | 208,486.00       | 50,993.30         | 81.64    |
| 441     | RENTAL - LAND & BLDGS    | 200,780.00    | 2,458.00            | 4,724.00                 | 168,223.00       | 27,833.00         | 86.14    |
| 442     | EQUIPMENT RENTAL         | 226,397.53    | 12,584.75           | 75,649.52                | 111,911.60       | 38,836.41         | 82.85    |
| 444     | RENTAL VEHICLES          | 5,498.78      | 527.88              | 560.46                   | 4,685.18         | 253.14            | 95.40    |
| 449     | OTHER RENTAL             | 3,200.00      | .00                 | .00                      | 827.08           | 2,372.92          | 25.85    |
| 513     | CONTRACTED CARRIERS      | 14,067,458.77 | 1,429,605.99        | 99,986.63                | 7,650,957.95     | 6,316,514.19      | 55.10    |
| 516     | FROM THE I.U.            | 11,000.00     | .00                 | .00                      | .00              | 11,000.00         | .00      |
| 521     | FIRE INSURANCE           | 177,500.00    | .00                 | .00                      | 182,384.00       | -4,884.00         | 102.75   |
| 522     | AUTO LIABLTY INS         | 50,500.00     | .00                 | .00                      | 49,003.00        | 1,497.00          | 97.04    |
| 523     | GNRL PROP & LIAB INS     | 231,900.00    | .00                 | .00                      | 220,128.00       | 11,772.00         | 94.92    |
| 525     | BONDING INSURANCE        | 7,662.00      | .00                 | .00                      | .00              | 7,662.00          | .00      |
| 529     | OTHER INSURANCE          | 63,300.00     | 4,804.00            | .00                      | 63,106.00        | 194.00            | 99.69    |
| 530     | TELEPHONE & POSTAGE      | 304,763.55    | 17,628.24           | 8,469.29                 | 162,810.71       | 133,483.55        | 56.20    |
| 538     | COMMUNICATIONS-TECH      | 135,900.00    | 26,215.56           | 54,289.71                | 152,533.65       | -70,923.36        | 152.19   |
| 540     | ADVERTISING              | 14,500.00     | 1,050.00            | 2,724.55                 | 5,163.45         | 6,612.00          | 54.40    |
| 550     | PRINTING AND BINDING     | 65,593.33     | 4,984.32            | 1,579.56                 | 34,286.58        | 29,727.19         | 54.68    |
| 560     | TUITION                  | 1,000,000.00  | .00                 | .00                      | -11,885.22       | 1,011,885.22      | -1.19    |
| 561     | TUIT TO LEA WITHIN       | 106,704.00    | 24,089.45           | .00                      | 78,135.19        | 28,568.81         | 73.23    |
| 562     | TUITION - CHARTER SCHOOL | 9,475,571.00  | 614,929.26          | .00                      | 4,621,995.67     | 4,853,575.33      | 48.78    |
| 563     | TUIT TO PRIV SCHOOLS     | 731,300.00    | 53,793.00           | 41,136.00                | 646,310.49       | 43,853.51         | 94.00    |
| 564     | TUIT TO AREA VO-TECH     | 2,558,979.00  | .00                 | .00                      | 1,798,145.57     | 760,833.43        | 70.27    |
| 567     | TUITION TO APP PRIV. SCH | 2,058,169.00  | 93,952.48           | .00                      | 1,419,523.31     | 638,645.69        | 68.97    |
| 568     | TUITION PRRI, ALT ED,DTE | 10,000.00     | .00                 | .00                      | 91.76            | 9,908.24          | .92      |
| 569     | TUITION OTHER            | 12,524.50     | .00                 | .00                      | 8,524.50         | 4,000.00          | 68.06    |
| 580     | TRAVEL EXPENSES          | 177,619.75    | 5,945.48            | 928.00                   | 60,440.52        | 116,251.23        | 34.55    |
| 581     | TRAVEL-PROF. DEVELOPMENT | 132,536.34    | 6,036.70            | 9,170.04                 | 55,948.89        | 67,417.41         | 49.13    |
| 595     | I.U. PAYMNT BY W/H       | 126,867.00    | .00                 | .00                      | 131,220.91       | -4,353.91         | 103.43   |
| 610     | GENERAL SUPPLIES         | 3,189,335.20  | 97,630.94           | 429,808.21               | 1,852,639.62     | 906,887.37        | 71.57    |
| 618     | SUPPLIES-TECHNOLOGY      | 4,732.67      | .00                 | 26.64                    | 3,705.03         | 1,001.00          | 78.85    |
| 621     | NATURAL GAS              | 646,000.00    | 84,965.59           | .00                      | 327,355.64       | 318,644.36        | 50.67    |
| 626     | GASOLINE & DIESEL        | 70,000.00     | 3,762.20            | 23,476.01                | 31,523.99        | 15,000.00         | 78.57    |
| 627     | DIESEL FUEL              | 18,000.00     | .00                 | 6,136.29                 | 3,863.71         | 8,000.00          | 55.56    |
| 635     | FOOD MEALS & REFRESHMENT | 70,633.06     | 4,321.02            | 1,613.65                 | 50,326.93        | 18,692.48         | 73.54    |
| 640     | BOOKS & PERIODICALS      | 848,637.52    | 13,393.27           | 23,580.42                | 610,141.33       | 214,915.77        | 74.68    |



DATE: 03/06/2020  
 TIME: 16:13:44

WEST CHESTER AREA SCHOOL DISTRICT  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 3  
 EXPSTA11

SELECTION CRITERIA: orgn.fund='01'  
 ACCOUNTING PERIOD: 8/20

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| ACCOUNT      | TITLE                    | BUDGET         | PERIOD<br>EXPENDITURES | ENCUMBRANCES<br>OUTSTANDING | YEAR TO DATE<br>EXP | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|--------------|--------------------------|----------------|------------------------|-----------------------------|---------------------|----------------------|-------------|
| 648          | BOOKS -TECHNOLOGY        | 70,172.00      | .00                    | .00                         | .00                 | 70,172.00            | .00         |
| 650          | SUPPLIES & FEES- TECH RE | 1,383,189.20   | 59,549.85              | 27,115.59                   | 1,031,744.50        | 324,329.11           | 76.55       |
| 750          | EQUIP - ORIG & ADDT'L    | 1,575.00       | .00                    | 3,461.25                    | 4,302.50            | -6,188.75            | 492.94      |
| 752          | CAP EQUIP- ORIG. OR ADD  | 107,104.72     | 30,655.07              | .00                         | 45,412.39           | 61,692.33            | 42.40       |
| 758          | EQUIPMENT-TECHNOLOGY     | 11,150.00      | .00                    | .00                         | 2,393.98            | 8,756.02             | 21.47       |
| 760          | EQUIPMENT - REPLACEMENT  | 16,049.43      | .00                    | .00                         | 1,391.21            | 14,658.22            | 8.67        |
| 761          | NON CAP EQUIP- REPLACE   | 1,540.00       | .00                    | .00                         | 1,453.60            | 86.40                | 94.39       |
| 762          | CAP EQUIP- REPLACE       | 293,160.38     | .00                    | 96,515.99                   | 105,731.85          | 90,912.54            | 68.99       |
| 768          | EQUIP REPLACE-TECHNOLOGY | 6,699.00       | .00                    | .00                         | 3,552.05            | 3,146.95             | 53.02       |
| 810          | DUES AND FEES            | 242,379.32     | 19,880.12              | 22,425.44                   | 163,801.92          | 56,151.96            | 76.83       |
| 811          | MEMBERSHIPS              | 99,760.22      | 10,950.90              | 617.08                      | 94,194.48           | 4,948.66             | 95.04       |
| 832          | INT SERIAL BONDS         | 10,210,503.00  | 641,569.10             | .00                         | 5,366,484.54        | 4,844,018.46         | 52.56       |
| 880          | REFNDS OF PR YRS RCP     | 55,000.00      | .00                    | .00                         | .00                 | 55,000.00            | .00         |
| 890          | MISC EXPENDITURES        | -105,281.80    | .00                    | .00                         | .00                 | -105,281.80          | .00         |
| 899          | STUDENT ACTIVITY         | 100,000.00     | .00                    | .00                         | 16,550.53           | 83,449.47            | 16.55       |
| 912          | SERIAL BNDS PRN PYMT     | 16,290,000.00  | 5,000.00               | .00                         | 2,175,000.00        | 14,115,000.00        | 13.35       |
| 932          | CAP RESERVE FD TRANS     | 5,451,612.00   | .00                    | .00                         | 1,534,522.00        | 3,917,090.00         | 28.15       |
| TOTAL REPORT |                          | 261,677,903.00 | 18,278,187.80          | 3,162,116.70                | 144,822,031.15      | 113,693,755.15       | 56.55       |

DATE: 03/06/2020  
 TIME: 16:05:02

WEST CHESTER AREA SCHOOL DISTRICT  
 REVENUE STATUS REPORT

PAGE NUMBER: 1  
 REVSTA11

SELECTION CRITERIA: orgn.fund='22'  
 ACCOUNTING PERIOD: 8/20

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| ACCOUNT - - - - - | TITLE - - - - -      | BUDGET       | PERIOD<br>RECEIPTS | RECEIVABLES | YEAR TO DATE<br>RECEIPTS | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|-------------------|----------------------|--------------|--------------------|-------------|--------------------------|----------------------|-------------|
| R6500             | EARNINGS-INVESTMENTS | 75,000.00    | 63,587.50          | .00         | 513,473.49               | -438,473.49          | 684.63      |
| ACCOUNT-R9310     | GENRL FND TRANSFERS  |              |                    |             |                          |                      |             |
| R9310             | GENRL FND TRANSFERS  | 3,917,090.00 | .00                | .00         | .00                      | 3,917,090.00         | .00         |
| ACCOUNT-R9400     | SALE OF FIXED ASSETS |              |                    |             |                          |                      |             |
| R9400             | SALE OF FIXED ASSETS | 1,300,000.00 | .00                | .00         | 86,695.90                | 1,213,304.10         | 6.67        |
| TOTAL REPORT      |                      | 5,292,090.00 | 63,587.50          | .00         | 600,169.39               | 4,691,920.61         | 11.34       |

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WEST CHESTER AREA SCHOOL DISTRICT  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
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SELECTION CRITERIA: orgn.fund='22'  
 ACCOUNTING PERIOD: 8/20

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| ACCOUNT      | TITLE                    | BUDGET       | PERIOD<br>EXPENDITURES | ENCUMBRANCES<br>OUTSTANDING | YEAR TO DATE<br>EXP | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|--------------|--------------------------|--------------|------------------------|-----------------------------|---------------------|----------------------|-------------|
| 330          | OTHER PROF SERVICES      | .00          | 36.00                  | 1,356.00                    | 7,049.08            | -8,405.08            | .00         |
| 390          | OTHER PURCH. SVCS        | .00          | .00                    | 78,408.68                   | 61,519.43           | -139,928.11          | .00         |
| 529          | OTHER INSURANCE          | -10,000.00   | -891.67                | .00                         | -182,716.67         | 172,716.67           | 1827.17     |
| 720          | BUILDINGS                | .00          | .00                    | .00                         | 15,000.00           | -15,000.00           | .00         |
| 757          | NON CAP TECH EQUIP-ORIG  | 143,900.00   | 9,714.00               | .00                         | 70,162.20           | 73,737.80            | 48.76       |
| 760          | EQUIPMENT - REPLACEMENT  | 60,000.00    | .00                    | 4,388.34                    | 53,704.96           | 1,906.70             | 96.82       |
| 766          | CAP TECH HARDWARE REPLAC | 190,000.00   | .00                    | .00                         | 162,403.47          | 27,596.53            | 85.48       |
| 767          | NON CAP TECH EQUIP-REPLA | 3,701,436.00 | 153,827.01             | 507,487.04                  | 1,081,882.70        | 2,112,066.26         | 42.94       |
| 768          | EQUIP REPLACE-TECHNOLOGY | .00          | .00                    | .00                         | -79,606.44          | 79,606.44            | .00         |
| 810          | DUES AND FEES            | 10,000.00    | .00                    | .00                         | 5,763.54            | 4,236.46             | 57.64       |
| TOTAL REPORT |                          | 4,095,336.00 | 162,685.34             | 591,640.06                  | 1,195,162.27        | 2,308,533.67         | 43.63       |

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TIME: 16:05:48

WEST CHESTER AREA SCHOOL DISTRICT  
REVENUE STATUS REPORT

PAGE NUMBER: 1  
REVSTA11

SELECTION CRITERIA: orgn.fund='27'  
ACCOUNTING PERIOD: 8/20

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| ACCOUNT - - - - - | TITLE - - - - -     | BUDGET       | PERIOD<br>RECEIPTS | RECEIVABLES | YEAR TO DATE<br>RECEIPTS | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|-------------------|---------------------|--------------|--------------------|-------------|--------------------------|----------------------|-------------|
| R9310             | GENRL FND TRANSFERS | 1,534,522.00 | .00                | .00         | 1,534,522.00             | .00                  | 100.00      |
| TOTAL REPORT      |                     | 1,534,522.00 | .00                | .00         | 1,534,522.00             | .00                  | 100.00      |

DATE: 03/09/2020  
 TIME: 11:09:40

WEST CHESTER AREA SCHOOL DISTRICT  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTA11

SELECTION CRITERIA: orgn.fund='27'  
 ACCOUNTING PERIOD: 8/20

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| ACCOUNT      | TITLE                   | BUDGET       | PERIOD<br>EXPENDITURES | ENCUMBRANCES<br>OUTSTANDING | YEAR TO DATE<br>EXP | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|--------------|-------------------------|--------------|------------------------|-----------------------------|---------------------|----------------------|-------------|
| 300          | PRCHSD PRO&TECH SVS     | .00          | .00                    | 11,051.24                   | 2,737.50            | -13,788.74           | .00         |
| 330          | OTHER PROF SERVICES     | .00          | .00                    | 793,834.17                  | 681,848.18          | -1,475,682.35        | .00         |
| 390          | OTHER PURCH. SVCS       | .00          | .00                    | 275,085.11                  | 229,615.63          | -504,700.74          | .00         |
| 610          | GENERAL SUPPLIES        | .00          | .00                    | 2,739.58                    | 80,073.16           | -82,812.74           | .00         |
| 750          | EQUIP - ORIG & ADDT'L   | .00          | .00                    | 13,811.49                   | 27,190.00           | -41,001.49           | .00         |
| 752          | CAP EQUIP- ORIG. OR ADD | 1,534,522.00 | .00                    | 30,127.00                   | 30,979.44           | 1,473,415.56         | 3.98        |
| 891          | RETAINAGE               | .00          | .00                    | .00                         | 16,867.10           | -16,867.10           | .00         |
| TOTAL REPORT |                         | 1,534,522.00 | .00                    | 1,126,648.59                | 1,069,311.01        | -661,437.60          | 143.10      |

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TIME: 16:06:33

WEST CHESTER AREA SCHOOL DISTRICT  
REVENUE STATUS REPORT

PAGE NUMBER: 1  
REVSTA11

SELECTION CRITERIA: orgn.fund='29'  
ACCOUNTING PERIOD: 8/20

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| ACCOUNT - - - - - | TITLE - - - - - | BUDGET     | PERIOD<br>RECEIPTS | RECEIVABLES | YEAR TO DATE<br>RECEIPTS | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|-------------------|-----------------|------------|--------------------|-------------|--------------------------|----------------------|-------------|
| R6710             | GATE RECEIPTS   | 131,500.00 | 8,032.00           | .00         | 166,810.00               | -35,310.00           | 126.85      |
| TOTAL REPORT      |                 | 131,500.00 | 8,032.00           | .00         | 166,810.00               | -35,310.00           | 126.85      |

DATE: 03/06/2020  
 TIME: 16:36:32

WEST CHESTER AREA SCHOOL DISTRICT  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTA11

SELECTION CRITERIA: orgn.fund='29'  
 ACCOUNTING PERIOD: 8/20

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| ACCOUNT      | TITLE                 | BUDGET     | PERIOD<br>EXPENDITURES | ENCUMBRANCES<br>OUTSTANDING | YEAR TO DATE<br>EXP | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|--------------|-----------------------|------------|------------------------|-----------------------------|---------------------|----------------------|-------------|
| 135          | SUPPLEMTL CONTR PROF  | .00        | 8,530.00               | .00                         | 39,285.00           | -39,285.00           | .00         |
| 220          | SOCIAL SECURITY CONT  | .00        | 624.07                 | .00                         | 2,879.22            | -2,879.22            | .00         |
| 230          | RETIREMENT CONTRIBS   | .00        | 1,850.67               | .00                         | 9,267.63            | -9,267.63            | .00         |
| 231          | RETIREMENT CONTR - DC | .00        | 1.01                   | .00                         | 2.81                | -2.81                | .00         |
| 350          | SECURITY/SAFETY SVCS  | 3,340.00   | .00                    | .00                         | 3,877.90            | -537.90              | 116.10      |
| 390          | OTHER PURCH. SVCS     | 63,930.00  | 4,927.00               | .00                         | 20,978.00           | 42,952.00            | 32.81       |
| 444          | RENTAL VEHICLES       | .00        | .00                    | .00                         | 186.00              | -186.00              | .00         |
| 513          | CONTRACTED CARRIERS   | 3,080.00   | .00                    | .00                         | .00                 | 3,080.00             | .00         |
| 580          | TRAVEL EXPENSES       | 2,010.00   | 522.86                 | .00                         | 1,156.00            | 854.00               | 57.51       |
| 610          | GENERAL SUPPLIES      | 36,865.83  | 7,412.90               | 15,818.70                   | 13,022.58           | 8,024.55             | 78.23       |
| 762          | CAP EQUIP- REPLACE    | 18,060.00  | .00                    | .00                         | .00                 | 18,060.00            | .00         |
| 810          | DUES AND FEES         | 4,214.17   | .00                    | .00                         | 2,124.17            | 2,090.00             | 50.41       |
| TOTAL REPORT |                       | 131,500.00 | 23,868.51              | 15,818.70                   | 92,779.31           | 22,901.99            | 82.58       |

DATE: 03/06/2020  
TIME: 16:07:29

WEST CHESTER AREA SCHOOL DISTRICT  
REVENUE STATUS REPORT

SELECTION CRITERIA: orgn.fund='30'  
ACCOUNTING PERIOD: 8/20

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| ACCOUNT - - - - - | TITLE - - - - -     | BUDGET | PERIOD<br>RECEIPTS | RECEIVABLES | YEAR TO DATE<br>RECEIPTS | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|-------------------|---------------------|--------|--------------------|-------------|--------------------------|----------------------|-------------|
| R9110             | BOND ISSUE PROCEEDS | .00    | .00                | .00         | 34,750,000.00            | -34,750,000.00       | .00         |
| ACCOUNT-R9130     | BOND/NOTE PREMIUM   |        |                    |             |                          |                      |             |
| R9130             | BOND/NOTE PREMIUM   | .00    | .00                | .00         | 5,643,839.75             | -5,643,839.75        | .00         |
| TOTAL REPORT      |                     | .00    | .00                | .00         | 40,393,839.75            | -40,393,839.75       | .00         |



**WEST CHESTER AREA SCHOOL DISTRICT  
CAPITAL PROJECTS FUND  
Month Ending February 29, 2020**

| <b>Project</b>          | <b>Description</b>                            | <b>Project Budget</b> | <b>Project to Date<br/>Expenses at<br/>Prior 6/30</b> | <b>Current Fiscal Year<br/>to Date Expenses</b> | <b>Total Expenses</b> | <b>Budget Balance</b> |
|-------------------------|-----------------------------------------------|-----------------------|-------------------------------------------------------|-------------------------------------------------|-----------------------|-----------------------|
| <b>Current Projects</b> |                                               |                       |                                                       |                                                 |                       |                       |
| C007                    | Westtown-Thornbury Renovations/Additions      | 10,389,690.18         | 10,378,836.28                                         | 0.00                                            | 10,378,836.28         | 10,853.90             |
| C009                    | East Bradford Renovations/Additions           | 10,260,000.00         | 9,997,031.27                                          | 154,163.13                                      | 10,151,194.40         | 108,805.60            |
| C033                    | Exton Renovations/Additions                   | 18,100,000.00         | 17,337,327.64                                         | 282,512.32                                      | 17,619,839.96         | 480,160.04            |
| C034                    | East Goshen Design and Construction           | 17,750,000.00         | 10,771,996.30                                         | 3,772,081.93                                    | 14,544,078.23         | 3,205,921.77          |
| C035                    | Mary C Howse Design and Construction          | 11,900,000.00         | 53,376.67                                             | 0.00                                            | 53,376.67             | 11,846,623.33         |
| C036                    | Glen Acres Design and Construction            | 12,900,000.00         | 197,424.55                                            | 30,003.23                                       | 227,427.78            | 12,672,572.22         |
| C038                    | Starkweather Design and Construction          | 10,400,000.00         | 477,546.31                                            | 0.00                                            | 477,546.31            | 9,922,453.69          |
| C054                    | East Replace 2 Chillers and Add 1 Chiller     | 764,964.39            | 432,138.44                                            | 332,825.95                                      | 764,964.39            | 0.00                  |
| C057                    | New Elementary School Design and Construction | 27,500,000.00         | 1,140,225.99                                          | 1,296,497.03                                    | 2,436,723.02          | 25,063,276.98         |
| C061                    | EHS Two Replacement Chillers                  | 635,000.00            | 0.00                                                  | 543,906.53                                      | 543,906.53            | 91,093.47             |
| C063                    | HHS Softball Field Replacement                | 85,895.45             | 0.00                                                  | 85,895.45                                       | 85,895.45             | 0.00                  |
| C066                    | RHS Replacement Roof Sections                 | 700,000.00            | 0.00                                                  | 24,225.00                                       | 24,225.00             | 675,775.00            |
| C067                    | RHS Replacement Chiller                       | 300,000.00            | 0.00                                                  | 184,721.00                                      | 184,721.00            | 115,279.00            |
| C999                    | 2012-2023 Labor                               | 4,915,221.54          | 3,062,123.29                                          | 262,482.63                                      | 3,324,605.92          | 1,590,615.62          |
|                         | <b>Total Current Projects</b>                 | <b>141,656,597.59</b> | <b>67,493,195.77</b>                                  | <b>7,377,296.20</b>                             | <b>74,870,491.97</b>  | <b>66,786,105.62</b>  |

WEST CHESTER AREA SCHOOL DISTRICT  
 FOOD SERVICES FUND  
 FEBRUARY 29, 2020

|                           | 2019-20<br>CONTRACT<br>BUDGET | ACTUAL<br>FEBRUARY 2020 | YTD<br>2019-20   |
|---------------------------|-------------------------------|-------------------------|------------------|
| <u>REVENUE</u>            |                               |                         |                  |
| CAFETERIA SALES           | 2,686,217                     | 292,884                 | 1,634,776        |
| GOVERNMENT REIMBURSEMENTS | 728,842                       | 87,310                  | 480,596          |
| <b>TOTAL REVENUE</b>      | <b>3,415,059</b>              | <b>380,194</b>          | <b>2,115,373</b> |
| <br><u>EXPENDITURES</u>   |                               |                         |                  |
| COST OF FOOD              | 1,174,659                     | 118,835                 | 706,978          |
| <i>COMMODITY USAGE</i>    | (97,835)                      | 11,000                  | 72,673           |
| LABOR                     | 1,538,518                     | 170,897                 | 1,008,882        |
| ADMINISTRATIVE EXPENSE    | 65,000                        | 6,500                   | 39,000           |
| MANAGEMENT FEE            | 60,000                        | 6,000                   | 36,000           |
| OTHER DIRECT EXPENSES     | 404,398                       | 34,362                  | 221,992          |
| <b>TOTAL EXPENDITURES</b> | <b>3,144,740</b>              | <b>336,593</b>          | <b>2,012,852</b> |
| <br>PROFIT/LOSS           | <br>270,320                   | <br>43,601              | <br>102,521      |



WEST CHESTER AREA SCHOOL DISTRICT  
February 2020

|                                                | 452<br>EB | 440<br>EG | 438<br>EX | 444<br>FH | 445<br>GA | 451<br>HILLS | 437<br>MCH | 448<br>PW | 453<br>SS | 447<br>WT | Total<br>Elementary | 328<br>F.M. | 326<br>P.M. | 327<br>S.M. | 223<br>RUSTIN | 222<br>EAST | 221<br>HEND. | Total<br>Secondary | OTHER | TOTAL  |        |                                                |
|------------------------------------------------|-----------|-----------|-----------|-----------|-----------|--------------|------------|-----------|-----------|-----------|---------------------|-------------|-------------|-------------|---------------|-------------|--------------|--------------------|-------|--------|--------|------------------------------------------------|
| Kindergarten                                   | 49        | 65        | 95        | 71        | 97        | 82           | 76         | 79        | 90        | 82        | 786                 |             |             |             |               |             |              |                    |       |        | 786    | Kindergarten                                   |
| Special Education - Kinder                     | 7         | 10        | 19        | 18        | 14        | 14           | 9          | 6         | 9         | 6         | 112                 |             |             |             |               |             |              |                    |       |        | 112    | Special Education - Kinder                     |
| Grade 1                                        | 62        | 55        | 81        | 96        | 93        | 87           | 109        | 68        | 96        | 83        | 830                 |             |             |             |               |             |              |                    |       |        | 830    | Grade 1                                        |
| Special Education - Grade 1                    | 4         | 6         | 7         | 3         | 12        | 6            | 16         | 5         | 8         | 13        | 80                  |             |             |             |               |             |              |                    |       |        | 80     | Special Education - Grade 1                    |
| Grade 2                                        | 66        | 71        | 94        | 87        | 82        | 77           | 85         | 77        | 81        | 90        | 810                 |             |             |             |               |             |              |                    |       |        | 810    | Grade 2                                        |
| Special Education - Grade 2                    | 11        | 12        | 20        | 4         | 8         | 6            | 8          | 8         | 8         | 13        | 98                  |             |             |             |               |             |              |                    |       |        | 98     | Special Education - Grade 2                    |
| Grade 3                                        | 58        | 60        | 81        | 77        | 67        | 90           | 104        | 71        | 83        | 75        | 766                 |             |             |             |               |             |              |                    |       |        | 766    | Grade 3                                        |
| Special Education - Grade 3                    | 9         | 15        | 17        | 12        | 19        | 10           | 13         | 9         | 8         | 11        | 123                 |             |             |             |               |             |              |                    |       |        | 123    | Special Education - Grade 3                    |
| Grade 4                                        | 49        | 69        | 65        | 78        | 71        | 81           | 75         | 68        | 87        | 66        | 709                 |             |             |             |               |             |              |                    |       |        | 709    | Grade 4                                        |
| Special Education - Grade 4                    | 11        | 11        | 22        | 18        | 14        | 11           | 16         | 17        | 14        | 14        | 148                 |             |             |             |               |             |              |                    |       |        | 148    | Special Education - Grade 4                    |
| Grade 5                                        | 76        | 62        | 86        | 78        | 87        | 87           | 94         | 82        | 74        | 73        | 799                 |             |             |             |               |             |              |                    |       |        | 799    | Grade 5                                        |
| Special Education - Grade 5                    | 12        | 10        | 16        | 10        | 15        | 16           | 16         | 20        | 25        | 17        | 157                 |             |             |             |               |             |              |                    |       |        | 157    | Special Education - Grade 5                    |
| Grade 6                                        |           |           |           |           |           |              |            |           |           |           |                     | 243         | 304         | 239         |               |             |              |                    |       |        | 786    | Grade 6                                        |
| Special Education - Grade 6                    |           |           |           |           |           |              |            |           |           |           |                     | 48          | 68          | 58          |               |             |              |                    |       |        | 174    | Special Education - Grade 6                    |
| Grade 7                                        |           |           |           |           |           |              |            |           |           |           |                     | 230         | 330         | 238         |               |             |              |                    |       |        | 798    | Grade 7                                        |
| Special Education - Grade 7                    |           |           |           |           |           |              |            |           |           |           |                     | 49          | 45          | 38          |               |             |              |                    |       |        | 132    | Special Education - Grade 7                    |
| Grade 8                                        |           |           |           |           |           |              |            |           |           |           |                     | 252         | 288         | 252         |               |             |              |                    |       |        | 792    | Grade 8                                        |
| Special Education - Grade 8                    |           |           |           |           |           |              |            |           |           |           |                     | 48          | 51          | 39          |               |             |              |                    |       |        | 138    | Special Education - Grade 8                    |
| Grade 9                                        |           |           |           |           |           |              |            |           |           |           |                     |             |             |             | 265           | 269         | 303          |                    |       |        | 837    | Grade 9                                        |
| Special Education - Grade 9                    |           |           |           |           |           |              |            |           |           |           |                     |             |             |             | 56            | 41          | 40           |                    |       |        | 137    | Special Education - Grade 9                    |
| Grade 10                                       |           |           |           |           |           |              |            |           |           |           |                     |             |             |             | 272           | 262         | 317          |                    |       |        | 851    | Grade 10                                       |
| Special Education - Grade 10                   |           |           |           |           |           |              |            |           |           |           |                     |             |             |             | 40            | 41          | 49           |                    |       |        | 130    | Special Education - Grade 10                   |
| Grade 11                                       |           |           |           |           |           |              |            |           |           |           |                     |             |             |             | 290           | 290         | 276          |                    |       |        | 856    | Grade 11                                       |
| Special Education - Grade 11                   |           |           |           |           |           |              |            |           |           |           |                     |             |             |             | 50            | 41          | 53           |                    |       |        | 144    | Special Education - Grade 11                   |
| Grade 12                                       |           |           |           |           |           |              |            |           |           |           |                     |             |             |             | 279           | 251         | 256          |                    |       |        | 786    | Grade 12                                       |
| Special Education - Grade 12                   |           |           |           |           |           |              |            |           |           |           |                     |             |             |             | 43            | 40          | 39           |                    |       |        | 122    | Special Education - Grade 12                   |
| Regular Education                              | 360       | 382       | 502       | 487       | 497       | 504          | 543        | 445       | 511       | 469       | 4,700               | 725         | 922         | 729         | 1,106         | 1,072       | 1,152        | 5,706              |       |        | 10,406 | Regular Education                              |
| Special Education                              | 54        | 64        | 101       | 65        | 82        | 63           | 78         | 65        | 72        | 74        | 718                 | 145         | 164         | 135         | 189           | 163         | 181          | 977                |       |        | 1,695  | Special Education                              |
| In - District Total                            | 414       | 446       | 603       | 552       | 579       | 567          | 621        | 510       | 583       | 543       | 5,418               | 870         | 1,086       | 864         | 1,295         | 1,235       | 1,333        | 6,683              |       |        | 12,101 | In - District Total                            |
| Out of District Totals                         |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       |        |        |                                                |
| Alternative Ed. Reg. Ed.                       |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 6      | 6      | Alternative Ed. Reg. Ed.                       |
| Alternative Ed. Special Ed.                    |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 162    | 162    | Alternative Ed. Special Ed.                    |
| Charter Schools                                |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       |        |        |                                                |
| Achievement Cyber                              |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 2      | 2      | Achievement Cyber                              |
| Agora Cyber                                    |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 6      | 6      | Agora Cyber                                    |
| Avon Grove                                     |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 1      | 1      | Avon Grove                                     |
| Chester County Family Academy                  |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 22     | 22     | Chester County Family Academy                  |
| Chester Community Charter Collegium            |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | -      | -      | Chester Community Charter Collegium            |
| Commonwealth Connection - Cyber Education Plus |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 281    | 281    | Commonwealth Connection - Cyber Education Plus |
| Insight                                        |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 17     | 17     | Insight                                        |
| PA Distance                                    |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 2      | 2      | PA Distance                                    |
| Pa Leadership - Cyber                          |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 2      | 2      | Pa Leadership - Cyber                          |
| Pennsylvania Cyber                             |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 102    | 102    | Pennsylvania Cyber                             |
| Pa Virtual - Cyber                             |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 1      | 1      | Pa Virtual - Cyber                             |
| Reach-Cyber                                    |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 5      | 5      | Reach-Cyber                                    |
| Renaissance Academy                            |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 5      | 5      | Renaissance Academy                            |
| 21st Century - Cyber                           |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 4      | 4      | 21st Century - Cyber                           |
| Outside PA                                     |           |           |           |           |           |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 15     | 15     | Outside PA                                     |
| GRAND TOTAL                                    | 414       | 446       | 603       | 552       | 579       | 567          | 621        | 510       | 583       | 543       | 5,418               | 870         | 1,086       | 864         | 1,295         | 1,235       | 1,333        | 6,683              | 633   | 12,734 |        |                                                |

WEST CHESTER AREA SCHOOL BOARD—**Meeting of February 24, 2020**

Documents previously distributed to Board Members are not recopied or submitted with this draft. Minutes of this meeting, in compliance with Section 518 of the School Laws of Pennsylvania and after approval by the School Board Members will be transcribed into the permanent minute book together with reports indicated (copy in). Routine reports and lengthy multi-page documents made a part of the minutes of this meeting are filed separately for permanent record.

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The West Chester Area School Board met at 7:01 p.m. in the Spellman Education Center, 782 Springdale Dr. Exton, PA. Mr. McCune, Board President, called the meeting to order and Ryan Turse and Lila Winkelman of East Bradford Elementary School led the public in the Pledge of Allegiance.

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**Roll Call**

**Members Present:** Mr. Bevilacqua, Mr. Durnell, Mr. Gallen, Dr. Herrmann, Mr. McCune, Dr. Shaw, Mr. Spackman, Mrs. Tiernan. Student Representatives: Amber Hawkins, East High School and Vijay Anne, Henderson High School

**Members Absent:** Ms. Chester, Brent Long-Rustin High School

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Approval of January 27, 2020 Board Minutes

BOARD ACTION: It was moved by Mr. Bevilacqua and seconded by Mr. Gallen to approve the minutes of the January 27, 2020 School Board Meeting.

On roll call vote, all members present voted “aye.” Motion carried 8-0.

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***Mr. McCune announced that the Board met in Executive Session on Monday, February 10 regarding a student matter and Monday, February 24 regarding a student matter.***

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Approval of February 24, 2020 Meeting Agenda

BOARD ACTION: It was moved by Mr. Spackman and seconded by Mr. Gallen to approve the February 24, 2020 meeting agenda.

On roll call vote, all members present voted “aye.” Motion carried 8-0.

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**Public Comments on Agenda Items**

There were no public comments on agenda items.

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Approval of Personnel Recommendations—Dr. Ulmer (Copy In)

BOARD ACTION: It was moved by Dr. Herrmann and seconded by Mr. Bevilacqua to approve the Personnel Recommendations as presented.

On roll call vote, all members present voted “aye.” Motion carried 8-0.

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**Approval of Consent Agenda**

**BOARD ACTION:** It was moved by Mr. Spackman and seconded by Mr. Gallen to approve the following Consent Agenda Items:

Education

1. Approval of the following Study/Excursion trip(s):
  - Rustin HS Cheerleading – Orlando, FL – Thur-Mon 2/6-2/10/20
  - Henderson HS Chamber Choir – Lansdale, PA – Thur-Sat 2/27-2/29/20
  - Henderson HS FBLA – Hershey, PA – Mon-Wed 4/6-4/8/20
2. Approval of Revised Administrative Guideline 918AG1 – Title I Parent and Family Engagement Guidelines, Second Reading
3. Approval of Revised Administrative Guideline 918AG2 – Title I Parent and Family Engagement School-Parent and Family Compacts, Second Reading

Pupil Services

1. Approval of two (2) Special Education Settlement Agreements
2. Approval of Sweet, Stevens, Katz and Williams Annual Contract

Personnel

Property & Finance

1. Approval of 2020-21 E-Rate Category 2 equipment from the following vendors:

|                                                               |              |
|---------------------------------------------------------------|--------------|
| E-Plus Technologies Palo Alto Firewalls and related materials | \$315,124.00 |
| CDWG Aruba/HPE Wireless Access Points                         | \$ 42,624.34 |
| CDWG Aruba/HPE Network LAN Switches                           | \$ 67,907.86 |
| Optiv Security Dell/EMC Data Center Switches                  | \$130,555.31 |
2. Approval of Revised Policy 220 – Student Expression/Distribution and Posting of Materials, First Reading
3. Approval of New Administrative Guideline 220AG1 – Guidelines - Student Expression/Distribution and Posting of Materials, First Reading
4. Approval of Revised Policy 913 – Nonschool Organizations/Groups/Individuals, First Reading
5. Approval of Revised Administrative Guideline 913AG1 – Guidelines - Nonschool Organizations/Groups/Individuals, First Reading

February 24, 2020

6. Approval of Revised Policy 913.2 Distribution or Posting by Nonschool Organizations, Groups, or Individuals (formerly known as Flyer Distribution), First Reading

**Other Reports**

Other Business

1. Approval of School Board Treasurer's Report and Statement of Disbursements Summary Schedule for the Period of January 1, 2020 to January 31, 2020

WEST CHESTER AREA SCHOOL DISTRICT  
FEBRUARY 24, 2020  
STATEMENT OF DISBURSEMENTS SUMMARY  
FOR THE PERIOD JANUARY 1, 2020 - JANUARY 31, 2020

|                                                                         |                      |
|-------------------------------------------------------------------------|----------------------|
| GENERAL FUND DISBURSEMENTS                                              | 15,113,887.88        |
| includes Technology,<br>Federal Programs and any Special<br>State Funds |                      |
| BILLS PAID                                                              | 15,113,887.88        |
| INVESTMENTS                                                             | 0.00                 |
| <br>                                                                    |                      |
| CAPITAL RESERVE FUND                                                    | 293,835.02           |
| <br>                                                                    |                      |
| CAPITAL PROJECTS FUND                                                   | 412,342.74           |
| <br>                                                                    |                      |
| SPECIAL REVENUE - Athletics                                             | 10,070.40            |
| <br>                                                                    |                      |
| TRUST FUNDS                                                             | 4,132.73             |
| <br>                                                                    |                      |
| CAFETERIA                                                               | 295,634.81           |
| <br>                                                                    |                      |
| STUDENT ACTIVITY FUND DISBURSEMENTS                                     | 97,757.29            |
| <br>                                                                    |                      |
| TRUST AND AGENCY FUND DISBURSEMENTS                                     | <u>58,805.10</u>     |
| <br>                                                                    |                      |
| TOTAL DISBURSEMENTS                                                     | <u>16,286,465.97</u> |

NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary.

2. Approval of the January 31, 2020 Financial Report

**On roll call vote to approve the above Consent Agenda Items, all members present voted “aye.” Motion carried 8-0.**

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Committee Reports

Property and Finance Committee—Mr. Bevilacqua

Approval of Resolution calling for Charter School Funding Reform

**RESOLUTION CALLING FOR CHARTER SCHOOL FUNDING REFORM
BY THE BOARD OF DIRECTORS OF THE
WEST CHESTER AREA SCHOOL DISTRICT**

WHEREAS, the average Pennsylvania school district spends millions of dollars in taxpayer money annually in mandatory payments to brick-and-mortar and cyber charter schools; and these payments are calculated in a manner which requires districts to send more money to charter schools than is needed to operate their programs; and

WHEREAS, the current charter school funding formula was established in 1997 under the state's Charter School Law and has not been changed in the 23 years since it was first created; and

WHEREAS, the calculation for charter special education tuition is unrealistic because it is not based on the cost to educate the child; and although the General Assembly revised the special education funding formula in 2014 to more accurately target special education resources for students identified with high, medium and low needs, this formula was applied only to school districts and not to charter schools; and

WHEREAS, the latest data from the PA Department of Education (PDE) shows that in 2017-18, total charter school tuition payments (cyber and brick-and-mortar) were more than \$1.8 billion, with \$519 million of that total paid by districts for tuition to cyber charter schools; and

WHEREAS, the West Chester Area School District (WCASD) enrolled 717 charter school students in 2015 at a cost of \$9.4 million; and in 2019 the district enrolled 482 students at a cost of \$7.7 million; and

WHEREAS, fewer students should result in significantly lower costs, however, the funding formula drives costs up; and

WHEREAS, the cost of cyber charter schools has been excessive; and the cost of special education students has been excessive; and

WHEREAS, the WCASD would save approximately \$2.3 million in charter school tuitions under the governor’s proposed plan to reform charter school tuition calculations.

NOW, THEREFORE BE IT RESOLVED that the West Chester Area School District Board of School Directors calls upon the General Assembly to meaningfully revise the existing flawed charter school funding systems to ensure that school districts and taxpayers are no longer overpaying these schools or reimbursing for costs the charter schools do not incur including calculations for cyber charter schools, brick-and-mortar charter schools, and special education calculations for all charter schools.

Adopted this 24th day of February, 2020.

Signed,

BOARD OF SCHOOL DIRECTORS OF THE
WEST CHESTER AREA SCHOOL DISTRICT

ATTEST:

Linda Cherashore
Secretary

By:

Chris McCune
President

BOARD ACTION: It was moved by Mr. Bevilacqua and seconded by Dr. Shaw to approve the Resolution calling for Charter School Funding Reform

On roll call vote, all members present voted “aye.” Motion carried 8-0.

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**Comments from Residents**

There were no comment from residents.

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Mr. McCune read a tweet from NASA regarding Katherine Johnson, “We're saddened by the passing of celebrated #HiddenFigures mathematician Katherine Johnson. Today, we celebrate her 101 years of life and honor her legacy of excellence that broke down racial and social barriers”. He also read the following Katherine Johnson quote, “Like what you do, and then you will do your best.”

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**Adjournment:**

February 24, 2020

**BOARD ACTION:** On motion by Mr. Gallen, seconded by Dr. Herrmann, the Board, on voice vote, agreed to adjourn at 7:50 p.m.

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Board Secretary

Recommendations  
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|                                |                                                                                                                                                                |
|--------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>I. Removal from Payroll</b> |                                                                                                                                                                |
| a.                             | Resignations                                                                                                                                                   |
| 1.                             | Terquail Adderton, 1.0 2 <sup>nd</sup> Shift Custodian at Rustin HS, effective 3/11/20.                                                                        |
| b.                             | Retirements                                                                                                                                                    |
| 1.                             | Marilyn Bolz, 1.0 Paraprofessional at Glen Acres ES, effective last day of the 2019-2020 school year. 20 Years of Service.                                     |
| 2.                             | Judy Czop, 1.0 Family Consumer Science Teacher at Rustin HS, effective last day of the 2019-2020 school year. 17 Years of Service.                             |
| 3.                             | Theresa DeVault, 1.0 Spanish Teacher at Stetson MS, effective last day of the 2019-2020 school year. 34 Years of Service.                                      |
| 4.                             | Debra Dinsmore, 1.0 Teacher on Assignment at Spellman Education Center, effective last day of the 2019-2020 school year. 29 Years of Service.                  |
| 5.                             | Jonathan Heisman, 1.0 Physical Education/Health Teacher at .6 East HS/.4 Stetson MS, effective the last day of the 2019-2020 school year. 35 Years of Service. |
| 6.                             | Jill Laverty, 1.0 Math Teacher at Stetson MS, effective last day of the 2019-2020 school year. 22 Years of Service.                                            |
| 7.                             | Angela McCullough, 1.0 Grade 2 Teacher at Fern Hill ES, effective last day of the 2019-2020 school year. 27 Years of Service.                                  |
| 8.                             | Ronald Nagy, 1.0 Science Teacher at Henderson HS, effective last day of the 2019-2020 school year. 22 Years of Service.                                        |

|                                 |                                                                                                                                                |
|---------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>II. Additions to Payroll</b> |                                                                                                                                                |
| a.                              | Professional Staff: Contract - None                                                                                                            |
| b.                              | Professional Staff: Long Term Substitute - None                                                                                                |
| c.                              | Administrative Staff: Contract – None                                                                                                          |
| d.                              | Support Staff: Non Bargaining - None                                                                                                           |
| e.                              | Support Staff: Contract                                                                                                                        |
| 1.                              | Susan Alloway                                                                                                                                  |
|                                 | Placement                                                                                                                                      |
|                                 | 1.0 Library Assistant at .5 East Bradford ES/.5 Exton ES, 7 hrs./day, 5 days/week, 182 days/year, effective 3/23/20, Group 2, Step 5, \$16.74. |
| f.                              | Support Staff: Substitute - None                                                                                                               |

|                              |               |             |                                      |                                             |                       |               |
|------------------------------|---------------|-------------|--------------------------------------|---------------------------------------------|-----------------------|---------------|
| <b>III. Personnel Events</b> |               |             |                                      |                                             |                       |               |
| a.                           | Status Change |             |                                      |                                             |                       |               |
|                              | <b>Name</b>   | <b>Type</b> | <b>From</b>                          | <b>To</b>                                   | <b>Effective Date</b> | <b>Salary</b> |
| 1.                           | April McCoy   | Support     | 1.0 Transportation Technician at SEC | 1.0 Assistant Transportation Manager at SEC | 2/26/20               | \$57,546      |

|    |               |              |                                                     |                                                                                          |                       |
|----|---------------|--------------|-----------------------------------------------------|------------------------------------------------------------------------------------------|-----------------------|
| b. | Transfer      |              |                                                     |                                                                                          |                       |
|    | <b>Name</b>   | <b>Type</b>  | <b>From</b>                                         | <b>To</b>                                                                                | <b>Effective Date</b> |
| 1. | Milton Scholl | Professional | .6 Math at East HS/.4 Computer Science at Fugett MS | .4 Math at East HS/.4 Computer Science at Fugett MS/.2 Cyber Intro to Programming at EHS | 8/24/20               |

|     |                     |                                       |                       |                    |
|-----|---------------------|---------------------------------------|-----------------------|--------------------|
| IV. | Personnel Leave     |                                       |                       |                    |
| a.  | Sabbatical Leave    |                                       |                       |                    |
|     | <b>Name</b>         | <b>Position</b>                       | <b>Effective Date</b> | <b>Ending Date</b> |
| 1.  | Clare Mulloy        | 1.0 Grade 4 Teacher at East Goshen ES | 8/24/20               | 6/17/21            |
| b.  | Unpaid Leave - None |                                       |                       |                    |

|    |                                                                                                                                                                                                                                                                                                                                                                                                                          |  |  |  |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|
| V. | Additional Information                                                                                                                                                                                                                                                                                                                                                                                                   |  |  |  |
| 1. | Sandra Godin's start date was 3/11/20.                                                                                                                                                                                                                                                                                                                                                                                   |  |  |  |
| 2. | Hubert Lamptey's start date was 3/16/20.                                                                                                                                                                                                                                                                                                                                                                                 |  |  |  |
| 3. | Heather Meluskey's start date was 3/9/20.                                                                                                                                                                                                                                                                                                                                                                                |  |  |  |
| 4. | Renee Rodriguez, retiring at the end of the 2019-2020 school year, will have 30 years of service.                                                                                                                                                                                                                                                                                                                        |  |  |  |
| 5. | In accordance with the PA State Auditors recommendation, the following list of drivers, employed by our transportation contractors Krapf's and On the Go Kids, require School Board approval. The credentials and security clearances for each of these drivers has been verified to be in compliance with our transportation carrier contracts and have been vetted through the WCASD Transportation Office (see list). |  |  |  |

**Krapf's**

| <b>Bus #</b> | <b>First Name</b> | <b>Last Name</b> | <b>Drivers/Aides</b> |
|--------------|-------------------|------------------|----------------------|
| 87           | Regine            | Strey            | Driver               |
| Trip         | Roger             | McAllister       | Driver               |

**ON THE GO KIDS**

| <b>Bus #</b> | <b>First Name</b> | <b>Last Name</b> | <b>Drivers/Aides</b> |
|--------------|-------------------|------------------|----------------------|
| Sub          | Marguerite        | Doan             | Aide                 |
| Sub          | Yolanda           | Stratton         | Aide                 |
| Sub          | Johana            | Kruse            | Driver               |
| Sub          | Morgan            | Hufford          | Driver               |
| Sub          | Janevia           | Washington       | Driver               |
| Sub          | Ashley            | Silvestri        | Driver               |
| Sub          | Barbara           | Kerns            | Driver               |

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| <b>Bus #</b> | <b>First Name</b> | <b>Last Name</b> | <b>Drivers/Aides</b> |
|--------------|-------------------|------------------|----------------------|
| Sub          | Dorothy           | Buchert          | Driver               |
| Sub          | Hannah            | Davies           | Driver               |
| Sub          | Richard           | Mahnke           | Driver               |
| Sub          | Ardis             | Yocum            | Driver               |
| Sub          | Ellanore          | Hurd             | Aide                 |
| Sub          | Andrew            | Garver           | Driver               |
| Sub          | Helen             | Christensen      | Driver               |
| Sub          | Laurie            | Traband          | Driver               |

| <b>VI. Supplemental Contracts</b> |                   |                 |               |             |                      |                       |                            |
|-----------------------------------|-------------------|-----------------|---------------|-------------|----------------------|-----------------------|----------------------------|
| <b>Last Name</b>                  | <b>First Name</b> | <b>Location</b> | <b>Season</b> | <b>Step</b> | <b>% of Contract</b> | <b>Total Contract</b> | <b>Position Title</b>      |
| <b>'19-'20 Additions:</b>         |                   |                 |               |             |                      |                       |                            |
| Baitinger                         | Tyler             | EHS             | Spring        | 1           | 50%                  | \$1,848.00            | Asst. Boys Track Coach     |
| Boyer                             | Kathleen          | HHS             | Spring        | 1           | 100%                 | \$3,696.00            | Asst. Boys Track Coach     |
| Cini                              | Alanna            | EHS             | Spring        | 1           | 100%                 | \$3,696.00            | Asst. Girls Lacrosse Coach |
| Dudley                            | Bruce             | PMS             | Spring        | 4           | 100%                 | \$2,576.00            | Asst. Softball Coach       |
| McGeehan                          | Beverly           | HHS             | Spring        | 4           | 100%                 | \$4,416.00            | Asst. Boys Tennis Coach    |
| Swindler                          | Braedon           | EHS             | Spring        | 1           | 50%                  | \$1,848.00            | Asst. Boys Track Coach     |
| <b>Removals:</b>                  |                   |                 |               |             |                      |                       |                            |
| Nardeni                           | Domenic           | EHS             | Spring        | 1           | 60%                  | \$2,217.60            | Asst. Baseball Coach       |
| <b>Adjustments:</b>               |                   |                 |               |             |                      |                       |                            |
| Chambers                          | Paul              | RHS             | Spring        | 5           | 200%                 | \$2,286.00            | Spring Intramurals         |

**WEST CHESTER AREA SCHOOL DISTRICT  
SCHOOL BOARD MEETING**

Monday, March 23, 2020

7:00 PM

Zoom Meeting

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**CONSENT AGENDA**

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I recommend the Board approve the following consent agenda items:

V. Other Business

8. Approval of School Board Treasurer's Report and Statement of Disbursements Summary Schedule for the Period of February 1, 2020 to February 29, 2020
9. Approval of the February 29, 2020 Financial Report

X. School Board Reports

**Committee Reports**

Education

1. Approval of the following Study/Excursion trip(s):
  - East HS Chamber Choir – Lansdale, PA – Thur-Sat 2/27-2/29/20
  - Rustin HS 10-12 Choir – Lansdale, PA – Thur-Sat 2/27-2/29/20
  - East HS Wrestling – Souderton, PA – Fri-Sat 2/28-2/29/20
  - East HS Indoor Track – State College, PA – Sat-Sun 2/29-3/1/20
  - Rustin HS Indoor Track – State College, PA – Sat-Sun 2/29-3/1/20
  - East HS Wrestling – Hershey, PA – Wed-Sat 3/4-3/7/20
  - East HS Swimming – Lewisburg, PA – Tue-Fri 3/10-3/13/20
  - East HS Boys Lacrosse – Washington, DC – Fri-Sun 4/24-4/26/20
2. Approval of Revised Policy 222 – Smoking, Tobacco, and Vaping Products-Students (*formerly known as Tobacco/Nicotine*), First Reading
3. Approval of Revised Policy 227 – Controlled Substances/Paraphernalia, First Reading

Pupil Services

1. Approval of one (1) Special Education Settlement Agreement

Personnel

Property & Finance

1. Approval of Change Orders - Renovations and Additions to East Goshen Elementary School and Exton Elementary School
2. Approval of Revised Policy 220 – Student Expression/Distribution and Posting of Materials, Second Reading
3. Approval of New Administrative Guideline 220AG1 – Guidelines - Student Expression/Distribution and Posting of Materials, Second Reading

4. Approval of Revised Policy 913 – Nonschool Organizations/Groups/Individuals, Second Reading
5. Approval of Revised Administrative Guideline 913AG1 – Guidelines - Nonschool Organizations/Groups/Individuals, Second Reading
6. Approval of Revised Policy 913.2 Distribution or Posting by Nonschool Organizations, Groups, or Individuals (formerly known as Flyer Distribution), Second Reading
7. Approval of Renewal Amendment to the Healthcare Benefit Consulting Agreement with Gallagher Benefits Services, Inc
8. Approval of Contract Award for Replacement of Roof Top HVAC Units at East Goshen Elementary School
9. Approval of Change Order – Exton Elementary School Sinkhole Remediation

~~~~~

Discussion: _____
 Action: Motion: _____

Vote: Yes: ____ No: ____

Background

These action items are either routine or high consensus items and may not require discussion by the Board. If any Board member wishes to discuss any action item, the Board President will move it from the consent agenda to its appropriate place on the regular agenda.

Responsible Staff: Dr. Scanlon



**WEST CHESTER AREA SCHOOL DISTRICT
Education Committee**

March 23, 2020

Action Items

Approval of the following Study/Excursion Trip(s)

Approval is requested of the following Study/Excursion Trip(s):

- East HS Chamber Choir – Lansdale, PA – Thur-Sat 2/27-2/29/20
- Rustin HS 10-12 Choir – Lansdale, PA – Thur-Sat 2/27-2/29/20
- East HS Wrestling – Souderton, PA – Fri-Sat 2/28-2/29/20
- East HS Indoor Track – State College, PA – Sat-Sun 2/29-3/1/20
- Rustin HS Indoor Track – State College, PA – Sat-Sun 2/29-3/1/20
- East HS Wrestling – Hershey, PA – Wed-Sat 3/4-3/7/20
- East HS Swimming – Lewisburg, PA – Tue-Fri 3/10-3/13/20
- East HS Boys Lacrosse – Washington, DC – Fri-Sun 4/24-4/26/20

I so move.

**Approval of Revised Policy 222 – Smoking, Tobacco, and Vaping Products-Students
(formerly known as Tobacco/Nicotine), First Reading**

Approval is requested of Revised Policy 222 – Smoking, Tobacco, and Vaping Products-
Students (formerly known as Tobacco/Nicotine), First Reading

I so move.

Approval of Revised Policy 227 – Controlled Substances/Paraphernalia, First Reading

Approval is requested of Revised Policy 227 – Controlled Substances/Paraphernalia, First
Reading

I so move.



**WEST CHESTER AREA SCHOOL DISTRICT
Pupil Services and Education Committees**

**Meeting Minutes
March 9, 2020**

Start: 6:39 PM

Finish: 7:51 PM

Attending Committee Members: Sue Tiernan, Joyce Chester, Kate Shaw (via phone), Daryl Durnell
Other Board Members: Chris McCune, Gary Bevilacqua, Randell Spackman
Administration: Jim Scanlon, Robert Sokolowski, Sara Missett, Tammi Florio, Michael Wagman, Donna Foley, Ashley Kleckner (Intern)

**Items listed on the Pupil Services and Education Committee Regular Agenda of
March 9, 2020:**

1. Approval of the Pupil Services & Education Committee Meeting Minutes of February 10, 2020
2. Approval of Policy 222 – Smoking, Tobacco, and Vaping Products-Students *formerly known as Tobacco/Nicotine* Individualized Education Program Progress Monitoring Overview
3. Approval of Revised Policy 227 – Controlled Substances/Paraphernalia
4. Career Education Update
5. Late Start Time Report Summary

A. Committee Actions and Outcomes:

1. Approval of the Pupil Services & Education Committee Meeting Minutes of February 10, 2020 **VOTE: 4 - 0**
2. Approval of Revised Policy 222 – Smoking, Tobacco, and Vaping Products-Students *formerly known as Tobacco/Nicotine* **VOTE: 4 - 0**
3. Approval of Revised Policy 227 – Controlled Substances/Paraphernalia **VOTE: 4 - 0**

B. Items to be placed on upcoming Board Agenda:

1. Approval of Revised Policy 222 – Smoking, Tobacco, and Vaping Products-Students *formerly known as Tobacco/Nicotine*
2. Approval of Revised Policy 227 – Controlled Substances/Paraphernalia

C. Items to be placed on the upcoming Board Consent Agenda:

1. Approval of the following Study / Excursion trip(s):
 - East HS Chamber Choir – Lansdale, PA – Thur-Sat 2/27-2/29/20*
 - Rustin HS 10-12 Choir – Lansdale, PA – Thur-Sat 2/27-2/29/20*
 - East HS Wrestling – Souderton, PA – Fri-Sat 2/28-2/29/20*
 - East HS Indoor Track – State College, PA – Sat-Sun 2/29-3/1/20*
 - Rustin HS Indoor Track – State College, PA – Sat-Sun 2/29-3/1/20*
 - East HS Wrestling – Hershey, PA – Wed-Sat 3/4-3/7/20*
 - East HS Swimming – Lewisburg, PA – Tue-Fri 3/10-3/13/20*
 - East HS Boys Lacrosse – Washington, DC – Fri-Sun 4/24-4/26/20*

*Indicates trips that are competitions

D. Items to be discussed at a later date:

None

WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015
REVISED: December 14, 2017

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Proposal <input checked="" type="checkbox"/> New Trip Request <input type="checkbox"/> Trip Revision Request <input type="checkbox"/> Trip Cancellation Request													
School: <u>East High School</u>	Grade/Subject/Club: <u>Chamber Choir</u>												
Teacher(s) in Charge: <u>Kendra L. Werner</u>													
Destination: <u>PMEA Region VI Chorus Festival; North Penn High School, Lansdale, PA</u>													
Trip Day(s)/Date(s): <u>February 27-29, 2020</u> Competition <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No													
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> In State <input type="checkbox"/> Out of State <input type="checkbox"/> Out of Country Name Tour Company: _____													
Special Instructions (rain date, etc.): <u>The students will stay in a local hotel to North Penn SD - nurse provided by festival.</u>													
How is it related to curriculum: <u>This student auditioned after participating in District 12 Chorus Festival in January. She is representing EHS.</u>													
Objectives of the proposed trip: <u>Students from Bucks, Montgomery, Chester, Delaware, and Philadelphia counties will combine to create this highly talented choir and they will have the opportunity to audition for PMEA State Chorus</u>													
Number of Pupils: <u>1</u>	Total Passengers: <u>1</u> Per Pupil Cost: <u>0.00</u>												
Adult Chaperone to Student Ratio: <u>1 1</u>	% of Eligible Students Going: <u>100.00%</u>												
Names of Teacher/Staff Chaperones: _____													
~ Other Adult Chaperones: <u>Jonathan Kreamer (HHS) (See attached email)</u>													
Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)													
Estimated Cost													
Substitute(s) Needed:	<table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th># Staff</th> <th># Days</th> <th>Cost/Day</th> <th>Total Cost</th> <th>%</th> <th>Budget Code/Account/Project</th> </tr> </thead> <tbody> <tr> <td style="text-align:center">0</td> <td style="text-align:center">0</td> <td style="text-align:right">159.31</td> <td style="text-align:right">0.00</td> <td style="text-align:center">N/A</td> <td style="text-align:right">1-3200-000-20-16-966-1315</td> </tr> </tbody> </table>	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project	0	0	159.31	0.00	N/A	1-3200-000-20-16-966-1315
# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project								
0	0	159.31	0.00	N/A	1-3200-000-20-16-966-1315								
Agency Nurses Needed:	0.00 0.00												
Name of Staff Member Driving Students:	<u>* Jon Kreamer (See attached email)</u>												
Mileage/Tolls: (if applicable)	_____												
Hotel/Food/Airfare: (if applicable)	_____												
Registration/Entrance Fee: (if applicable)	160.00 <u>1-3200-000-20-16-966-811</u>												
Other Costs:	_____												
<input type="checkbox"/> Walking <input checked="" type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach													
Buses/Rentals/Coaches	<table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th># Vehicles</th> <th># Days</th> <th>Cost/Vehicle</th> <th>Total Cost</th> <th>%</th> <th>Budget Code/Account/Project</th> </tr> </thead> <tbody> <tr> <td style="text-align:center">_____</td> <td style="text-align:center">_____</td> <td style="text-align:right">_____</td> <td style="text-align:right">0.00</td> <td style="text-align:center">100%</td> <td>_____</td> </tr> </tbody> </table>	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project	_____	_____	_____	0.00	100%	_____
# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project								
_____	_____	_____	0.00	100%	_____								
~ Rental Company/Carrier: _____													
Students Leaving From: <u>Home</u>	at _____ <input type="checkbox"/> am <input type="checkbox"/> pm												
Students Returning To: <u>Parents picking up student at Festival Concert.</u>	at _____ <input type="checkbox"/> am <input type="checkbox"/> pm												
~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm													
Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm													
What are the planned activities to assist students who require financial assistance: <u>WCASD covers the full cost of this festival participation.</u>													
Additional Information (bus w/lift, star seat, ski boxes, special instructions)													
Total Cost of Trip: <u>\$160</u> Pupil Cost: \$ <u>-</u> Other Funded: \$ <u>-</u> Total Cost to the District: \$ <u>160.00</u>													
Requested By: <u>Kendra L. Werner</u>	Signature: _____ Date: <u>01/27/2020</u>												
Approval													
Principal	Approved: <u>[Signature]</u> Date: <u>1/29/20</u>												
Supervisor	Approved: <u>[Signature]</u> Date: <u>2/5/2020</u>												
Director of: <input type="checkbox"/> Elementary <input type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services	Approved: <u>[Signature]</u> Date: <u>2/6/20</u>												
Transportation:	Date: _____												
Schedule Dates:	Contractor: _____												
Krapf Costs:	Additional Costs: _____												
<u>Spellman Office Only:</u> Overnight Trip will appear on the <u>MARCH 2020</u> Board Consent Agenda.													

WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015
REVISED: December 14, 2017

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Proposal		<input checked="" type="checkbox"/> New Trip Request	<input type="checkbox"/> Trip Revision Request	<input type="checkbox"/> Trip Cancellation Request			
School	<u>Rustin High School</u>		Grade/Subject/Club: <u>10-12/Choir</u>				
Teacher(s) In Charge:	<u>Ann Ellis</u>						
Destination:	<u>Region Chorus Festival at North Penn HS, 1340 Valley Forge Rd., Lansdale, PA 19446</u>						
Trip Day(s)/Date(s):	<u>Thu - Sat, 2/27 - 29/2020</u>	Competition	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			
~ Overnight Trip:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> In State <input type="checkbox"/> Out of State <input type="checkbox"/> Out of Country	Name Tour Company: <u>n/a</u>				
Special Instructions (rain date, etc.):	<u>In the event of inclement weather, the North Penn School District will notify us of changes or cancellations.</u>						
How is it related to curriculum:	<u>This is a region-wide music festival held each year to further the student's music education and choral music experience.</u>						
Objectives of the proposed trip:	<u>To rehearse and prepare advanced choral literature with a well-known conductor and perform in concert on February 29, 2020 at North Penn HS Auditorium</u>						
Number of Pupils:	<u>8</u>	Total Passengers:	<u>9</u>	Per Pupil Cost: <u>0.00</u>			
Adult Chaperone to Student Ratio:	<u>2 / 8</u>	%		of Eligible Students Going: <u>100.00%</u>			
Names of Teacher/Staff Chaperones:	<u>Ann Ellis</u>						
~ Other Adult Chaperones:	<u>Katrina Kelly</u>						
Nurses required on this trip:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	(refer to 121AG6)					
Estimated Cost							
	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project	
Substitute(s) Needed:	<u>1</u>	<u>1</u>	<u>159.31</u>	<u>159.31</u>	<u>100%</u>	<u>1-3200-000-20-16-966-315</u>	
Agency Nurses Needed:	<u>0</u>		<u>0.00</u>	<u>0.00</u>			
Name of Staff Member Driving Students:	<u>Ann Ellis and Katrina Kelly (SMS and HHS orchestra teacher and parent of 1 student on trip)</u>						
Mileage/Tolls: (if applicable)	<u>0.00</u>						
Hotel/Food/Airfare: (if applicable)	<u>0.00</u>						
Registration/Entrance Fee: (if applicable)	<u>1,280.00</u>						
Other Costs:	<u>0.00</u>						
<input type="checkbox"/> Walking	<input type="checkbox"/> Parent Provided Transportation	<input type="checkbox"/> Public Transportation					
<input type="checkbox"/> Bus	<input type="checkbox"/> Van/Car Rental	<input type="checkbox"/> Coach					
Buses/Rentals/Coaches	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project	
				<u>0.00</u>			
~ Rental Company/Carrier:							
Students Leaving From:	<u>Rustin Auditorium Entrance on Thu, 2/27</u>	at	<u>7:00</u>	<input checked="" type="checkbox"/> am <input type="checkbox"/> pm			
Students Returning To:	<u>Home with parents Sat., 2/29</u>	at	<u>1:00</u>	<input type="checkbox"/> am <input checked="" type="checkbox"/> pm			
~ Request Drop off/Pick up (only if using Krapf):	<input type="checkbox"/> Yes <input type="checkbox"/> No	Drop at:		at	<input type="checkbox"/> am <input type="checkbox"/> pm		
		Pick up at:		at	<input type="checkbox"/> am <input type="checkbox"/> pm		
What are the planned activities to assist students who require financial assistance:	<u>n/a</u>						
Additional Information (bus w/lift, star seat, ski boxes, special instructions)							
Total Cost of Trip:	<u>\$ 1,439.31</u>	Pupil Cost:	<u>\$ -</u>	Other Funded:	<u>\$ -</u>	Total Cost to the District: <u>\$ 1,439.31</u>	
Requested By:	<u>Ann Ellis</u>	Signature:	<u><i>Ann Ellis</i></u>		Date:	<u>02/06/2020</u>	
Approval							
Principal	Approved	<u><i>[Signature]</i></u>			Date:	<u>2-6-20</u>	
Supervisor	Approved	<u><i>[Signature]</i></u>			Date:	<u>2/6/2020</u>	
Director of: <input type="checkbox"/> Elementary <input type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services	Approved	<u><i>[Signature]</i></u>			Date:	<u>2/10/20</u>	
Transportation:					Date:		
Schedule Dates:	Contractor:						
Krapf Costs:	Additional Costs:						
<u>Spellman Office Only:</u>	Overnight Trip will appear on the		<u>March 2020</u>		Board Consent Agenda.		

Blender

WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE
APPROVED: September 25, 2017
REVISED: August 19, 2019

121AG8 Application for Approval of Overnight PIAA Sanctioned Athletic Trip

PROPOSAL New Trip Request Trip Revision Request Trip Cancellation

School: West Chester East High School Sport: Wrestling

Coach(s) in charge: John Gallo, Marc Chafetz, Matt Ziegler In Season: Post Season:

Destination: Southeastern Regional Wrestling Tournament, Souderton High School

Trip Day(s)/Date(s): Friday, February 28 through Saturday, February 29, 2020

Number of Students: 5 Total Passengers: 8 % of Eligible Students going: 100

Adult Chaperone to Student ratio: 3 / 5

Names of Coach/Staff Chaperones: John Gallo, Marc Chafetz, Matt Ziegler

~ Other Adult Chaperones: _____

Nurse required on this trip: Yes No (Refer to 121AG6)

ESTIMATED COST	Number	Cost	Budget/Activity Code
Substitute(s) needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If so, how many: _____			
Name of Staff Member Driving Students: <u>John Gallo, Marc Chafetz</u>			
Mileage/Tolls: (If applicable)		\$125.00	01-3200-000-20-30-953-580
Hotel/Food/Airfare: (If applicable)		\$500.00	Paid by Boosters
Meal(s): (allowance \$31.50/Adult, \$20.00/Student)		\$389.00	01-3200-000-20-30-953-580
Registration/Entrance Fee: (If applicable)			
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Providing Trans. <input type="checkbox"/> Public Transportation			
<input type="checkbox"/> Bus <input checked="" type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach # of Buses/Rentals/Coaches <u>2</u>		\$400.00	01-3200-000-20-30-953-580
~ Rental Company/Carrier: <u>Auto Rent</u>			
~ Request Drop and Pick (Krapf Only): <input type="checkbox"/> Yes <input type="checkbox"/> No	Drop at: _____ at _____		<input type="checkbox"/> AM <input type="checkbox"/> PM
	Pick up: _____ at _____		<input type="checkbox"/> AM <input type="checkbox"/> PM
Students Leaving From: <u>West Chester East High School</u>	at <u>2:00</u>		<input type="checkbox"/> AM <input checked="" type="checkbox"/> PM
Students Returning To: <u>West Chester East High School</u>	at <u>10:00</u>		<input type="checkbox"/> AM <input checked="" type="checkbox"/> PM
TOTAL Cost of Trip: \$ <u>1414.00</u>	Pupil Cost: \$ <u>0</u>	TOTAL Cost to the District: \$ <u>914.00</u>	
		Requested Travel Advance (Min. \$300): \$ <u>500.00</u>	

Requested by: John Gallo Signature: [Signature] Date: 2/21/2020

APPROVAL

Principal: _____ Approved: [Signature] Date: 2/24/20

Athletic Director: _____ Approved: [Signature] Date: 2/24/20

Assistant Superintendent: _____ Approved: [Signature] Date: 2/24/20

Transportation: _____ Date: _____

Scheduled Date: _____ Contractor: _____

Krapf Cost: _____ Additional Cost: _____

Spellman Office Only: Overnight Trip will appear on the March 2020 Board Consent Agenda.

WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE
APPROVED: September 25, 2017
REVISED: August 19, 2019

121AG8 Application for Approval of Overnight PIAA Sanctioned Athletic Trip

PROPOSAL New Trip Request Trip Revision Request Trip Cancellation

School: West Chester East High School Sport: Boys and Girls Indoor Track
 Coach(s) in charge: Kareem Lanier and James Wiggins In Season: Post Season:

Destination: PIAA State Championships @ Penn State University

Trip Day(s)/Date(s): Saturday, 2/29/2020 through Sunday, 3/1/2020

Number of Students: 14 Total Passengers: 16 % of Eligible Students going: 100
 Adult Chaperone to Student ratio: 1 / 7
 Names of Coach/Staff Chaperones: Kareem Lanier and James Wiggins
 ~ Other Adult Chaperones: _____

Nurse required on this trip: Yes No (Refer to 121AG6)

ESTIMATED COST	Number	Cost	Budget/Activity Code
Substitute(s) needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If so, how many: _____			
Name of Staff Member Driving Students: <u>Kareem Lanier and James Wiggins</u>			
Mileage/Tolls: (if applicable)		\$150.00	1-3200-000-20-30-953-580 (gas & tolls)
Hotel/Food/Airfare: (if applicable)		\$800.00	1-3200-000-20-30-953-580
Meal(s): (allowance \$31.50/Adult, \$20.00/Student)		\$700.00	1-3200-000-20-30-953-580
Registration/Entrance Fee: (if applicable)		\$ 25.00	1-3200-000-20-30-953-810
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Providing Trans. <input type="checkbox"/> Public Transportation			
<input type="checkbox"/> Bus <input checked="" type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach # of Buses/Rentals/Coaches <u>2</u>		\$400.00	1-3200-000-20-30-953-580
~ Rental Company/Carrier: <u>Auto Rent</u>			
~ Request Drop and Pick (Krapf Only): <input type="checkbox"/> Yes <input type="checkbox"/> No			
	Drop at: _____	at _____	<input type="checkbox"/> AM <input type="checkbox"/> PM
	Pick up: _____	at _____	<input type="checkbox"/> AM <input type="checkbox"/> PM
Students Leaving From: <u>West Chester East High School</u>		at 11:30	<input checked="" type="checkbox"/> AM <input type="checkbox"/> PM
Students Returning To: <u>West Chester East High School</u>		at 9:00	<input type="checkbox"/> AM <input checked="" type="checkbox"/> PM
TOTAL Cost of Trip: \$ <u>\$2075.00</u>	Pupil Cost: \$ _____)	TOTAL Cost to the District: \$ <u>\$2075.00</u>	Requested Travel Advance (Min. \$300): \$ <u>\$1675.00</u>

Requested by: KAREEM LANIER Signature: Kareem Lanier Date: 2/21/20

APPROVAL

Principal: _____ Approved: [Signature] Date: 2/24/20
 Athletic Director: _____ Approved: [Signature] Date: 2/24/20
 Assistant Superintendent: _____ Approved: [Signature] Date: 2/24/20
 Transportation: _____ Date: _____
 Scheduled Date: _____ Contractor: _____
 Krapf Cost: _____ Additional Cost: _____

Spellman Office Only: Overnight Trip will appear on the March 2020 Board Consent Agenda.

WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE
APPROVED: September 25, 2017
REVISED: August 19, 2019

121AG8 Application for Approval of Overnight PIAA Sanctioned Athletic Trip

PROPOSAL	<input checked="" type="checkbox"/> New Trip Request	<input type="checkbox"/> Trip Revision Request	<input type="checkbox"/> Trip Cancellation
School: <u>Ruslin High School</u>	Sport: <u>Indoor Track</u>		
Coach(s) In charge: <u>Shaz Brown, Jim Collins</u>	In Season: <input type="checkbox"/>	Post Season: <input checked="" type="checkbox"/>	
Destination: <u>Penn State University, State College, PA</u>			
Trip Day(s)/Date(s): <u>2/28-3/1 SAT-SUN</u>			
Number of Students: <u>2</u> Total Passengers: <u>5</u> % of Eligible Students going: <u>100</u>			
Adult Chaperone to Student ratio: <u>2</u> / <u>4</u>			
Names of Coach/Staff Chaperones: <u>Shaz Brown, Jim Collins</u>			
~ Other Adult Chaperones: _____			
Nurse required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Refer to 121AG6)			

ESTIMATED COST	Number	Cost	Budget/Activity Code
Substitute(s) needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If so, how many: _____			
Name of Staff Member Driving Students: <u>Shaz Brown</u>			
Mileage/Tolls: (if applicable)		<u>198.95</u>	
Hotel/Food/Airfare: (if applicable)		<u>528.38</u>	
Meal(s): (allowance \$31.50/Adult, \$20.00/Student)		<u>206.00</u>	
Registration/Entrance Fee: (if applicable)			
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Providing Trans. <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input checked="" type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach # of Buses/Rentals/Coaches _____			
		<u>117.88</u>	
~ Rental Company/Carrier: <u>Fred Beans Ford West Chester, PA</u>			
~ Request Drop and Pick (Krapf Only): <input type="checkbox"/> Yes <input type="checkbox"/> No			
	Drop at: _____	at _____	<input type="checkbox"/> AM <input type="checkbox"/> PM
	Pick up: _____	at _____	<input type="checkbox"/> AM <input type="checkbox"/> PM
Students Leaving From: <u>Ruslin</u>		at <u>12</u>	<input type="checkbox"/> AM <input checked="" type="checkbox"/> PM
Students Returning To: <u>Ruslin</u>		at <u>6</u>	<input type="checkbox"/> AM <input checked="" type="checkbox"/> PM
TOTAL Cost of Trip: \$ 1051.29	Pupil Cost: \$	TOTAL Cost to the District: \$ 1051.29	
Requested Travel Advance (Min. \$300): \$ 1050.00			

Requested by: Shaz Brown Signature: [Signature] Date: 2/26/20

APPROVAL			
Principal: <u>Mike Marano</u>	Approved: <u>[Signature]</u>	Date: <u>2-26-20</u>	
Athletic Director: <u>Devon Linn Dyrus Ad.</u>	Approved: <u>[Signature]</u>	Date: <u>2-26-20</u>	
Assistant Superintendent: _____	Approved: <u>[Signature]</u>	Date: <u>2/26/20</u>	
Transportation: _____		Date: _____	
Scheduled Date: _____	Contractor: _____		
Krapf Cost: _____	Additional Cost: _____		

Spellman Office Only: Overnight Trip will appear on the March 23 Board Consent Agenda.
2020

WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE
APPROVED: September 25, 2017
REVISED: August 19, 2019

121AG8 Application for Approval of Overnight PIAA Sanctioned Athletic Trip

PROPOSAL New Trip Request Trip Revision Request Trip Cancellation

School: West Chester East High School Sport: Wrestling

Coach(s) In charge: John Gallo, Marc Chafetz, Matt Ziegler In Season: Post Season:

Destination: PIAA State Wrestling Tournament, Glant Center, Hershey, PA

Trip Day(s)/Date(s): Wednesday, March 4 through Saturday, March 7, 2020

Number of Students: 2 Total Passengers: 5 % of Eligible Students going: 100

Adult Chaperone to Student ratio: 3 / 2

Names of Coach/Staff Chaperones: John Gallo, Marc Chafetz, Matt Ziegler

- Other Adult Chaperones: _____

Nurse required on this trip: Yes No (Refer to 121AG6)

ESTIMATED COST	Number	Cost	Budget/Activity Code
Substitute(s) needed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If so, how many: <u>7.5</u>		\$1194.83	1-1100-000-00-54-954-315
Name of Staff Member Driving Students: <u>John Gallo</u>			
Mileage/Tolls: (if applicable)		\$150.00	1-3200-000-20-30-953-580 (gas, tolls)
Hotel/Food/Airfare: (if applicable)		\$900.00	1-3200-000-20-30-953-580
Meal(s): (allowance \$31.50/Adult, \$20.00/Student)		\$540.00	1-3200-000-20-30-953-580
Registration/Entrance Fee: (if applicable)			
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Providing Trans. <input type="checkbox"/> Public Transportation			
<input type="checkbox"/> Bus <input checked="" type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach # of Buses/Rentals/Coaches <u>1</u>		\$400.00	1-3200-000-20-30-953-580
~ Rental Company/Carrier: <u>Auto Rent</u>			
~ Request Drop and Pick (Krapf Only): <input type="checkbox"/> Yes <input type="checkbox"/> No			
	Drop at:	at _____	<input type="checkbox"/> AM <input type="checkbox"/> PM
	Pick up:	at _____	<input type="checkbox"/> AM <input type="checkbox"/> PM
Students Leaving From: <u>West Chester East High School</u>		at <u>12:00</u>	<input type="checkbox"/> AM <input checked="" type="checkbox"/> PM
Students Returning To: <u>West Chester East High School</u>		at <u>9:00</u>	<input type="checkbox"/> AM <input checked="" type="checkbox"/> PM
TOTAL Cost of Trip: \$ 3184.83	Pupil Cost: \$ 0	TOTAL Cost to the District: \$ 3184.83	
		Requested Travel Advance (Min. \$300): \$ 1500.00	

Requested by: John Gallo Signature: [Signature] Date: 2/21/2020

APPROVAL

Principal: _____ Approved: [Signature] Date: 2/24/20

Athletic Director: _____ Approved: [Signature] Date: 2/24/20

Assistant Superintendent: _____ Approved: [Signature] Date: 2/24/20

Transportation: _____ Date: _____

Scheduled Date: _____ Contractor: _____

Krapf Cost: _____ Additional Cost: _____

Spellman Office Only: Overnight Trip will appear on the March 2020 Board Consent Agenda.

WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE
APPROVED: September 25, 2017
REVISED: August 19, 2019

121AG8 Application for Approval of Overnight PIAA Sanctioned Athletic Trip

PROPOSAL New Trip Request Trip Revision Request Trip Cancellation

School: West Chester East High School Sport: Swimming and Diving
 Coach(s) in charge: David McCormick, Joanna Nee In Season: Post Season:

Destination: PIAA State Swimming & Diving Championship - Bucknell University

Trip Day(s)/Date(s): Tuesday, March 10 through Friday, March 13, 2020

Number of Students: 8 Total Passengers: 10 % of Eligible Students going: 100
 Adult Chaperone to Student ratio: 1 / 4
 Names of Coach/Staff Chaperones: David McCormick, Joanna Nee
 ~ Other Adult Chaperones: _____

Nurse required on this trip: Yes No (Refer to 121AG6)

ESTIMATED COST	Number	Cost	Budget/Activity Code
Substitute(s) needed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If so, how many: <u>8</u>		<u>\$1274.48</u>	<u>1-1100-000-20-54-954-315</u>
Name of Staff Member Driving Students: <u>David McCormick, Joanna Nee</u>			
Mileage/Tolls: (If applicable)		<u>\$ 250.00</u>	<u>1-3200-000-20-30-953-580 (gas, tolls)</u>
Hotel/Food/Airfare: (If applicable)		<u>\$2535.00</u>	<u>1-3200-000-20-30-953-580</u>
Meal(s): (allowance \$31.50/Adult, \$20.00/Student)		<u>\$ 900.00</u>	<u>1-3200-000-20-30-953-580</u>
Registration/Entrance Fee: (If applicable)			
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Providing Trans. <input type="checkbox"/> Public Transportation			
<input type="checkbox"/> Bus <input checked="" type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach # of Buses/Rentals/Coaches <u>2</u>		<u>\$800.00</u>	<u>1-3200-000-20-30-953-580</u>
~ Rental Company/Carrier: <u>Auto Rent</u>			
~ Request Drop and Pick (Krapf Only): <input type="checkbox"/> Yes <input type="checkbox"/> No			
	Drop at: _____	at _____	<input type="checkbox"/> AM <input type="checkbox"/> PM
	Pick up: _____	at _____	<input type="checkbox"/> AM <input type="checkbox"/> PM
Students Leaving From: <u>West Chester East High School</u>		at 7:30	<input checked="" type="checkbox"/> AM <input type="checkbox"/> PM
Students Returning To: <u>West Chester East High School</u>		at 11:30	<input type="checkbox"/> AM <input checked="" type="checkbox"/> PM
TOTAL Cost of Trip: \$ 5759.48	Pupil Cost: \$ 0	TOTAL Cost to the District: \$ 5759.48	
Requested Travel Advance (Min. \$300): \$ 3700.00			

Requested by: David McCormick Signature: [Signature] Date: 2/24/20

APPROVAL

Principal: _____ Approved: [Signature] Date: 2/24/20
 Athletic Director: _____ Approved: [Signature] Date: 2/24/20
 Assistant Superintendent: _____ Approved: [Signature] Date: 2/14/20
 Transportation: _____ Date: _____
 Scheduled Date: _____ Contractor: _____
 Krapf Cost: _____ Additional Cost: _____

Spellman Office Only: Overnight Trip will appear on the March 2020 Board Consent Agenda.

WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015
REVISED: December 14, 2017

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Proposal		<input checked="" type="checkbox"/> New Trip Request	<input type="checkbox"/> Trip Revision Request	<input type="checkbox"/> Trip Cancellation Request		
School	<u>West Chester East High School</u>		Grade/Subject/Club: <u>Boys Lacrosse</u>			
Teacher(s) In Charge:	<u>Jim Schorn, Mike Dunn, Bill Reichle</u>					
Destination:	<u>Washington, DC - Georgetown University, Maryland - John Hopkins University & US Naval Academy</u>					
Trip Day(s)/Date(s):	<u>Friday, April 24 through Sunday, April 26, 2020</u>	Competition	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		
~ Overnight Trip:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> In State	<input checked="" type="checkbox"/> Out of State		
	<input type="checkbox"/> Out of Country	Name Tour Company: _____				
Special Instructions (rain date, etc.): _____						
How is it related to curriculum: <u>In-season lacrosse games at college campuses, visit 3 colleges with tours and team building</u>						
Objectives of the proposed trip: <u>Play high level in a college setting, get students on campuses out of the area, team building</u>						
Number of Pupils:	<u>28</u>	Total Passengers:	<u>32</u>	Per Pupil Cost: <u>0.00</u>		
Adult Chaperone to Student Ratio:	<u>1 / 7</u>	% of Eligible Students Going:		<u>100.00%</u>		
Names of Teacher/Staff Chaperones: <u>Jim Schorn, Mike Dunn, Bill Reichle</u>						
~ Other Adult Chaperones: <u>Gregg Long</u>						
Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)						
Estimated Cost						
	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project
Substitute(s) Needed:	<u>2</u>	<u>1</u>	<u>159.31</u>	<u>318.62</u>		<u>1-1110-000-20-40-222-315</u>
Agency Nurses Needed:			<u>0.00</u>	<u>0.00</u>		
Name of Staff Member Driving Students: _____						
Mileage/Tolls: (if applicable) _____						
Hotel/Food/Airfare: (if applicable) _____ <u>4,000.00</u> Paid by Boosters						
Registration/Entrance Fee: (if applicable) _____						
Other Costs: _____						
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation						
<input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input checked="" type="checkbox"/> Coach						
	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project
Buses/Rentals/Coaches	<u>1</u>	<u>3</u>	<u>800.00</u>	<u>800.00</u>		<u>Paid by Boosters</u>
~ Rental Company/Carrier: <u>Mid Atlantic</u>						
Students Leaving From:	<u>West Chester East High School</u>	at	<u>6:00</u>	<input checked="" type="checkbox"/> am	<input type="checkbox"/> pm	
Students Returning To:	<u>West Chester East High School</u>	at	<u>4:00</u>	<input type="checkbox"/> am	<input checked="" type="checkbox"/> pm	
~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
What are the planned activities to assist students who require financial assistance: _____						
Additional Information (bus w/lift, star seat, ski boxes, special instructions) _____						
Total Cost of Trip: \$ <u>5,118.62</u> Pupil Cost: \$ <u>-</u> Other Funded: \$ <u>4,800.00</u> Total Cost to the District: \$ <u>318.62</u>						
Requested By: <u>Jim Schorn</u> Signature: <u>[Signature]</u> Date: <u>01/24/2020</u>						
Approval						
Principal	Approved <u>[Signature]</u>		Date: <u>2/5/20</u>			
Supervisor	Approved <u>[Signature]</u>		Date: <u>1/31/20</u>			
Director of:	<input type="checkbox"/> Elementary	<input checked="" type="checkbox"/> Secondary	<input type="checkbox"/> Pupil Services	Approved <u>[Signature]</u>		Date: <u>2/6/21</u>
Transportation:	_____		Contractor: _____		Date: _____	
Schedule Dates:	_____		Additional Costs: _____		_____	
Krapf Costs:	_____		_____		_____	
<u>Spellman Office Only:</u> Overnight Trip will appear on the <u>March 23, 2020</u> Board Consent Agenda.						

Book	Policy Manual
Section	200 Pupils
Title	Smoking, Tobacco and Vaping Products-Students (formerly known as Tobacco/Nicotine)
Code	222
Status	First Reading
Adopted	August 1, 2015
Last Revised	March 25, 2019

Purpose

The Board recognizes that tobacco, nicotine and **vaping products, including the product marketed as Juul and other electronic cigarettes**, nicotine delivery products presents a health and safety hazard that can have serious consequences for both users and nonusers, and the safety and environment of the schools. **The purpose of this policy is to prohibit student possession, use, purchase and sale of tobacco and vaping products, including Juuls and other electronic cigarettes.**

The Board further prohibits student smoking of any non-tobacco products or the possession of non-tobacco products in a form in which they may be smoked, including but not limited to non-tobacco cigarettes, cigars and little cigars (collectively "non-tobacco products").

Definitions

For purposes of this policy, ~~tobacco~~ includes a lighted or unlighted cigarette, cigar, cigarillo, little cigar, pipe or other smoking product or material and smokeless tobacco in any form including chewing tobacco, snuff, dip or dissolvable tobacco pieces, possessing or using tobacco paraphernalia, including but not limited to: lighters and matches.

For purposes of this policy, ~~nicotine~~ shall mean a product that contains or consists of nicotine in a form that can be ingested by chewing, smoking, inhaling or through other means.

For purposes of this policy, a **nicotine delivery product** shall mean a product or device used, intended for use or designed for the purpose of ingesting nicotine or another substance. This definition includes, but is not limited to, any device or associated product used for what is commonly referred to as vaping or juuling.

State law defines the term tobacco product to broadly encompass not only tobacco but also vaping products including Juuls and other electronic cigarettes (e-cigarettes). Tobacco products, for purposes of this policy and in accordance with state law, shall be defined to include the following:
[1][2]

Any product containing, made or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed or ingested by any other means, including, but not limited to, a cigarette, cigar, little cigar, chewing tobacco, pipe tobacco, snuff and snus.

Any electronic device that delivers nicotine or another substance to a person inhaling from the device, including, but not limited to, electronic nicotine delivery systems, an electronic cigarette, a cigar, a pipe and a hookah.

Any product containing, made or derived from either:

Tobacco, whether in its natural or synthetic form; or

Nicotine, whether in its natural or synthetic form, which is regulated by the United States Food and Drug Administration as a deemed tobacco product.

Any component, part or accessory of the product or electronic device listed in this definition, whether or not sold separately.

Authority

The Board prohibits possession, use, **purchase**, or sale of tobacco, ~~nicotine and nicotine delivery products~~ **and vaping products including the product marketed as Juul and other e-cigarettes** by **or to** students **regardless of whether such products contain tobacco or nicotine** at any time in a school building and on any property, buses, vans, and vehicles that are owned, leased, or controlled by the school district. [\[1\]](#)[\[2\]](#)[\[3\]](#)

The Board also prohibits possession, use, **purchase**, or sale of tobacco, ~~nicotine and nicotine delivery products~~ **and vaping products including the product marketed as Juul and other e-cigarettes** by **or to** students at school-sponsored activities that are held off school property.

The Board prohibits student possession or use of products marketed and sold as tobacco cessation products or for other therapeutic purposes, except as authorized in the Board's Medication policy. **unless otherwise permitted by law.**

The Board prohibits the smoking or possession of non-tobacco products, at any time in a school building, on any property, buses, vans, or vehicles that are owned, leased, or controlled by the school district, or at schools-sponsored activities that are held off of school property.

~~In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.~~ [\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)

Delegation of Responsibility

The Superintendent or designee shall annually notify students, parents/guardians, and staff about the Board's ~~tobacco/nicotine~~ **and vaping products** policy by publishing information in student handbook(s), Code of Student Conduct/Disciplinary Action Schedule, parent(al) newsletters, posters, and by other efficient methods such as posted notices, signs and on the district website. [\[1\]](#)

The Superintendent or designee shall develop administrative regulations to implement this policy.

Guidelines

~~Students found in violation of this policy shall be subject to appropriate disciplinary action.~~

Parental Report

Reporting

The Superintendent or designee shall notify the parent/guardian of any student directly involved in an incident involving possession, use, **purchase** or sale of **a tobacco or vaping product, including the product marketed as Juul and other electronic cigarettes**, ~~nicotine or nicotine delivery products~~ immediately, as soon as practicable. The Superintendent or designee shall inform the parent/guardian whether or not the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the parent/guardian. [\[9\]](#)[\[10\]](#)[\[11\]](#)

Office for Safe Schools Report

The Superintendent shall annually, by July 31, report all incidents of possession, use or sale of tobacco, **and vaping** ~~nicotine or nicotine delivery~~ products by students to the Office for Safe Schools on the required form. [\[9\]](#)[\[12\]](#)

Additional Provisions—Tobacco Only

Law Enforcement Incident Report

The Superintendent or designee may report incidents of possession, use or sale of **tobacco and vaping products, including Juuls or other e-cigarettes**, by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the school police, school resource officer (SRO) or to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[9][10][12][13][14]

Guidelines

Students found in violation of this policy shall be subject to appropriate disciplinary action.

If a student is found to be in violation of this policy due to the possession or smoking of any non-tobacco product, and the non-tobacco product constitutes a controlled substance under District policy, the violation shall be addressed under the District's controlled Substances/Paraphernalia policy.

A student convicted of possessing or using tobacco in violation of this policy may be fined up to fifty dollars (\$50) plus court costs, and attorney's fees, or admitted by the court to alternative adjudication in lieu of imposition of a fine.[15]

Tampering with devices installed to detect use of tobacco or vaping products shall be deemed a violation of this policy and subject to disciplinary action.

Students with Disabilities

In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.

Legal

1. 35 P.S. 1223.5
2. 18 Pa. C.S.A. 6305
3. 20 U.S.C. 7183
4. 22 PA Code 10.23
5. 20 U.S.C. 1400 et seq
6. Pol. 103.1
7. Pol. 113.1
8. Pol. 113.2
9. Pol. 805.1
10. 22 PA Code 10.2
11. 22 PA Code 10.25
12. 24 P.S. 1303-A
13. 22 PA Code 10.22
14. 24 P.S. 1302.1-A
15. 18 Pa. C.S.A. 6306.1
- 20 U.S.C. 7114
- 20 U.S.C. 7181 et seq
- 24 P.S. 510
- 34 CFR Part 300
- Pol. 000

Book	Policy Manual
Section	200 Pupils
Title	Controlled Substances/Paraphernalia
Code	227
Status	First Reading
Adopted	August 1, 2015
Last Revised	September 23, 2019
Last Reviewed	June 22, 2015

Purpose

The Board finds that the possession, use, distribution or delivery of controlled substances by students while engaged in activities subject to control by the district is a matter of concern and injurious to the health, safety and welfare of students.

Through curriculum, the Multi Tiered Systems of Supports Team, community support and resources, strong and consistent administrative and faculty commitment, rehabilitative efforts and disciplinary procedures, the district will strive to educate, prevent, and intervene in the use and abuse of all controlled substances by students.

Definitions

Multi Tiered Systems of Supports (MTSS) - a multidisciplinary team that includes teachers, administrators, nurse, and counselors. This team is trained to understand and work with adolescent chemical use, abuse, and dependency. The team's primary role is to identify, refer and intervene when student chemical substance use, abuse, possession, and/or distribution is suspected.

Controlled substance - controlled substances include, but are not limited to: alcohol, drugs, narcotics and/or other health endangering compounds such as anabolic steroids and other performance enhancing substances, tranquilizers, amphetamines, synthetic opiates, marijuana, LSD and other hallucinogens, glue, solvent-containing substances, look-alike drugs, any prescription or patent drug, any other mood-altering substance, and all regulated and controlled substances identified and prohibited by federal and state laws. [\[1\]](#)
[\[2\]](#)[\[3\]](#)[\[4\]](#)

Cooperative behavior - is the student's willingness to reasonably and helpfully work with staff and school personnel, and to comply with Multi Tiered Systems of Supports Team requests and recommendations.

Distribution - to attempt to or to succeed in delivering, selling, passing, sharing, or giving to another person, or to assist in distributing any controlled substance as defined by this policy.

Drug paraphernalia - includes all equipment, products and materials of any kind which are used, intended for use or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, concealing, injecting, ingesting, inhaling, or otherwise introducing into the human body a controlled substance. Paraphernalia includes, but is not limited to: [\[2\]](#)

1. Isomerization devices used, intended for use or designed for use in increasing the potency of any species of plant which is a controlled substance.

2. Testing equipment used, intended for use or designed for use in identifying or in analyzing the strength, effectiveness or purity of controlled substances.
3. Scales and balances used, intended for use or designed for use in weighing or measuring controlled substances.
4. Diluents and adulterants, such as quinine hydrochloride, mannite, dextrose, and lactose, used, intended for use, or designed for use in cutting controlled substances.
5. Separation gins and sifters used, intended for use, or designed for use in removing twigs and seeds from or in otherwise cleaning or refining marijuana.
6. Blenders, bowls, containers, spoons and mixing devices used, intended for use or designed for use, in compounding controlled substances.
7. Capsules, balloons, envelopes and other containers used, intended for use or designed for use, in packaging small quantities of controlled substances.
8. Containers and other objects used, intended for use or designed for use in storing or concealing controlled substances.
9. Hypodermic syringes, needles, and other objects used, intended for use or designed for use in injecting controlled substances into the human body.
10. Objects used, intended for use or designed for use in ingesting, inhaling or otherwise introducing alcohol, marijuana, cocaine, hashish, hashish oil or any other controlled substance into the human body, including, but not limited to:
 - a. Metal, wooden, acrylic, glass, stone, plastic or ceramic pipes with or without screens, permanent screens, hashish heads or punctured metal bowls.
 - b. Water pipes.
 - c. Carburetion tubes and devices.
 - d. Smoking and carburetion masks.
 - e. Roach clips; meaning objects used to hold burning material such as a marijuana cigarette, that has become too small or too short to be held in the hand.
 - f. Miniature cocaine spoons and cocaine vials.
 - g. Chamber pipes.
 - h. Carburetor pipes.
 - i. Electric pipes.
 - j. Air-driven pipes.
 - k. Chillums.
 - l. Bongs.
 - m. Ice pipes or chillers.
 - n. Vaporizers.
 - o. E-cigarettes when used as a delivery device for controlled substances.

In determining whether an object is drug paraphernalia, school authorities shall consider, in addition to all other logically relevant factors; statements by an owner or by anyone in control of the object concerning its use; the proximity of the object, in time and space, to a direct violation of this policy; the proximity of the object to controlled substances; the existence of any residue or controlled substances on the object; direct or

circumstantial evidence of the intent of an owner, or of anyone in control of the object; to deliver it to persons whom s/he knows, or should reasonably know; intend to use the object to facilitate a violation of this policy; the innocence of an owner or of anyone in control of the object, as to a direct violation of this policy, should not prevent a finding that the object is intended for use or designed for use as drug paraphernalia; instructions, oral or written, provided with the object concerning its use; descriptive materials accompanying the object which explain or depict its use; national and local advertising concerning its use; the manner in which the object is displayed for sale; whether the owner, or anyone in control of the object, is a legitimate supplier of like or related items to the community, such as a licensed distributor or dealer of tobacco products; direct or circumstantial evidence of the ratio of sales of the objects to the total sales of the business enterprise; the existence and scope of legitimate uses for the object in the community; and expert testimony concerning its use.

Immediate precursor - a substance which is designated as being a principal compound commonly used or produced primarily for use, and which is an immediate chemical intermediary used or likely to be used in the manufacture of a controlled substance.[2]

Look-alike drugs - substances that are designed or intended to resemble **(in appearance or odor)** a controlled substance prohibited by this policy, or used in a manner likely to induce others to believe the material is a controlled substance.

Manufacture - the production, preparation, propagation, compounding, conversion or processing of a controlled substance, other drug or device or the packaging or repackaging of such substance or articles but does not include the activities of a practitioner who, as an incident to his/her administration, or dispensing such substance or article in the course of his/her professional practice, prepares, compounds, packages or labels such substance or article. The term **manufacturer** means a person who manufactures a controlled substance, other drug or device.[2]

Marijuana - consists of all forms, species and/or varieties of the genus *Cannabis sativa* L., whether growing or not; the seeds therefore; the resin extracted from any part of such plant; and every compound, manufacture, salt, derivative, mixture or preparation of such plant, its seeds or resin.[2]

Narcotic - means any of the following, whether produced directly or indirectly by extraction from substances of vegetable origin, or independently by means of chemical synthesis or by a combination of extraction and chemical synthesis: (i) opium, (ii) any opiate having an addiction-forming or addiction-sustaining capacity similar to morphine, but not including the isoquinoline alkaloids or opium, (iii) any compound, manufacture, salt, derivative or preparation of opium or any opiate, and (iv) any substance, compound, manufacture, salt derivative or preparation thereof, which is chemically identical with any of the substances referred to in (i), (ii) or (iii).[2]

Possession, Active - to possess or hold without attempt to distribute any controlled substance.

Possession, Constructive - a person's ability and intent to exercise control over, individually or with other persons, any controlled substance. Ability and intent to control a prohibited substance may be inferred from all the circumstances.

Prescription medication - consists of medication prescribed by a licensed physician and requiring administration during school hours in accordance with the procedures set forth in Board policy.[3][4]

Reasonable suspicion - is generally defined as a conclusion arrived at by a reasonable, prudent and conscientious mind, from facts at hand; it is not caused by such improper motives as a dislike for the student or malice, but only from the facts which are known. If they logically, rationally, and in the exercise of good common sense, lead a reasonable, prudent and discreet person to conclude that a student has illegal material on school property or on his/her person, this is a reasonable suspicion, but there must be a fair and conscientious consideration of only the facts that are known.

Uncooperative behavior - is the student's resistance or refusal, either oral, physical or passive, to comply with reasonable school personnel requests or recommendations. Defiance, assault, deceit and flight are examples of uncooperative student behavior. Uncooperative behavior includes refusal to comply with Multi Tiered Systems of Supports Team requests and recommendations.

Under the influence - shall include any consumption or ingestion of controlled substances by a student.

Authority

The Board prohibits any student from knowingly possessing, using, transmitting, manufacturing, selling, distributing or being under the influence of any controlled substance during travel to and from school; on school property; in school buses, vans or other vehicles used by, owned by, leased by or under the control of the district; while participating in a school activity/event held away from the school; or who conspires, aids, or abets the use, abuse, active possession or constructive possession of controlled substances.[5][6][7]

The following rules, regulations, and guidelines shall be used by all district personnel when situations involve students' unlawful possession, use, transmission, manufacturing, sale, distributing and/or abuse of controlled substances or drug paraphernalia.

Appropriate disciplinary action will be taken by the Board as outlined in applicable Board policy.[8][9][10]

In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[11][12][13][14][15][16]

Off-Campus Activities

This policy shall also apply to student conduct that occurs off school property, and would otherwise violate the Code of Student Conduct/Disciplinary Action Schedule if any of the following circumstances exist:[8]

1. The conduct occurs during the time the student is traveling to and from school, or traveling to and from school-sponsored activities, whether or not via school district furnished transportation.
2. The student is a member of an extracurricular activity and has been notified that particular off-campus conduct could result in exclusion from such activities.[17][18]
3. Student expression or conduct materially and substantially disrupts the operations of the school, or the administration reasonably anticipates that the expression or conduct is likely to materially and substantially disrupt the operations of the school.
4. The conduct has a direct nexus to attendance at school or a school-sponsored activity, for example, a transaction conducted outside of school pursuant to an agreement made in school that would violate the Code of Student Conduct/Disciplinary Action Schedule if conducted in school.
5. The conduct involves the theft or vandalism of school property.
6. There is otherwise a nexus between the proximity or timing of the conduct in relation to the student's attendance at school or school-sponsored activities.

Delegation of Responsibility

The Superintendent or his/her designee shall develop administrative regulations to identify and control substance abuse in the schools which:

1. Establish procedures to appropriately manage situations involving students suspected of using, possessing, being under the influence, or distributing controlled substances.[19][20][21]
2. Disseminate to students, parents/guardians, and staff the Board policy and administrative regulations governing student use of controlled substances.

Guidelines

Limitations

None of the provisions of this policy shall be construed to prohibit or regulate a student's use, possession, or transportation of medication prescribed for that student by a licensed physician according to that student's needs.[3][4]

Medication

The administration of all medication shall be in accordance with applicable Board policy.[3][4]

Responsibility

All personnel of the school district shall report to their immediate supervisor any student, employee, or other person who violates the Board's controlled substance prohibition.

The supervisors shall report such information to the Superintendent immediately and confirm the same in writing as soon as possible relating to the specific sequence of events in each case.

In accordance with state law, the Superintendent shall annually, by July 31, report all incidents of possession, use or sale of controlled substances to the Office for Safe Schools.[16][20]

Search and Seizure

Appropriate searches and seizures of contraband on school premises shall be conducted in compliance with Board policy. Student searches must be justified at their inception by reasonable suspicion that policy or law has been violated or is being violated, and that evidence of the violation will be disclosed by the search. The search actually conducted must be reasonable related in scope to the circumstances which justified the search at its inception.[22]

Violation of Policy for Possession and/or Use

A student who violates this policy shall be subject to the following disciplinary, rehabilitative and punitive actions. The Board reserves the right to use any other lawful measures deemed necessary to control and eliminate the use of controlled substances even if the same is not provided for specifically in any rule or regulation enumerated herein.[8][10]

An infraction occurs when a student manufactures, uses, abuses, possesses, actively or constructively, or is under the influence of controlled substances or drug paraphernalia during travel to and from school, on school property, in school buses, vans or other vehicles, used by or owned by, leased by, or under control of the district, or while participating in a school activity/event held away from school premises, or at any school-sponsored activity anywhere, or who conspires, aides, or abets the use, abuse, active possession or constructive possession of controlled substances.

First Offense –

1. The principal will be immediately notified of any violation of this policy. The principal shall initiate appropriate disciplinary action in accordance with the district's policies.[8][10]
2. The principal or designee will meet with the student to ascertain the circumstances related to a possible policy violation.
3. The principal or designee will promptly notify the student's parent(s)/guardian(s) concerning the incident and will seek additional information that could guide disposition of the possible policy violation.
4. The student may be sent home or removed from the school to receive medical attention, if required. When parent(s)/guardian(s) cannot be reached, the principal or other school authority will decide to obtain medical treatment for the student or to temporarily isolate the student.
5. The principal will notify the appropriate legal authorities for investigation and disposition, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[16]
6. The principal or designee will schedule a hearing in accordance with Board policy.[10]
7. Should it be determined the offense was committed by the student, the student will be externally suspended from school for ten (10) days.

Second Offense –

1. Any person who violates this policy a second time commits a second offense. All requirements, procedures, due process, and penalties that govern a first offense under this policy will apply under the second offense. In addition, the following disciplinary action and requirements apply:
 - a. The student will obtain a drug and alcohol assessment and will comply with all assessment recommendations as a condition for readmission to school after the suspension or required rehabilitation. Any student who receives a second offense and who refuses to obtain a drug and

alcohol assessment, or who obtains the assessment and does not comply with the assessment recommendations, will be recommended for expulsion. **Expulsion** is exclusion from school by the Board for a period that exceeds ten (10) school days and may be permanent.[10]

Additional Requirements –

Any student who violates this policy (regardless of the number of offenses) will:

1. Be assessed by a licensed drug and alcohol designated facility, or similar type alternative program approved by the administration, and comply with any recommendations from the evaluation and any recommendations that follow, until the date of discharge from the provider, not to exceed one (1) calendar year. If the recommendations are not followed, the student will be recommended for expulsion.
2. Parent(s)/Guardian(s) may select similar type alternative programs for students to attend as specified in paragraph (1) above. However, parent(s)/guardian(s) must have the principal's written approval prior to any student's participation in an alternative program. Prior to receiving the principal's written approval for a student to attend an alternative program, parent(s)/guardian(s) must give written consent to the principal or designee to obtain all complete records when the student attends an alternative program. The district will not pay any expense incurred by the student or parent(s)/guardian(s) when the student participates in an alternative program.
3. While a student is suspended out-of-school and attending the alternate education program, s/he shall not participate in or attend as a spectator any school-sponsored activity. School-related and/or school-sponsored activities include, but are not limited to, clubs, musical groups, publications, athletics, and other activities such as National Honor Society, Student Council, and class activities (spirit week, Homecoming, class trips, fundraisers, dances, proms, and commencement). Further, the student must successfully complete the assessment within seven (7) days of the informal hearing, by a drug and alcohol facility, or district-approved program.
4. Eligibility for participation in school extracurricular activities (including athletics, clubs, and organizations) shall be further limited in accordance with the Extracurricular Code of Conduct.
5. If the student refuses to participate in or does not successfully complete the programs mentioned herein, as scheduled by the district, the student will be recommended for expulsion.

Violation for Distribution

A student who violates this policy shall be subject to the following disciplinary, rehabilitative, and punitive actions. The Board reserves the right to use any other lawful measures deemed necessary to control and eliminate the use and distribution of controlled substances even if the same is not provided for specifically in any rule or regulation enumerated herein. An infraction occurs when a student attempts to or succeeds in delivering, distributing, or transmitting controlled substances or possesses with the intent to distribute, deliver or transmit.

First Offense –

1. The principal will be immediately notified of any violation of this policy. The principal shall initiate appropriate disciplinary action in accordance with the district's policies.[8][10]
2. The principal or designee will meet with the student who will explain the circumstances related to a possible policy violation.
3. The principal or designee will promptly notify the student's parent(s)/guardian(s) concerning the incident and will seek additional information that could guide disposition of the possible policy violation.
4. The principal will notify the appropriate legal authorities for appropriate investigation and disposition, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[16]
5. The principal or designee will schedule a hearing in accordance with Board policy.[10]
6. Should it be determined the offense was committed by the student, the student will be externally suspended from school for ten (10) days, and a Board hearing shall be held with administration recommendation for exclusion of the student from school for period to be determined by the Board.

7. Refer the student to an appropriate agency for counseling and treatment.
8. While a student is suspended out-of-school and attending the alternate education program, s/he shall not participate in or attend as a spectator any school-sponsored activity. School-related and/or school-sponsored activities include, but are not limited to, clubs, musical groups, publications, athletics, and other activities such as National Honor Society, Student Council, and class activities (spirit week, Homecoming, class trips, fundraisers, dances, proms, and commencement).
9. Eligibility for participation in school extracurricular activities (including athletics, clubs, and organizations) shall be further limited in accordance with the Extracurricular Code of Conduct.

Anabolic Steroids

In addition to the consequences in this policy, anabolic steroid use bears additional consequences in regard to extracurricular participation.

The Board prohibits the use of anabolic steroids, except for valid medical purposes, by any student involved in school-related athletics or extracurricular activities. Body building and muscle enhancement, increasing muscle bulk or strength, or the enhancement of athletic ability are not valid medical purposes. Human Growth Hormone (HGH) shall not be included as an anabolic steroid under the provisions of the law.[\[23\]](#)

Education regarding the dangers of anabolic steroids shall be provided in other district controlled substance (drug and alcohol) programs.[\[24\]](#)

The following minimum penalties are prescribed for any student found in violation of the anabolic steroid regulations required above, in addition to the consequences outlined in this policy. Violation of those rules and regulations include:[\[25\]](#)

1. **First Offense** – the student shall be suspended from school athletics and extracurricular activities for the remainder of the season.
2. **Second Offense** – the student shall be suspended from school athletics and extracurricular activities for the remainder of the season and the following season.
3. **Third Offense** – the student shall be permanently suspended from school athletics and extracurricular activities.

No student shall be eligible to resume participation in school athletics or extracurricular activities unless there has been a medical determination that no residual evidence of steroids exists. The Board may require participation in any drug counseling, rehabilitation, testing, or other programs, beyond those already detailed herein, as a condition of reinstatement into a school athletic or extracurricular activities program.[\[25\]](#)

Student Seeking Help

Any student who is self-referred, or who is voluntarily referred by anyone else and who seeks help with a controlled substance use/abuse and/or dependency, and who is not under the immediate influence of a controlled substance is not subject to the provisions of this policy as outlined for first offense violations.

School personnel to whom a student reports, and from whom s/he seeks help may consult with the student, or may refer the student to a faculty member designated by the principal (e.g., counselor, Intervention Specialist, Multi Tiered Systems of Supports Team, nurse, etc.).

If help is required, the designated faculty member may advise and assist the student in seeking appropriate psychological, medical, or other types of help.

If medical treatment appears necessary, the parent(s)/guardian(s) shall be notified.

Follow-up by the Intervention Specialist or MTSS case manager with the student and the referral agency shall be imperative.

Multi Tiered Systems of Supports Team

Referral Phase –

Referrals may come from a multitude of sources. Staff, students, parents/guardians, etc., may inform the Multi Tiered Systems of Supports Team of any suspicions, issues, behaviors, or concerns that appear to be drug/alcohol or mental health related. Community concerns also will be noted and these will be investigated if they seem appropriate.

Assessment Phase –

Once a referral has been received and considered, appropriate members of the team will be assigned to start the tracking by collecting data from attendance, discipline, counselors, and the nurse. These records will be reviewed by the whole team and a decision made to get further information from the appropriate teachers or to make an alternate assignment immediately. All data collected from teachers on observable behavior, academic performance, and physical appearance will be confidential. If the data strongly suggests D/A or M/H concerns, the team may have the Intervention Specialist complete a screening. Once fully satisfied that the student's profile reflects D/A or M/H concerns an intervention will be planned.

Intervention Phase –

During this phase the Intervention Specialist will be actively involved in determining the appropriate modality of treatment and proper placement (in-patient or out-patient).

This may require meetings with the student, or student and parent/guardian where information that has been gathered is discussed and options are explored.

Suspected Visitors

Visitors suspected of using, possessing, transmitting, manufacturing, selling, transporting, or distributing controlled substances or of encouraging or promoting such activity while on school property or during the course of school-sponsored activities shall be reported to the building principal, who shall report the visitors to local law enforcement officials, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[16][26][27]

Reasonable Suspicion/Testing

If based on the student's behavior, medical symptoms, vital signs or other observable factors, the building principal has reasonable suspicion that the student is under the influence of a controlled substance, the student may be required to submit to drug or alcohol testing. The testing may include but is not limited to the analysis of blood, urine, saliva, or the administration of a Breathalyzer test.

Use of Breathalyzer

All students, whether during the school day, prior to or during an extracurricular, interscholastic, or other school-related or school-sponsored function, whether conducted on or away from school property, may be required to submit to a Breathalyzer as a condition of participation in the extracurricular, interscholastic, or other school-related or school-sponsored function.

It is not the intent of the policy to randomly test students. It is the intent of the Breathalyzer procedure to serve as a deterrent to students attending district functions after consuming alcohol.

Refusal to submit to a Breathalyzer procedure will be considered to be a positive test and the student will be disciplined in accordance with Board policy.[8]

Legal

1. 21 U.S.C. 812
2. 35 P.S. 780-102
3. Pol. 210
4. Pol. 210.1
5. 22 PA Code 12.3
6. 24 P.S. 510
7. 24 P.S. 511
8. Pol. 218
9. Pol. 227
10. Pol. 233
11. 20 U.S.C. 1400 et seq
12. 22 PA Code 10.23
13. Pol. 103.1
14. Pol. 113.1
15. Pol. 113.2
16. Pol. 805.1
17. Pol. 122
18. Pol. 123
19. 24 P.S. 1302.1-A
20. 24 P.S. 1303-A
21. 42 Pa. C.S.A. 8337
22. Pol. 226
23. 35 P.S. 807.1
24. 35 P.S. 807.2
25. 35 P.S. 807.3
26. Pol. 904
27. Pol. 907
- 35 P.S. 780-101 et seq
- 35 P.S. 807.1 et seq
- 22 PA Code 10.2
- 22 PA Code 10.21
- 22 PA Code 10.22
- 22 PA Code 10.25
- 22 PA Code 403.1
- 20 U.S.C. 7114
- 20 U.S.C. 7118
- 20 U.S.C. 7161
- 21 U.S.C. 801 et seq
- 34 CFR Part 300
- Pol. 000
- Pol. 805

WEST CHESTER AREA SCHOOL DISTRICT
Pupil Services Committee
March 23, 2020

ACTION ITEMS

Approval of one (1) Special Education Settlement Agreement

Approval is requested of one (1) Special Education Settlement Agreement

I so move.

WEST CHESTER AREA SCHOOL DISTRICT
Property & Finance Committee
 March 23, 2020 – ACTION ITEMS

Approval of Change Orders - Renovations and Additions to East Goshen Elementary School and Exton Elementary School

Approval is requested for the following Change Orders:

East Goshen Elementary School:

GC-023S	Add egress door per Township.	\$ 9,315.56
GC-024S	Replace door seals with silicone bulb seals.	\$ 504.13
GC-025S	Remove, replace wood bulkhead with metal stud, drywall.	\$ 2,051.15
GC-026S	Deduct cost to repair LG pipe damaged by site contractor.	-\$ 1,763.00
GC-027S	Deduct cost for PC to raise 3 drains on 2 nd floor.	-\$ 688.00
GC-028S	Deduct cost of WCASD purchased Fritz tile.	-\$118,531.41
GC-029S	Provide and install thresholds at building expansions.	\$ 4,340.19
GC-030S	Deduct costs for EC to repair damaged site lighting.	-\$ 1,912.66
GC-031S	Deduct costs for EC to run new wires in stair tower 2.	-\$ 947.79
PC-005	Repair broken plumbing lines damaged by GC sub.	\$ 1,763.00
PC-006	Provide additional ball valves on domestic lines in toilet room 113A.	\$ 428.00
PC-007	Raise 3 drains in 2 nd floor B gang toilet rooms.	\$ 688.00
PC-008	Relocate plumbing piping to allow for duct in plumbing chase.	\$ 5,590.00
PC-009	Deduct cost for light fixture damaged by sprinkler sub.	-\$ 913.37
PC-010	Deduct cost of light fixture damaged by water.	-\$ 913.37
EC-025	Furnish and install 3 additional fire alarm pulls.	-\$3,861.00
EC-026	Additional emergency generator re-start costs.	\$ 1,044.52
EC-027	Replace lighting fixture damaged by sprinkler sub.	\$ 913.37
EC-028	Repair damaged UG lighting conduit, wiring.	\$ 1,912.66
EC-029	Run new wires to light fixture in stair tower #2.	\$ 947.79
EC-030	Run new wires to fire alarm.	\$ 931.71
EC-031	Add outlet, conduit for emergency communications system.	\$ 1,184.06
EC-032	Replace light fixture damaged by water.	\$ 913.37
EC-033	Troubleshoot and repair existing outlet	\$ 229.48
EC-034	Replace outlet and wiring damaged by steel install.	\$ 483.71
EC-035	Replace specified IT cabinet with larger one.	\$ 2,382.28
EC-036	Repair, replace conduits in gym damaged by steel sub.	\$ 939.49
EC-037	Repair damaged lighting circuit.	\$ 976.08
EC-038	Repair damaged wiring crushed by masonry work.	\$ 1,904.24
EC-039	Repair gym lobby door access control wiring.	\$ 943.09
EC-040	Relocate conduits in elevator control room.	\$ 1,485.04
MC-004	Additional crane charge for chiller as roofing area not ready.	\$ 1,954.92
MC-005	Add valves to better isolate HVAC equipment.	\$20,488.98
MC-006	Change of installed work due to change in elevator manufacturer.	\$ 1,032.55

Exton Elementary School:

SC-012	Repair Bio-infiltration area.	\$ 2,250.00
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Exton Elementary Additional Classrooms:

GC-006	Enlarge roof drain sumps and repair at existing roof.	\$ 6,425.00
PC-001	Adjust and repair existing sanitary line at new addition.	\$ 912.78
EC-001	Add IDF rack, fiber line to MDF, re-route cables.	\$ 12,400.00
EC-002	Provide emergency power to IDF rack from Rm. C-032.	\$ 650.00

I so move.

Approval of Revised Policy 220, Student Expression/Distribution and Posting of Materials, Second Reading

Approval is requested for Revised Policy 220, Student Expression/Distribution and Posting of Materials, Second Reading.

I so move.

Approval of New Administrative Guideline 220AG1, Guidelines Student Expression/Distribution and Posting of Materials, Second Reading

Approval is requested for New Administrative Guideline 220AG1, Guidelines Student Expression/Distribution and Posting of Materials, Second Reading.

I so move.

Approval of Revised Policy 913, Nonschool Organizations/Groups/ Individuals, Second Reading

Approval is requested for Revised Policy 913, Nonschool Organizations/Groups/ Individuals, Second Reading.

I so move.

Approval of Revised Administrative Guideline 913AG1, Guidelines Nonschool Organizations/Groups/Individuals, Second Reading

Approval is requested for Revised Administrative Guideline 913AG1, Guidelines Nonschool Organizations/Groups/Individuals, Second Reading.

I so move.

Approval of Revised Policy 913.2 Distribution or Posting by Nonschool Organizations, Groups, or Individuals (formerly known as Flyer Distribution), Second Reading

Approval is requested for Revised Policy 913.2 Distribution or Posting by Nonschool Organizations, Groups, or Individuals (formerly known as Flyer Distribution), Second Reading.

I so move.

Approval of Renewal Amendment to the Healthcare Benefit Consulting Agreement with Gallagher Benefits Services, Inc.

Approval is requested for the Renewal Amendment to the Gallagher Benefit Services, Inc. Consulting Agreement.

I so move.

Approval of Contract Award for Replacement of Roof Top HVAC Units at East Goshen Elementary School

Approval is requested for a Contract with the lowest responsible bidder, JBM Mechanical, in the amount of \$173,000 for replacement of the Roof Top HVAC Units at East Goshen Elementary School's Multi-Purpose Room.

I so move.

Approval of Change Order – Exton Elementary School Sinkhole Remediation

Approval is requested for a change order for DiRocco Brothers in the amount of \$62,920 for sinkhole remediation at Exton Elementary School.

I so move.



Book	Policy Manual
Section	200 Pupils
Title	Student Expression/Distribution and Posting of Materials
Code	220
Status	Second Reading
Adopted	August 1, 2015
Last Reviewed	June 22, 2015

Purpose

The right of public school students to freedom of speech is guaranteed by the Constitution of the United States, and the constitution of the Commonwealth. The Board respects the right of students to express themselves in word or symbol, and to distribute and post materials in areas designated for posting as a part of that expression. The Board also recognizes that exercise of that right must be limited by the district's responsibility to maintain an orderly school environment, to comply with limitations put in place by law, and to protect the rights of all members of the school community.[\[1\]](#)

This policy addresses student expression in general, and distribution and posting of materials that are not part of district programs and activities. Materials sought to be distributed or posted as part of the curricular, athletic, or extracurricular programs of the district shall be regulated as part of the school district's educational program. Materials sought to be distributed or posted by non-students are regulated by other Board policies.

Definitions

Distribution - students ~~handing~~ **issuing** nonschool materials to others on school property, on district-provided transportation, or during school events and activities; placing upon desks, on or in lockers; or engaging in any other manner of delivery of nonschool materials to others while on school property, on district-provided transportation, or during school events and activities. When email, text messaging, or other technological delivery is used as a means of distributing or accessing nonschool materials via use of school equipment, network, software or Internet, or while on school property, district-provided transportation, or at school events and activities, it shall be governed by this policy. Off-campus or after hours distribution, including technological distribution, that does or is likely to materially or substantially interfere with the educational process, including school activities, school work, or discipline, and order on school property, district-provided transportation, or at school events and activities; threatens serious harm to the school or community; encourages unlawful activity; violates district policy; or interferes with another's rights is also covered by this policy.

Expression - verbal, written, or symbolic representation or communication.

Nonschool materials - any printed, **technological**, or written materials meant for posting or general distribution to others that are not prepared as part of the curricular, athletic, or extracurricular program of the district, including but not limited to fliers, invitations, announcements, pamphlets, posters, Internet bulletin boards, personal websites, and the like.

Posting - publicly displaying nonschool materials on school property, district-provided transportation, or at school-sponsored events and activities, including but not limited to affixing such materials to walls, doors, bulletin boards, easels, the outside of lockers; on district-sponsored or student websites; through other district-owned technology, networks, software or Internet, and the like. **Off-campus or after hours posting, including technological distribution, that does or is likely to materially or substantially interfere with the educational process, including school activities, school work, or discipline, and order on school property, district-provided transportation, or at school events and activities; threatens serious harm to the school or community; encourages unlawful activity; violates district policy; or interferes with another's rights is also covered by this policy.**

Authority

Students have the right to express themselves unless such expression is likely to or does materially or substantially interfere with the educational process, including school activities and events, school work, or discipline and order on school property, district-provided transportation, or at school functions; threatens serious harm to the school or community; encourages unlawful activity; or interferes with another's rights.[\[1\]](#)

Student expression that occurs on school property, district-provided transportation, or at school activities and events, is fully governed by this policy. In addition, off-campus or after hours expression is governed by this policy if the student expression involved constitutes unprotected expression as stated in this policy, and provided the off-campus or after hours expression does or is likely to materially or substantially interfere with the educational process, including school activities and events, school work, or discipline and order on school property, district-provided transportation, or at school functions; threatens serious harm to the school or community; encourages unlawful activity; or interferes with another's rights.[\[2\]](#)[\[1\]](#)[\[3\]](#)

The Board shall require that distribution and posting of nonschool materials occur only at the places and during the times set forth in written administrative regulations. Such regulations or procedures shall be written to permit the orderly operation of schools, while recognizing the rights of students to engage in protected expression.[\[1\]](#)[\[4\]](#)

Unprotected Student Expression

The Board reserves the right to designate and prohibit manifestations of student expression that are not protected by the right of free expression because they violate the rights of others or where such expression is likely to or does materially or substantially interfere with school activities and events, school work, or discipline and order on school property, district-provided transportation, or at school functions including but not limited to:

1. Libel of any specific person or persons.
2. Advocating the use or advertising the availability of any substance or material that may reasonably be believed to constitute a direct and serious danger to the health or welfare of students, **such as tobacco/nicotine, alcohol or illicit drugs.**
3. ~~Are obscene, lewd, vulgar, or profane language—(whether verbal, written or symbolic), or contain materials otherwise reasonably deemed to be harmful to impressionable students who may receive them based on the student's age or maturity.~~[\[2\]](#)
4. Inciting violence; advocating use of force; or encouraging violation of federal, state or municipal law, Board policy, or district rules or regulations.
5. ~~Are likely to or do materially or substantially interfere with the educational process, including school activities and events, school work, or discipline and order on school property, district-provided transportation, or at school functions; threaten serious harm to the school or community; encourage unlawful activity; or interfere with another's rights.~~

6. Interferes with, or advocates interference with, the rights of any individual or the safe and orderly operation of the schools and their programs.

7. Violating written school district administrative regulations or procedures on time, place and manner for posting, and distribution of otherwise protected expression.

Spontaneous student expression which is otherwise protected speech is not prohibited by this section.

Discipline for Engaging in Unprotected Expression

The Board reserves the right to prohibit the posting or distribution of nonschool materials containing unprotected expression and to prohibit students from engaging in other unprotected student expression, as well as to stop unprotected student expression when it occurs. The Board reserves the right to discipline students for engaging in unprotected expression. Where such expression occurs off campus and away from school functions, a nexus between the unprotected expression and a substantial and material disruption of the school program must be established.

Distribution of Nonschool Materials

The Board requires that students who wish to distribute materials submit them for prior review. The nonschool materials shall be submitted two (2) full school days in advance of proposed distribution to the building principal or designee, who shall forward a copy to the Superintendent. [\[1\]](#)

If the nonschool materials contain unprotected expression as stated in this policy, the building principal or designee shall notify the students that they may not distribute the materials because the materials constitute a violation of Board policy.

Where the reviewer cannot show within two (2) school days that the materials are unprotected or if notice is not given during the period between submission and the time for the planned distribution, students may proceed with the planned distribution, provided they comply with written administrative regulations or procedures on time, place and manner of distribution of nonschool materials.

Students who distribute nonschool materials in compliance with this provision may still be ordered to desist such distribution if the materials are later found to be unprotected expression under this policy.

Students who distribute printed materials shall be responsible for clearing any litter that results from their activity and shall schedule the event so that they do not miss instructional time.

Posting of Nonschool Materials

If a school building has an area where individuals are allowed to post nonschool materials, students may post such items as well, if the materials do not constitute unprotected expression, and the items are submitted for prior review in the same manner as if the students were going to distribute them.

Such materials shall be officially dated, and the district may remove the materials within ten (10) days of the posting or other reasonable time as stated in the administrative regulations or procedures relating to posting.

The school building is not obligated to provide an area where individuals are allowed to post nonschool materials.

Review of Student Expression

School officials shall not censor or restrict nonschool materials or other student expression for the sole reason that it is critical of the school or its administration, or because the views espoused are unpopular or may make people uncomfortable.

Student-initiated religious expression is permissible and shall not be prohibited except as to time, place and manner of distribution, or if the expression involved violates some other part of this policy, e.g., because it is independently determined to be unprotected expression under the standards and definitions of this policy.

The review for unprotected expression shall be reasonable and not calculated to delay distribution.

Appeal of the reviewer's decision may be made to the Superintendent and then to the Board, in accordance with Board policy and district regulations or procedures.[5]

Delegation of Responsibility

The Superintendent shall assist the building principal in determining the designation of the places and times nonschool materials may be distributed in each school building. Such designations may take into account, among other considerations, maintenance of the flow of student traffic throughout the school, and shall limit distribution of nonschool materials to noninstructional times.

Disciplinary action may be determined by the administrators for students who distribute or post nonschool materials in violation of this policy, and district regulations or procedures, or who continue the manifestation of unprotected expression after a person in authority orders that they desist. Disciplinary actions shall be included in the Code of Student Conduct/Disciplinary Action Schedule.[6]

This Board policy and any administrative regulations or procedures written to implement this policy shall be referenced in student handbooks so that students can access them for further information.

Guidelines

By adopting this policy, the Board does not intend to create an open public forum, as defined by law. The provisions of the policy specifically prohibit such creation.

Permission to distribute or post materials does not signify endorsement by the district. All materials shall contain a disclaimer which states: "The West Chester Area School District is required by law to permit this material to be (distributed/posted). This is not a school-sponsored (distribution/posting) and the West Chester Area School District does not endorse the views set forth in the material (distributed/posted)."

See 220AG1 - Guidelines for Student Expression/Distribution and Posting of Materials for more details.

Legal	1. 22 PA Code 12.9
	2. 22 PA Code 12.2
	3. 24 P.S. 511
	4. 24 P.S. 510
	5. Pol. 219
	6. Pol. 218



Book	Policy Manual
Section	200 Pupils
Title	Guidelines for Student Expression/Distribution and Posting of Materials
Code	220AG1
Status	Second Reading

Students have the responsibility to act in accordance with Board Policy 220. Student Expression/Distribution and Posting of Materials (Policy 220), to obey laws governing libel and obscenity, and to be aware of the full meaning of their expression.

Students have the responsibility to be aware of the feelings and opinions of others and to give others a fair opportunity to express their views.

These procedures address the distribution and posting of nonschool materials that are not part of the curricular, athletic, or extracurricular program of the district. Materials sought to be distributed or posted as part of the curricular, athletic, or extracurricular program of the district will be regulated as part of the district's educational program and are not subject to the time, place and manner provisions set forth herein.

Students may distribute and/or post nonschool materials, provided that the form of expression and/or the use of public school facilities and equipment is/are in accordance with Policy 220, these procedures and the school dress code, if applicable.

The district has no responsibility to assist students in or to provide facilities for the distribution or posting of nonschool materials.

Distribution of Nonschool Materials

In addition to the procedures found in Policy 220, the distribution by students of all nonschool materials will be governed by the following:

A copy of a plan of distribution, must be submitted to the building principal, along with the non-school materials to be distributed two (2) full school days prior to distribution. The plan of distribution will set forth in detail the desired time, place and manner of distribution, as well as those who will be distributing the materials.

Time -

If permission is granted, students may only distribute approved nonschool materials at the following times: 30 minutes before the official start of school; during regularly scheduled lunch periods; 15 minutes after the official end of school; and at school-sponsored activities.

Place -

Distribution of approved nonschool materials will be permitted in locations designated by the building principal.

Nonschool materials may not be distributed during any regularly scheduled class unless specifically authorized by the Superintendent or designee.

Manner -

All nonschool materials must bear the district disclaimer.

DISCLAIMER: The West Chester Area School District is required by law to permit this material to be distributed. This is not a school-sponsored distribution and the West Chester Area School District does not endorse the views set forth in the material distributed.

Any student who distributes materials will be responsible for cleaning any litter that results from such distribution, including any discarded pamphlets, fliers or other documents.

No student will harass or otherwise interfere with the distribution of approved nonschool material by student(s), nor may a student in any way compel or coerce a student to accept any materials.

Posting of Nonschool Materials

In addition to the procedures found in Policy 220, the posting of all nonschool materials will be governed by the following procedures:

1. All approved materials will be posted in an area designated by the building principal for students to post nonschool materials. The district is not obligated to provide a designated area where individuals are allowed to post non-school materials.
2. All material approved to be posted will contain the date it was first posted.
3. No student will remove or otherwise interfere with the posting of approved nonschool material by student(s).
4. All nonschool materials must bear the district disclaimer.

DISCLAIMER: The West Chester Area School District is required by law to permit this material to be posted. This is not a school-sponsored posting and the West Chester Area School District does not endorse the views set forth in the material posted.

Disciplinary Consequences

Any student who violates any provision of Policy 220 or these procedures will be subject to disciplinary action, which may include suspension and/or expulsion from school.



Book	Policy Manual
Section	900 Community
Title	Nonschool Organizations/Groups/Individuals
Code	913
Status	Second Reading
Adopted	August 1, 2015
Last Reviewed	July 27, 2015

Purpose

Any requests from nonschool organizations, groups, or individuals seeking to have students participate in ~~or be informed of the opportunity to participate in~~ nonschool-sponsored activities, awards, or scholarships shall be governed by this policy.

Definitions

Nonschool organizations, groups, or individuals - those entities that are not part of the school program, school-sponsored activities, or organized pursuant to the Pennsylvania School Code or Board policy. When employees or Board members act on behalf of a nonschool organization or group, or on their own behalf, this policy applies to them. Students are governed by a separate and distinct Board policy regarding student expression and distribution and posting of materials.[1]

Nonschool materials - any printed, **technological**, or written materials prepared by nonschool organizations, groups, or individuals for posting or general distribution which are not prepared as a part of the curricular or approved extracurricular programs of the district. This includes such things as fliers, invitations, announcements, pamphlets, posters, Internet bulletin boards, nonschool organization websites, and the like.

Distribution - ~~handing~~ **issuing** nonschool ~~written~~ materials to others on school property or during school-sponsored events; placing upon desks, tables, on or in lockers; or engaging in any other manner of delivery of nonschool written materials to others while on school property or during school functions. When email, text messaging, or other technological delivery is used as a means of distributing or accessing nonschool written materials via use of school equipment or while on school property or at school functions, it shall be governed by Board policy.[2][3]

Posting – **publicly displaying non-school materials on school property or at school-sponsored events, including but not limited to affixing such materials to walls, doors, bulletin boards, easels, the outside of lockers, on district sponsored websites, through other district-owned technology and the like.**

Prohibited activities and materials shall mean activities and materials that:

- 1. Violate federal, state or local laws, Board policy or district rules or regulations.**

2. **Are libelous, defamatory, obscene, lewd, vulgar or profane.**
3. **Advocate the use or advertise the availability of any substance or material that may reasonably be believed to constitute a direct and serious danger to the health or welfare of students, such as tobacco/nicotine, alcohol or illegal drugs.**
4. **Incite violence, advocate use of force or threaten serious harm to the school or community.**
5. **Are likely to or do materially or substantially interfere with the educational process, such as school activities, school work, or discipline, as well as safety and order on school property or at school functions.**
6. **Interfere with, or advocate interference with, the rights of any individual or the safe and orderly operation of the schools and their programs.**
7. **Violate written district administrative regulations or procedures on time, place and manner for posting and distribution of otherwise protected expression.**

Posting and distribution by non-school organizations, groups or individuals is governed by Board Policy 913.2.

Authority

It is the policy of the Board that district facilities be used in accordance with the guidelines established in Board policy.[4]

The Board prohibits ~~the use of students and staff members for~~ advertising **ment** or promoting **on by** nonschool organizations, groups, or individuals during instructional time or at school-sponsored locations or ~~events~~ **activities** not otherwise open to nonschool organizations, groups, or individuals. [5][6]

The district may enter into sponsorship and advertising agreements with outside entities in accordance with Board policy.[7]

Delegation of Responsibility

The Superintendent or his/her designee shall be responsible for carrying out the provisions of this policy, unless otherwise specifically noted in this policy.

Guidelines

The Superintendent or his/her designee will be responsible for developing guidelines for this policy (913AG1).

Legal

1. Pol. 220
2. Pol. 913
3. Pol. 913.2
4. Pol. 707
5. 24 P.S. 510
6. 24 P.S. 511
7. Pol. 913.1
- 24 P.S. 775
- 24 P.S. 779
- Pol. 000
- Pol. 240



Book	Policy Manual
Section	900 Community
Title	Guidelines-Nonschool Organizations/Groups/Individuals
Code	913AG1
Status	Second Reading
Adopted	August 1, 2015

Nonschool Activities/Materials

The Board recognizes the social and educational values that may be derived from student participation in various activities sponsored by nonschool organizations, groups or individuals, but specifies that unreasonable demands on the time and energies of students and staff by such entities during school hours, or at school-sponsored activities be prevented.

Requests for student participation in nonschool organizations, groups or individually sponsored activities must be made in writing to the Superintendent or his/her designee in accordance with administrative regulations, written announcements, and **this all applicable policyies.**

Activities sponsored by nonschool organizations, groups, or individuals may not occur, ~~and nonschool written materials may not be used,~~ during instructional time or school-sponsored activities unless they are of educational value to the school program, they benefit district students or the school community, and they are factually accurate. Prohibited activities ~~or materials~~ may never be used **occur.**

Where the nonschool entity is a for-profit entity that will benefit commercially from an activity ~~or distribution of its material~~ during instructional time, other factors must outweigh the commercial benefit to the nonschool entity; and the Board must approve proposals that would commercially benefit a for-profit entity.

A review of any activities ~~or nonschool written materials~~ under this policy shall not discriminate on the basis of content or viewpoint, except that prohibited activities ~~or materials~~ will be rejected, as will any activities ~~or materials~~ that do not **otherwise** comply with Board policy, administrative regulations, or written announcements relating to the proposed nonschool-sponsored activity ~~or materials.~~

~~Distribution and posting of nonschool materials by any nonschool organizations, groups, or individuals may be permitted with prior approval in accordance with established district rules and administrative regulations.~~

~~Permission to distribute or post materials does not signify an endorsement by the district.~~

~~The Superintendent's or his/her designee's approval of the distribution or posting of materials for a nonschool organization, group, or individual shall only pertain to a particular request and shall confer no right to have future requests granted, as circumstances and district procedures may change; nor~~

~~shall the Superintendent's or his/her designee's approval create any contractual obligation on behalf of the district.~~

Participating students may not leave the school district unless the Board policy for field trips has been followed or the Board has granted special permission.

Distribution or posting of non-school materials by non-school organizations, groups or individuals is governed by other Board policy.

Fundraising

Fundraising by nonschool organizations, groups, or individuals is prohibited on school property or in the name of the school.

~~Where activities or materials otherwise comply with this policy, administrative regulations and written announcements, fundraising activities may be announced.~~

~~Directory information regarding students or staff may only be released in accordance with law and Board policy.~~ Directory information for students or staff members will not be released to nonschool organizations, groups, or individuals that seek this information for the purpose of fundraising.

Scholarships/Awards

The Board is appreciative of the generosity of organizations that offer scholarships or awards to deserving students; but, in accepting such offers, the Board directs that established criteria be observed.

No information, either academic or personal, shall be released from a student's record for the purpose of selecting a scholarship or award winner without the permission of the student who is eighteen (18), or the parents/guardians of a student who is younger, in accordance with the Board's policy on student records.

The scholarship or award, and any pertinent restrictions, shall be approved by the building principal, with the consent of the Superintendent.

The building principal, together with a committee of staff members designated by the principal, shall be involved in the selection of the recipient of an award or scholarship, pursuant to procedures established for this purpose and consistent with the restrictions applicable to each approved scholarship or award.

Travel Services/Foreign Trips

Solicitation and sale of travel services for foreign trips to students may only be permitted with the approval of the Board in accordance with this policy and other applicable Board policy.

Sellers of travel services to students must meet the following criteria:

1. Belong to an association of certified sellers of travel.
2. Provide proof of insurance.
3. Submit references.
4. Provide proof of a performance bond.
5. Include in all information provided to students and parents/guardians that use of tobacco, alcohol, and controlled substances will be prohibited.
6. Include in all information provided to students and parents/guardians that the activity is not a school-sponsored event.

References

School Code - 775

Board Policy - 121, 216, 240, 913

NOTE: When a student requests to personally distribute or post materials or originates other activities described in this policy, Board Policy 220 Student Expression/Distribution And Posting Of Materials will be used to regulate district decisions and actions.



Book	Policy Manual
Section	900 Community
Title	Distribution or Posting by Nonschool Organizations, Groups, or Individuals (formerly Flyer Distribution)
Code	913.2
Status	Second Reading
Adopted	August 1, 2015
Last Reviewed	July 27, 2015

Purpose

The purpose of this policy is to improve communication with parents/guardians by distributing **or posting** information that, while not necessarily generated by the schools, may be beneficial to students. Any requests from nonschool organizations, groups or individuals seeking to have students participate in or be informed of the opportunity to participate in nonschool-sponsored activities shall be governed by this policy.

Any organization or person seeking to distribute information on school property must have approval by the Superintendent or designee.

Activities or school-related information and materials from non-school organizations, groups or individuals that are integrated with or presented as part of the district's curriculum or an approved school event or student organization are approved and governed by Board policies related to curriculum and student activities, and are not governed by this policy.

Definitions

Nonschool organizations, groups or individuals - those entities that are not part of the school program, school-sponsored activities, or organized pursuant to the Pennsylvania School Code or Board policy. When employees or Board members act on behalf of a nonschool organization or group, or on their own behalf, this policy applies to them. **Students are governed by other Board policy.**

Nonschool materials - any printed, **technological** or written materials prepared by nonschool organizations, groups or individuals for electronic posting or general distribution which are not prepared as a part of the curricular or approved extracurricular programs of the district. This includes such things as fliers, invitations, announcements, pamphlets, posters, Internet bulletin boards, nonschool organization websites and the like.

Distribution – issuing non-school materials to others on school property or during school-sponsored events; placing upon desks, tables, on or in lockers; or engaging in any other manner of delivery of non-school materials to others while on school property or during

school functions.

Posting - publicly displaying nonschool ~~written~~ materials on school property or at school-sponsored events, including but not limited to affixing such materials to walls, doors, bulletin boards, easels, the outside of lockers, on district-sponsored websites, through other district-owned technology and the like.

Prohibited activities and materials - activities and materials which:

1. Are libelous, defamatory, obscene, lewd, vulgar, or profane.
2. Violate federal, state or local laws.
3. Violate Board policy or district regulations.
4. Advocate the use or advertise the availability of any substance or material that may reasonably be believed to constitute a direct and substantial danger to the health or welfare of students, such as tobacco/**nicotine**, alcohol or illegal drugs.
5. Incite violence, **advocate the use of force or threaten serious harm to the school or community.**
6. Advocate use of force or urge violation of federal, state or municipal law, Board policy or district regulations.
7. Interfere with or advocate interference with the rights of any individual or the **safe and** orderly operation of the schools and their programs.
8. **Are likely to or do materially or substantially interfere with the educational process, such as school activities, school work, or discipline, as well as safety and order on school property or at school functions.**
9. Are political campaign materials.
10. **Violate written district administrative regulations or procedures on time, place and manner for posting and distribution of otherwise protected speech.**

Authority

It is the policy of the Board that district facilities be used in accordance with the guidelines established in Board policy.[1]

The Board prohibits the ~~use of students and staff members for advertising~~**ment** or ~~promoting~~**promotion by** nonschool organizations, groups or individuals during instructional time or at school-sponsored locations or events not otherwise open to nonschool organizations, groups or individuals. [2][3]

Fundraising, scholarships, awards, travel services, foreign trips, commercial activities, advertising and sponsorship are governed by other Board policies.

Delegation of Responsibility

The Superintendent or designee shall be responsible for carrying out the provisions of this policy, unless otherwise specifically noted in this policy.

Guidelines

~~Distribution of Printed Materials or Products~~ **Nonschool Materials**

In some cases, there may be a request to distribute printed ~~materials or products~~ **nonschool materials**. Distribution of printed ~~materials or products~~ **nonschool materials** must be submitted to the Superintendent or his/her designee in writing along with a copy of the printed ~~materials or products~~ **nonschool materials**. Flyers **Nonschool Materials** for programs/events/activities that are not school-sponsored must include the following disclaimer, "The West Chester Area School District does not sponsor or sanction this program/event/activity."

The district will only consider distribution of ~~flyers~~ **nonschool materials** for:

1. Nonprofit groups serving students in the West Chester Area School District.
2. PTO and Booster groups serving students in the West Chester Area School District.
3. Events involving children and sponsored by municipalities in the West Chester Area School District.

Others may be considered for **posting on** the electronic bulletin board.

Requests must be submitted at least two (2) weeks prior to the requested distribution date. ~~There will be a designated day for any backpack flyer nonschool material distribution at the elementary level. At the secondary level, a school wide announcement will alert students that the information nonschool material is available and a location to pick it up or review via the district electronic bulletin board.~~

Once approval has been granted or denied, each building principal and secretary will receive a copy of the ~~flyer~~ **printed nonschool material** indicating its approval status. Submitting organizations will also be notified of the decision.

Upon approval of hard copy distribution, organizations must reproduce the ~~flyer~~ **printed nonschool material**, bundle them by classroom or as needed, and deliver them to each building. The district will provide the organization with the classroom counts or enrollments upon approval, or earlier if requested.

Posting - Electronic Bulletin Board

Requests for permission to post to the district electronic bulletin board must be via email with a copy of the requested ~~flyer, brochure or informational website link~~ **nonschool material** attached and forwarded to the Superintendent or his/her designee. ~~Flyers~~ **Nonschool material** for programs/events/activities that are not school-sponsored must include the following disclaimer, "The West Chester Area School District does not sponsor or sanction this program/event/activity."

The district prohibits all posting on school property, other than to the district's electronic bulletin board or as otherwise permitted herein.

Non-Interference With School Distributions

The distribution of nonschool-related materials shall not be permitted to interfere with the distribution of school-related materials.

Exception for Polling Places

This policy shall not apply to the portion of a school that is in use on an election day as a polling location, Campaign and related political materials may be distributed and placed upon school grounds at such location on an election day, as permitted by law and/or Board policy.

Distribution/**Posting** in Accordance With Law

The district's distribution **or posting** of nonschool-related materials shall conform to federal and state laws and regulations.

No Vested Right or Contractual Relationship

The Superintendent's or his/her designee's approval of the distribution **or posting** of materials for a nonschool organizations, **groups or individuals** shall only pertain to a particular request and shall confer no right to have future requests granted (as circumstances and procedures may change); nor shall the Superintendent's or his/her designee's approval create any contractual obligation on behalf of the district.

No Open Public Forum

By the adoption of this policy, the district does not intend to create an open public forum, as defined by law, for access to district distribution **or posting** of materials. The provisions of this policy will limit such distribution **or posting**.

Disclaimer

Permission to distribute **or post** materials does not signify an endorsement by the school district.

The district reserves the right to approve or deny any request for electronic posting or physical distribution of materials or products.

Legal

1. Pol. 707
2. 24 P.S. 510
3. 24 P.S. 511

**AMENDMENT TO
GALLAGHER BENEFIT SERVICES, INC.
CONSULTING AGREEMENT**

The Consulting Agreement by and between Gallagher Benefit Services, Inc. (“Gallagher”) and West Chester Area School District (the “Client”), effective November 1, 2015, is hereby amended as set forth below.

Effective July 1, 2020:

1. **Section 2 - Term and Termination** is hereby reflects and extension of this Agreement as follows:

The term of Gallagher’s engagement under this Agreement (the “Consulting Period”) will continue for an additional three (3) years from July 1, 2020 through June 20, 2023. The Consulting Period will be automatically extended for an additional year on each July 1. Either party may terminate this Agreement by giving the other party at least thirty (30) days written notice of its intent to terminate. In the event such termination is effective during the Consulting Period (including any renewed Consulting Period), Client shall be responsible for compensating Gallagher for any services performed prior to the date of termination and Gallagher shall be responsible to Client to continue to provide services until the date of termination of this Agreement.

2. **Exhibit B - Compensation Disclosure Statement** is hereby modified and restated as set forth in the attached.

All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be duly executed.

Gallagher Benefit Services, Inc.

West Chester Area School District

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

EXHIBIT B
COMPENSATION DISCLOSURE STATEMENT

Line of Coverage/Service	Insurance Company	Commission ¹ / Supplemental Compensation ²	Third Party Compensation	Direct Client Fees ³	Effective Date
Consulting Services & Advocacy Support	n/a	n/a	n/a	PY 20/21 \$11.14 PEPM PY 21/22 \$11.14 PEPM PY 22/23 \$11.14 + Act 1 Index	7/1/2020 – 6/30/2023
Consulting Services – Retiree Benefit Administration	n/a	n/a	n/a	\$4.00 PEPM	7/1/2017
Medical Insurance	Independence Blue Cross	\$0.00	n/a	n/a	7/1/2015
Prescription	CVS Caremark	\$0.00	n/a	n/a	7/1/2015
Dental	Delta Dental	\$0.00	n/a	n/a	7/1/2015
Vision	Coresource	\$0.00	n/a	n/a	7/1/2015
Life & AD&D	Cigna	\$0.00	n/a	n/a	1/1/2018
Long Term Disability	Reliance	\$0.00	n/a	n/a	7/1/2015
Business Travel Accident	Cigna	\$0.00	n/a	n/a	1/1/2018
Voluntary	AFLAC	Critical Illness 19.5%; ACC 22%	n/a	n/a	7/1/2015

It should also be noted that:

- Gallagher is not an affiliate of the insurer or vendor whose contract is recommended. This means the insurer or vendor whose contract is recommended does not directly or indirectly have the power to exercise a controlling influence over the management or policies of Gallagher.
- Gallagher’s ability to recommend other insurance contracts or vendors is not limited by an agreement with any insurance carrier or vendor and Gallagher is effecting the transaction for applicable plan(s) in the ordinary course of Gallagher business. Thus, pertinent transaction(s) are at least as favorable to the applicable plan(s) as an arm’s length transaction with an unrelated party.
- Gallagher is not a trustee of the plan(s) and is neither the Plan Administrator of the plan(s), a Named Fiduciary of the plan(s), nor an employer which has employees in the plan(s).

For Employers and Plan Sponsors Subject to ERISA: This Disclosure Statement is being given to the Client (1) to make sure Client knows about Gallagher’s and Gallagher affiliates’ income before purchasing an insurance product and (2) for plans subject to ERISA, to comply with the disclosure, acknowledgment and approval requirement of Prohibited Transaction Class Exemption No. 84-24⁴, which protects both Client and Gallagher⁵. Disclosure must be made to an independent plan fiduciary for the ERISA Plan(s), and Client acknowledges and confirms that this is a reasonable transaction in the best interest of participants in its ERISA Plan(s).

¹ Commissions include all commissions/fees paid to Gallagher that are attributable to a contract or policy between a plan and an insurance company, or insurance service. This includes indirect fees that are paid to Gallagher paid by a third party, and includes, among other things, the payment of “finders’ fees” or other fees to Gallagher for a transaction or service involving the plan.

² Gallagher companies may receive supplemental compensation referred to in a variety of terms and definitions, such as contingent commissions, additional commissions and supplemental commissions.

³ Direct Fees include compensation to Gallagher paid for directly by the plan sponsor/Client.

⁴ Which allows an exemption from a prohibited transaction under Section 408(a) of the **Employee Retirement Income Security Act of 1974 (ERISA)**.

⁵ In making these disclosures, no position is taken, nor is one to be inferred, regarding the use of assets of a plan subject to ERISA to purchase such insurance.

For more information on Gallagher's compensation arrangements, please visit www.ajg.com/compensation. In the event a client wishes to register a formal complaint regarding compensation Gallagher receives, please send an email to Compensation_Complaints@ajg.com.